

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their regular meeting on March 8, 2023, at 6:00 P.M at the Howland Township Government Building, 205 Niles Cortland Rd. NE, Warren, OH 44484.

PLEDGE OF ALLEGIANCE: Lead by Life Scout Ethan DeBernardi (Senior Patrol Leader), BSA Troop 4101

Roll Call: Matthew Vansuch – Present
Dr. James LaPolla - Present
Rick Clark - Excused

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A motion was made by Matthew Vansuch and seconded by Dr James LaPolla to excuse Rick Clark from the meeting:

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to suspend the reading of the February 8, 2023 Regular Meeting and the February 13, 2023 Special Meeting minutes and accept as written.

Roll Call: Matthew Vansuch – yea
Dr. James LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to authorize Fiscal Officer Thomas Krispinsky to pay all outstanding invoices incurred and approve all warrants issued. (attached payment listing)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-050:**

Rescind Resolution 2023-022 Authorizing Fiscal Officer Thomas Krispinsky to increase the following fund, revenue, appropriation accounts and request an Amended Certificate from the Trumbull County Auditor due to the OneOhio Opioid Settlement from the State of Ohio for 2023.

Fund 2909
OneOhio Opioid Settlement \$ 9,719.89

Revenue Budget

2909-539 Other State Receipts \$ 9,719.89

Appropriation Budget

2909-210-590 Other \$ 9,719.89

Made By ___ Second ___ Abstain ___ Vote: Yes by all ___ Not passed ___

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-051:**

Rescind Resolution 2023-023 Authorizing the Fiscal Officer to establish the following Fund, establish Revenue/Appropriation accounts, and request an Amended Certificate from the Trumbull County Auditor to increase the budget by \$150,000.00. The money is awarded from OPWC for the 2023 Road Program.

Fund 4401 -- 2023 Road Program - **Fund Total \$150,000.00**

Revenue Budget:

4401-538-Local Public Works Commission **\$150,000.00**

Appropriation Budget:

4401-330-730-2100-Improvement of Sites (OPWC Grant) **\$150,000.00**

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-052:**

Authorize Fiscal Officer Thomas Krispinsky to increase the following fund, revenue, appropriation accounts and request an Amended Certificate from the Trumbull County Auditor due to the OneOhio Opioid Settlement from the State of Ohio for 2023.

Fund 2909

OneOhio Opioid Settlement \$ 9,719.89

Revenue Budget

2909-539 Other State Receipts \$ 9,719.89

Appropriation Budget

2909-210-590 Other \$ 9,719.89

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-053**:

Authorize the Fiscal Officer to establish the following Fund, establish Revenue/Appropriation accounts, and request an Amended Certificate from the Trumbull County Auditor to increase the budget by \$150,000.00. The money is awarded from OPWC for the 2023 Road Program.

Fund 4401 – 2023 Road Program - **Fund Total \$150,000.00**

Revenue Budget:

4401-538-Local Public Works Commission **\$150,000.00**

Appropriation Budget:

4401-330-730-2100-Improvement of Sites (OPWC Grant) **\$150,000.00**

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-054**:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

- 1) Police Dept. Purchase Computers, Monitors & Switches not to exceed \$10,624.04

Attorney Rodgers from Baker/Dublikar Attorneys of Law has opined that the Township Match is an appropriate expenditure of ARPA funds. (full resolution attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-055**:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

- 1) Fire Dept. Purchase Computers, Monitors & Switches not to exceed \$11,329.02

Attorney Rodgers from Baker/Dublikar Attorneys of Law has opined that the Township Match is an appropriate expenditure of ARPA funds. (full resolution attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-056**:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

- 1) Fire Department Purchase LUCAS System not to exceed \$20,556.83

Attorney Rodgers from Baker/Dublikar Attorneys of Law has opined that the Township Match is an appropriate expenditure of ARPA funds. (full resolution attached)

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-057**:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, end the employment of part-time employee Jennifer Turvey effective March 4, 2023.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-058**:

Per the recommendation of Police Chief Nick Roberts, the Board of Trustees of Howland Township "DO NOT" request a hearing for a new D2, D3, and D3A Liquor License from Wa Ha Ka Taco LLC – 132 Niles Cortland Rd. NE., Warren, OH 44484

- D-2 Wine and mixed beverages for on-premises consumption or in original sealed containers for carry out only until 1:00 am.
- D-3 Spirituous liquor for on premises consumption only until 1:00 am.
- D-3A Extends issued permit privileges until 2:30 am. Must at least have D-3 to get the 3A.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-059**:

Per the recommendation of Administrator Darlene St. George, apply for the "MORE"

(Managing Ohio Risk Exposures) Safety Reimbursement Grant in the amount of \$500.00 through OTARMA.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-060:**

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, accept the 2022-2023 ODPS EMS Reimbursement Grant of \$766.38.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution **2023-061:**

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, apply for the 2023-2024 ODPS Training Equipment Grant.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

REPORTS FROM DEPARTMENT HEADS:

Trustee Matt Vansuch: Met with State Rep Santucci dealing with road project on Howland Springs Rd. for engineering funds. He was not able to secure funds for this project through the House. His aide informed me that they are hoping it will make the Senate version part of the bill. Also met with the Port Authority dealing with the grant for broadband for the county and our township. They are doing the RFP to hire a consultant soon. The new date for the Annexation hearing is May 22.

Trustee Dr. Jim LaPolla: The dates for the Scrap Tire Drop-Off are June 5-9, June 12-16 and Oct 2-6 at the Public Works Department on North River Rd. between 8 AM to 2 PM. The Curbside collection will be on Saturday August 12. The Mosquito Spraying Program this year will be May 8-9, June 5-6, July 10-11, Aug 7-8 and Sept 11-12. The Shred & Fill the Cruiser Day will be May 6 between 10 AM – 1 PM at the Howland Scope Center. The Howland Community Garage Sales will be May 18, 19 and 20. All of these dates and information will be on our township's website.

Fire Chief Pantalone: The department has been busy. In February we had 307 calls with EMS handling 80-85% of them. On Feb. 4 Assistant Chief Pace travelled to East Palestine to assist other departments in the aftermath of the train derailment. The Department has also been busy with training. A question at the last meeting by Ed Palumbo was answered; two new Fire

Dept volunteers are not paid, but they are covered by our insurance if they are out assisting the department.

Police Chief Roberts: Yesterday the department dealt with a call of a person barricaded in a garage. The call came in stating the subject had an A-15 rifle. With the help from the Niles, Warren and Weathersfield Police Departments, the subject vacated the building and no weapons were found at the scene.

Public Works Director David McCann: Weather has been good so we are working on some spring projects earlier than normal. The second part of the Forest Hill project is started. The new paving machine that was ordered last year has been delivered along with the two new pickup trucks purchased with ARPA funds. They will be white instead of red because of the cost to paint them.

Zoning Director Dan Morgan: There were 28 zoning permit applications. 18 were approved and we are working on the others with the owners. We have 86 open complaints open and 415 last year. With the warmer weather we started receiving more complaints.

PUBLIC COMMENTS:

Rich Perhacs asked why is there a 40 MPH sign in front of Mines School between two school zone signs. David McCann stated that the road the county's responsibility, not the township. Also, Mr. Perhacs stated Howland Wilson Rd NE needs paved. Darlene stated that she was informed that the county will repave the road this year.

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to adjourn the meeting at 6:34 P.M.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

Approved by: Thomas Krispinsky Dated: 3/10/23
Thomas Krispinsky, Fiscal Officer

Approved by: Dr. James LaPolla Dated: 3/10/23
Dr. James LaPolla, Chairperson-Trustee