

Howland Township Planning & Zoning Department

Zoning Fact Sheet #3 – Building Addition

Is a zoning permit required when building an addition to my home?

Yes, a zoning permit is required for any structural additions to your home. Zoning permits are issued by Howland Township. A building permit is also required. Building permits are issued by the Trumbull County Building Department located at 159 East Market Street in downtown Warren. They can be reached at (330) 675-2467.

What are the guidelines when building an addition to my home?

Distance proposed addition must sit from property boundary.		
Front property boundary	40 feet	
Side property boundary	10 feet each side, or	8 feet and 12 feet
Rear property boundary	40 feet	

- A proposed home addition cannot exceed thirty-five (35) feet in height measured from existing grade to the peak of the roof.

Where can I get a zoning permit application?

Visit www.howlandtownship.org and select *Zoning* and then select *Certificates (Permits)* to download the “*Residential Addition Application.*” Complete this application and drop it off at the Zoning Department during normal business hours. Allow one to three business days to process the permit application.

What information will I need to provide along with the permit application?

You will be required to submit a diagram or a site plan, drawn to scale, that shows the proposed location of the addition and the distance between the proposed addition and the front, side, and rear property boundaries. A drawing of the proposed addition to verify structure height is also required. It is strongly recommended that a professional survey of your property boundary be done for any home improvement project requiring a zoning permit. In some circumstances, the zoning staff may require it. If you own the property, you may already have a mortgage survey in your possession.

What is the permit fee?

See the current fee schedule.



CONTACT INFORMATION:
Howland Township Zoning Department
205 Niles-Cortland Road
Warren, Ohio 44484
(330) 856-5223
Monday – Friday 8:30 AM to 4:30 PM