

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their regular meeting on April 12, 2023, at 6:00 P.M at the Howland Township Government Building, 205 Niles Cortland Rd. NE, Warren, OH 44484.

PLEDGE OF ALLEGIANCE:

Roll Call: Matthew Vansuch – Present
Dr. James LaPolla - Present
Rick Clark - Excused

Recognized State Representative-House District 64 - Nick Santucci

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A motion was made by Matthew Vansuch and seconded by Dr James LaPolla to excuse Rick Clark from the meeting:

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to suspend the reading of the March 8, 2023 Regular Meeting minutes and accept as written.

Roll Call: Matthew Vansuch – yea
Dr. James LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to authorize Fiscal Officer Thomas Krispinsky to pay all outstanding invoices incurred and approve all warrants issued. (attached payment listing)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-062:**

Authorize Fiscal Officer Thomas Krispinsky to increase the following fund effective April 12, 2023, appropriate and request an Amended Certificate from the Trumbull County Auditor. Money was received from Norfolk Southern to replace equipment used in the E. Palestine train derailment.

Fund 2111: Fire Fund **Increase \$44,711.68**

Revenue Budget

2111-891 Misc. Operating \$44,711.68

Appropriation Budget

2111-220-740 Machinery, Equipment & Furniture \$44,711.68

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-063:**

Authorize Fiscal Officer Thomas Krispinsky to increase the following fund, revenue, appropriation accounts and request an Amended Certificate from the Trumbull County Auditor due to the OneOhio Opioid Settlement NOAR II Abatement Trust from the State of Ohio for 2023.

Fund 2909

OneOhio Opioid Settlement \$ 1,005.14

Revenue Budget

2909-539 Other State Receipts \$ 1,005.14

Appropriation Budget

2909-210-590 Other \$ 1,005.14

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-064:**

Per Fiscal Officer Thomas Krispinsky, *revise* Resolution 2022-163 to read as follows:

Per the recommendation of Public Works Director David McCann and Administrator Darlene St. George, approve to hire Michael R. Armour as a full-time Public Works employee effective November 16, 2022. Michael will receive the following:

90% Truck Driver Wage \$22.64 per hour (90-day probationary period)
100% Truck Driver Wage \$25.16 per hour (after successful probationary period)

40 hours of paid sick leave balance upon hire date

40 hours of paid vacation time effective January 1, 2023

Michael will receive all benefits as per the Township Policy and Howland Township Road Department Association Collective Bargaining Agreement.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-065**:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, hire Barbara Hanson as a part-time Administrative Assistant in the Public Works Department effective March 16, 2023. Barbara will earn \$15.30 an hour with no benefits and scheduled on an as needed basis.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr, James LaPolla to vote on Resolution **2023-066**:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, accept the retirement of Public Works employee Samuel Tisher effective May 1, 2023. Sam’s last day worked will be April 30, 2023.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-067**:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, accept the bid for the 2022 Road Improvement Project from Shelly and Sands Inc., Akron, OH in the amount of \$386,861.80

Other Bids Received:

RT Vernal Paving	Youngstown, OH	\$387,499.00
Kirila	Brookfield, OH	\$398,144.00
Cole Burton	Highland Heights, OH	\$413,930.00
Barbicas Construction	Akron, OH	\$444,809.50

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-068**:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, accept the bid for the OPWC 2023 Road Resurfacing Project from Shelly and Sands Inc., Akron, OH in the amount of \$566,669.86

Other Bids Received:

RT Vernal Paving	Youngstown, OH	\$578,895.25
Kirila	Brookfield, OH	\$645,608.00

Barbicas Construction	Akron, OH	\$661,836.50
Cole Burton	Highland Heights, OH	\$697,876.00

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr, James LaPolla to vote on Resolution **2023-069:**

Per the recommendation of Police Chief Nick Roberts, the Board of Trustees of Howland Township “DO NOT” request a hearing for the transfer of the D1, D2, D3, and D6 Liquor Permits from Ray & S LLC 1556 N. River Rd. NE., Howland Township, Warren, OH 44483 to Italian River LLC & Patio – same address

- D1 Beer only for on premises consumption or in original sealed containers for carry-out only until 1:00 am.
- D2 Wine and mixed beverages for on premises consumption or in original sealed containers for carryout only until 1:00 am.
- D3 Spirituous liquor for on premises consumption only until 1:00 am
- D6 Sale of intoxicating liquor on Sunday for the same sales privileges (barring any local option elections that might impact privileges) the permit holder has Monday through Saturday.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-070:**

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, accept the resignation of Patrolman David Ritz effective April 24, 2023 for personal reasons. David’s last day of employment is April 23, 2023.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr, James LaPolla to vote on Resolution **2023-071:**

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, accept and appropriate the 2023 Geauga/Trumbull Drop Off Recycle Reimbursement Grant award of \$14,297.08. The Township’s match is \$1,588.56. The total North River Rd Recycle Project cost is \$15,885.64.

Appropriate

1000-760-730-2201 Improvement of Sites (Grant Contribution DIG) \$14,297.08

1000-760-730-2202 Improvement of Sites (Twp. Contribution DIG) \$1,588.56

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-072:**

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, accept and appropriate the 2023 Geauga/Trumbull Recycle Go-Green Reimbursement Grant award of \$3,057.00. There is no township match

Appropriate

1000-760-730-2203 Improvement of Sites (Grant Contribution -Go Green)
\$3,057.00

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-073:**

Per the recommendation of Administrator Darlene St. George and Zoning Director Daniel Morgan, approve the attached Howland Township Schedule of Zoning Fees, effective May 12, 2023.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-074:**

Per the recommendation of Administrator Darlene St. George and Zoning Director Daniel Morgan, approve entering into a contract with M&M Demolition to demolish the following structures under ORC 505.86. The costs of the demolitions will be placed upon the tax duplicate of the property.

- 332 Niles Cortland Road NE - \$6,745.00
- 3273 Valacamp Ave. - \$4,985.00

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-075:**

Per the recommendation of Administrator Darlene St. George and Planning Director Kim Mascarella, apply to the Trumbull County Planning Commission for the Trumbull County,

Ohio PY2023 Community Development Block Grant Program for the allocation of funds to modernize the Howland Scope Center with new kitchen equipment, upgraded electrical service, an ADA-compliant front door, energy-efficient lighting, a fresh coat of interior paint, new ceiling tiles and flooring, improved interior storage space, and the repaving of the center's parking lot. There is no local match requirement.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-076:**

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, accept the 2022/2023 State Fire Marshal Training Reimbursement Grant in the amount of \$1,150.00 for classes held in 2022.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

REPORTS FROM DEPARTMENT HEADS:

Trustee Matt Vansuch: The Annexation hearing for May 22 was dismissed, refiled and rescheduled for July 17, 2023. Tom Krispinsky will represent the Township's elected officials at the Howland Community Scholarship breakfast on April 25, 2023. The July 4th activities will be posted soon. You'll be able to go to our website to sign up to be in the parade. The Bolindale Food Pantry with Pastor Mackey, has been in operation for 11 years and needs financial help. Therefore, this is a call out to our community to help them out financially if you can.

Trustee Dr. Jim LaPolla: This is a reminder that the branch pickup for the township is as follows: The Eastside start April 17 and the Westside, May 1. We do not trim any trees. Ohio Edison has certain procedures that they follow on which trees get trimmed and when they do them. I would like to thank all of our departments for the great job they did during the storms that came through the past 2 weekends.

Assistant Fire Chief Pace: With the two storms we had we responded to 60 calls for the first one and 40 calls with the second one. A reminder the if you have any wires down because of the storm please don't touch or otherwise try to move or pickup. Call the Fire Department or Ohio Edison. With the warm weather a reminder about our ban on open burning. The ban is from 6:00 AM till 6:00 PM.

Police Chief Roberts: To help stock the Food Pantry, just a reminder that our Shred & Fill the Cruiser day is May 6 between 10 AM – 1 PM at the Howland SCOPE Center.

Public Works Director David McCann: With the storms we had a few of our roads closed due to downed trees. Within the week we had all the roads open and the township's roads cleaned up. With the nice weather we have started our catch basin projects. This also means that we have started grass cutting. At our cemetery we had a lot for funerals this past winter and during the first storm a big tree came down but did not damage any tombstones.

Planning Director Kim Mascarella: Still working on our Comprehensive Plan. Our next public forum will be May 17, 2023 at 5:00 PM in the conference room. The Zoning Department has issued over \$1,000,000 in permits. The summer Farmers Market will begin on June 3, 2023. Food Truck Friday will be on the 3rd Friday of each month during the summer.

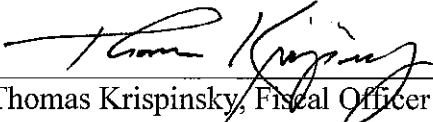
PUBLIC COMMENTS:


Chuck Mackey, Director of the Bolindale Food Pantry remarked about the change in the area since 1948. He thanked the Township for all its help for the Food Pantry.

Mark Groom, a Howland High School student, did a presentation on why explaining the benefits from the township to put sidewalks on Rt 46. This would encourage biking that would be for the health and safety our residents.

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to adjourn the meeting at 7:03 PM.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

Approved by:  Dated: 4/25/23
Thomas Krispinsky, Fiscal Officer

Approved by:  Dated: 5/5/23
Dr. James LaPolla, Co-Chairperson-Trustee