

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held a Special Year End meeting on December 28, 2022, at 8:00 AM at the Howland Township Government Building, 205 Niles Cortland Rd. NE, Warren, OH 44484

PLEDGE OF ALLEGIANCE

Roll Call: Matthew Vansuch – Present
Dr. James LaPolla - Present
Rick Clark - Present

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to suspend the reading of the December 14, 2022 meeting minutes and accept them as written.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to authorize Fiscal Officer Thomas Krispinsky to pay all outstanding invoices incurred and approve all warrants issued. (attached payment listing)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-167:

Approve that all Howland Township employees, as per the attached listing, be rehired at their current pay and benefits per the Township Personnel Policy for year 2023.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-168:

Authorize the annual salaries for the Howland Township Trustees and Fiscal Officer be paid maximum salary allowed per the Ohio Revised Code.

Also, approve to provide Life/AD&D insurance in the amount of \$25,000 and health insurance benefits as provided in the current group insurance policy, and as provided to the employees of Howland Township.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-169:

Per the recommendation of Administrator Darlene St. George, approve the 2023 OPERS Sick Leave Conversion Plan for Howland Township. This is pursuant to Section 145.1 of the Ohio Revised Code and Administrative Code 145-1-26.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-170:

Per the recommendation of Administrator Darlene St. George, approve to retain the following firms to provide legal services on an “as needed” basis for the year 2023.

Taft Stettinius & Hollister, LLP
 O’Halloran & Ohanian LLC
 Albers & Albers
 Benesch, Friedlander, Coplan & Arnoff, LLP.
 Manchester Newman and Bennett
 Baker & Dublikar
 Alfred E. Schrader of Roderick Linton Belfance, LLP

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-171:

Authorize Fiscal Officer Thomas Krispinsky to reduce the following funds and request an Amended Certificate for fiscal year 2022 from the Trumbull County Auditor:

Fund 2901: Howland Fire & EMS Training Center

Revenue Budget	(25,000.00)
Appropriation Budget	(25,000.00)

Fund 2909: OneOhio Opioid Settlement

Revenue Budget (21,720.10)

Appropriation Budget (21,720.10)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-172:

Per the recommendation of Administrator Darlene St. George, Planning Director Kim Mascarella and Zoning Director Daniel Morgan approve the following:

Reappoint Heidi Mock to a second five-year term on the Board of Zoning Appeals beginning January 1, 2023, through December 31, 2027.

Appoint Michael Smylie to the Zoning Commission for a two-year term beginning January 1, 2023, through December 31, 2024.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-173:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

- 1) Parking Lot LED Lighting Upgrade up to \$13,000.00

Attorney Rodgers from Baker/Deublkar Attorneys of Law has opined that the Township Match is an appropriate expenditure of ARPA funds. (full resolution attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

REPORTS FROM THE TRUSTEES AND ADMINISTRATOR:

Administrator Darlene St. George:

Explained item # 6 on the agenda dealing with Sick Leave Conversion Plan for Howland Township employees.

Trustee Matt Vansuch:

Reminder about the upcoming Public hearings and meeting on January 11, 2023.

The first Public Hearing is at 4:00 PM regarding the retire/rehire for the Township employees.

The second Public Hearing is at 5:00 regarding the suvey taken by the Township Zoning Department.

The Trustees meeting is at 6:00 PM

Trustee Matthew Vansuch excused himself from the meeting at 8:46 AM

A motion was made by Dr. James LaPolla and seconded by Rick Clark to adjourn the meeting at 8:50 AM.

Roll Call: Dr. James LaPolla -yea
Rick Clark -yea

Approved by: Thomas Krispinsky Dated: 1/9/23
Thomas Krispinsky, Fiscal Officer

Approved by: Rick Clark Dated: 1/9/23
Rick Clark, Chair