

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their regular meeting on September 13, 2023, at 6:00 p.m. at the Howland Township Government Building, 205 Niles Cortland Rd. NE, Warren, OH 44484.

PLEDGE OF ALLEGIANCE:

Roll Call: Matthew Vansuch – Present
Dr. James LaPolla – Present
Rick Clark - Present

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to suspend the reading of the August 16, 2023, Regular Meeting minutes and accept as written.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to authorize Fiscal Officer Thomas Krispinsky to pay all outstanding invoices incurred and approve all warrants issued. (attached payment listing)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on **Resolution 2023-134:**

Approve rescheduling the Wednesday, October 11, 2023, Trustees meeting to Wednesday, October 18, 2023, at 6:00 p.m.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on **Resolution 2023-135:**

Approve to rescind Resolution 2023-124 - School Resource Officer #1 Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 5, 2023, through May 30, 2024, for a total cost of \$97,407.50.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2023-136**:

Approve to rescind Resolution 2023-125 - School Resource Officer #2 Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 5, 2023, through May 30, 2024, for a total cost of \$48,402.61.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-137**:

Approve the School Resource Officer #1 Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 5, 2023, through May 30, 2024, for a total cost of \$69,169.80. (complete contract attached in its entirety).

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2023-138**:

Approve the School Resource Officer #2 Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 5, 2023, through May 30, 2024, for a total cost of \$34,372.94 (complete contract attached in its entirety).

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-139**:

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, accept the resignation of Patrolman Sean Stephens for personal reasons, effective September 11, 2023.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch Vansuch to vote on Resolution **2023-140**:

Per the recommendation of Police Chief Nick Roberts, the Board of Trustees of Howland Township "DO NOT" request a hearing for the new C1 & C2 Liquor Permits for JouniEH4 LLC – 2110 Elm Rd ., Howland Township, Warren, OH.

C1 Beer only in original sealed container for carryout only

C2 Wine and mixed beverages in sealed containers for carryout only

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-141**:

Authorize Fiscal Officer Thomas Krispinsky to pay Trumbull County Treasurer \$11,577.39- Invoice #'s 2 & 3 dated 8-14, 2023 for engineering services for the Golden Triangle Infrastructure Improvement Project – Costs will be reimbursed by Trumbull County and ODOT.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2023-142**:

Be It Resolved by the Township Trustees of Howland Township

WHEREAS, the following list of properties have been cited during the month of September 2023 in violation of the Howland Township Resolution 2003-58 (Abatement, Controlor Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment of use of the property and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has contacted the property owner, and the property owner does not have the ability to dispose of the rubbish in a timely fashion.

WHEREAS, At least seven days before providing for the abatement, control, or removal of any vegetation, garbage, refuse, or other debris, the board of township trustees shall

notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, garbage, refuse, or other debris, the owner's maintenance of which has been determined by the board to be a nuisance.

WHEREAS, if that vegetation, garbage, refuse, or other debris is not abated, controlled, or removed, or if provision for its abatement, control, or removal is not made, within seven days, the board in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>Address</u>	<u>Parcel #</u>
7523, 7525 Anderson Ave.	Parcel# 28-900978
2817,2819 Deforest Rd. SE	Parcel# 28-523190
2709 Fairview Ave. SE	Parcel# 28-391900
2699 Fairview Ave.	Parcel# 28-554520
568 North Rd. SE	Parcel# 28-482900
8618 Old Orchard Rd. SE	Parcel# 28-222850
3478 Overlook Ave.	Parcel# 28-598100
1318 Rosewood Dr. NE	Parcel# 28-508755
3709 Valacamp Ave.	Parcel# 28-354500
3448 Beechwood Ave.	Parcel# 28-300351
8848 Kings Graves Rd.	Parcel # 28-322475
3439 Surry Rd.	Parcel# 28-110300
8100 East Market	Parcel# 28-900993
1487 Woodhill Circle	Parcel # 28-731478
1072 North River Rd.	Parcel # 28-658100
8231 Englewood St.	Parcel # 28-161126
2795 Larchmont Ave. NE	Parcel# 28-492600
2629 Larchmont Ave.NE	Parcel # 28-430300
2790 Valacamp Ave.	Parcel # 28-226801
1166 Niles Cortland Rd. NE	Parcel # 28-538800
1566 Genesee	Parcel # 28-631300
1696 Genesee	Parcel #28-476050
8330 Englewood St.	Parcel# 28-417200

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-143**:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, Amend Resolution 2023-115 Accepting the 2023-2024 P1-Training & Equipment Reimbursement Grant of \$767.85 from the Ohio Department of Public Safety, Division of EMS.

The updated awarded amount increased to \$3,175.39 due to an increase in the Ohio EMS Grant Budget.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2023-144**:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, hire Michael O'Connell as a part-time Firefighter/EMT assigned to the Inspection Bureau effective September 16, 2023. Michael will be paid \$16.00 an hour with no benefits and scheduled on an as-needed basis.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

*****Jim Campbell from the American Legion explained the process for the following Resolution**

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-145**:

Approve to request that the Trumbull County Board of Commissioners Rename the Bridges near the Howland Township Public Works Department on North River Road in Honor of the Armed Forces and Howland First Responders.

Whereas, American Legion Post #700 in Howland Township and its dedicated members – veterans of our country's armed forces – have been an active member of the community for many decades;

Whereas, American Legion Post #700 has asked the Board of Trustees to support the renaming of the two bridges on North River Road near the Howland Township Public Works Department to honor the country's armed forces and Howland Township's first responders;

Whereas, American Legion Post #700 has offered to cover the costs of the signs that would be posted adjacent to these bridges identifying this recognition;

Whereas, the Board of Trustees is pleased to honor those individuals from Howland Township who have served our country's armed forces by asking that the Trumbull County Board of Commissioners rename the bridge HOW#8(SFN7838417) to the Howland Veterans Bridge; and

Whereas, the Board of Trustees is also pleased to recognize those individuals who have served our community as dedicated public servants by asking that the Trumbull County Board of Commissioners rename the bridge HOW#8(SFN7838611) to the Howland First Responders Bridge.

Therefore be it resolved,

1. The Board of Trustees asks the Trumbull County Board of Commissioners to rename the bridge HOW#8(SFN7838417) to the Howland Veterans Bridge.
2. The Board of Trustees asks the Trumbull County Board of Commissioners to rename the bridge HOW#8(SFN7838611) to the Howland First Responders Bridge.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2023-146:**

Approve Howland Township's "Trick or Treat" for October 31 from 6:00 p.m. to 8:00 p.m.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-147:**

Approve to hold a Special Meeting on September 27, 2023, @ 6:00 p.m. to vote on the Niles Annexation if needed.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

REPORTS FROM DEPARTMENT HEADS:

Trustee Matt Vansuch: Reminded residents to sign up for emergency notifications offered by the Trumbull County Emergency Management System. It lets residents know of emergencies by text, phone, or email. There will be a storm assessment form that residents can fill out online.

Trustee Dr. James LaPolla: Absentee voting will start soon and reminded residents that there is an opening for Mr. Clark's position since he is retiring.

Trustee Rick Clark: A Zoning Commission Meeting will be held on September 20 at 5:00 p.m. He suggested that residents of the Crosswinds area attend if they have concerns about their properties.

Administrator Darlene St. George: This Friday, September 15, will be the last Food Truck Friday for the year. It will be from 6:00 p.m. to 9:00 p.m.

Fire Chief Pantalone: The department has been working with Trumbull County Emergency Management Agency and John Hickey, and residents can sign up to get alerts by either text, voicemail, or email. Mr. Hickey gave a presentation on how the system works. The department is preparing for the Diverging Diamond Interchange (DDI) and how it will affect the response time for the department.

Police Chief Roberts: The department is also preparing for the DDI project by having two police cars on the south side and two on the north side of Rt 82 when there are four police cars on the road. The department had a meeting with ODOT today, and in October, Rt 46 will be closed for four days to take down one bridge and again in Spring 2024 to take the other bridge down.

Public Works Director David McCann: The Township's paving program is about 90% completed. The road construction signs that are still up will be taken down when everything is complete for each project. The Township's Limb and Branch pick-up project will start on October 23 for the east side of Mosquito Creek and November 6 for the west side.

Zoning Director Dan Morgan: The last Food Truck Friday will be this Friday, September 15. The Zoning Department issued 17 building permits and 72 violations since last month's meeting. The department now has 121 cases still open. In the past month, the department handled 166 inspections. The Zoning Commission Meeting will be on Wednesday, September 20, at 5:00 p.m. to discuss the Township Community Comprehensive Plan. The North Road Recycling Center is now open from 7:00 a.m. to 7:00 p.m., as security cameras and new fencing were installed.

COMMENTS FROM PUBLIC:

Chuck Morrow from Crosswinds wondered why the bathrooms in the Administration building are closed to the public and what determines East and West for the Township.

The bathrooms were closed for COVID-19, and the Mosquito Creek distinguishes the East and West for the Township.

Carmella Neilson from Castillion asked if the Township could help her with flooding from the creek next to her property.

She was told that the creek is on Park property and the Township cannot go on her private property.

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to adjourn the meeting at 7:11 p.m.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

Approved by: Thomas Krispinsky Dated: 9/14/2023
Thomas Krispinsky, Fiscal Officer

Approved by: Rick Clark Dated: 9/14/2023
Rick Clark, Chairperson-Trustee