

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their regular meeting on September 14, 2022, at 6:00 PM at the Howland Township Government Building, 205 Niles Cortland Rd. NE, Warren, OH 44484

Roll Call: Matthew Vansuch – Present
Dr. James LaPolla - Present
Rick Clark - Excused

PLEGE OF ALLEGIANCE

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to suspend the reading of the August 9, 2022 meeting minutes and accept as written.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to authorize Fiscal Officer Thomas Krispinsky to pay all outstanding invoices incurred and approve all warrants issued. (attached payment listing)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

****Mr. Ryan Smalley from Envision Group gave a presentation on the Howland Township Comprehensive Plan Update.**

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-123:

Per Township Administrator Darlene St. George, approve to contract Compass Family & Community Services (CAPE) to provide an Employee Assistance Program for the period August 1, 2022 to July 31, 2023 for \$1,800.00. There is no increase from last year.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-124:

Per the recommendation of Administrator Darlene St. George and Planning Director Kim Mascarella, approve an Emergency Access Easement Agreement between Howland Township and WMG Land Company, LLC pertaining to Parcels #28-554100 and #28-553900 with an address of 4059 North River Road. The agreement establishes a dedicated route of secondary emergency access to the River Glen Condominiums. (full agreement attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-125:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, effective April 1, 2022, approve to use the standard allowance and its presumption of revenue loss up to 10 million dollars for ARPA reporting (full resolution attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-126:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project. (full resolution attached)

1) 2022 Public Works Sanitation Improvement \$275,000.00

Attorney Rodgers from Baker/Deublkar Attorneys of Law have opined that the 2022 Public Works Sanitation Improvement is an appropriate expenditure of ARPA funds. (full resolution attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-127:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

1) 2022 Demolition of Condemend Structures \$20,000.00

Attorney Rodgers from Baker/Deublkar Attorneys of Law have opined that the 2022 Demolition of Condemend Structures is an appropriate expenditure of ARPA funds. (full resolution attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-128:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

1) Police and Fire MDT Docking Stations \$12,900.00

Attorney Rodgers from Baker/Deublkar Attorneys of Law have opined that the Police and Fire MDT Docking Stations are appropriate expenditures of ARPA funds. (full resolution attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-129:

Be It Resolved *by the Township Trustees of Howland Township*

WHEREAS, the following list of properties have been cited during the month of September, 2022 in violation of the Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment of use of the property and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has not heard from any of the property owners, by telephone or mail.

WHEREAS, At least seven days before providing for the abatement, control, or removal of any vegetation, garbage, refuse, or other debris, the board of township trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, garbage, refuse, or other debris, the owner's maintenance of which has been determined by the board to be a nuisance.

WHEREAS, if that vegetation, garbage, refuse, or other debris is not abated, controlled, or removed, or if provision for its abatement, control, or removal is not made, within seven days, the board shall provide for the abatement, control, or removal, and any expenses incurred by the board in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>Address</u>	<u>Parcel #</u>
3254 Crestview SE	Parcel #28-511171
2817,2819 Deforest RD SE	Parcel#28-523190
3167 Draper AVE SE	Parcel#28-300000
2699 Fairview Ave	Parcel#28-554520
2775 North River Road	Parcel#28-211925

568 North Road SE	Parcel#28-482900
8618 Old Orchard	Parcel#28-222850
3479 Overlook AVE	Parcel#28-590000
1318 Rosewood DR NE	Parcel#28-508755
3273 Valacamp Ave	Parcel#28-409700
3709 Valacamp Ave	Parcel#28-354500
1041 Westover DR SE	Parcel#28-563000

Roll Call: Matthew Vansuch -yea
 Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-130:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, increase the hourly rate schedule for the Howland Township Training Center effective October 1, 2022. Instructors are utilized on an as-needed basis when Fire and/or EMS classes are scheduled.

Current Rate Schedule:

Probationary Instructor	\$12.50 per hour
Lead Instructor	\$18.50 per hour

Increased Rate Schedule:

Probationary Instructor	\$20.00 per hour
Lead Instructor	\$25.00 per hour

Roll Call: Matthew Vansuch -yea
 Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-131:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, hire the following as Part-time Instructors for the Howland Township Training Center effective September 16, 2022. They will be paid at the Training Center's current hourly rates, with no benefits, and scheduled on an "as needed basis."

William "Scott" Bower Steven Mauch Jeffrey Wagner Raymond Pace

Roll Call: Matthew Vansuch -yea
 Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-132:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to accept the resignation of part-time Firefighter-Paramedic Haley Martin for personal reasons effective August 23, 2022.

Roll Call: Matthew Vansuch -yea
 Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-133:

Authorize Fiscal Officer Thomas Krispinsky to increase the following fund effective September 14, 2022, appropriate and request an Amended Certificate from the Trumbull County Auditor.

Fund 2281: Ambulance and EMS Services	Increase \$9,050.00
	(2022 Sale of Ambulance)
Revenue Budget	
2281-951-0000 Sale of Fixed Assets	\$9,050.00
Appropriation Budget	
2281-230-590-0000 Other Expenses	\$9,050.00

Roll Call: Matthew Vansuch -yea
 Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-134:

Authorize the Fiscal Officer Thomas Krispinsky to supplement the following appropriations from unbudgeted fund money:

Fund 2111 – Fire Fund:

2111-220-190	Salaries	\$70,000.00
2111-220-420-7000	Fuel	\$15,000.00
2111-220-323-6500	Repairs and Maintenance (Vehicles)	\$15,000.00

Roll Call: Matthew Vansuch -yea
 Dr. James LaPolla -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-135:

Per the recommendation of Police Chief Nick Roberts, the Board of Trustees of Howland Township "Do Not" request a hearing for a TRFO C1, C2 and, D6 Liquor License granted from Alex Sammi LLC (DBA Valley View Food Mart) to Jounieh 4 LLC - 2110 Elm Rd. NE Warren, OH 44483.

- C1 Beer only in original sealed container for carry out only.
- C2 Wine and mixed beverages in sealed containers for carry out.
- D6 Sale of intoxicating liquor on Sunday between the hours 10:00am or 11:00am and midnight.

Roll Call: Matthew Vansuch -yea
 Dr. James LaPolla -yea

REPORTS FROM THE DEPARTMENT HEADS:

Trustee Matt Vansuch: Trick-or-Treat will be on October 31, 2022 from 6-8 PM.

Ass't Fire Chief Pace: All fire hoses are being tested in the Fire Department.

Police Chief Roberts: The Police Department assisted in handing out school supplies with the Boy Scouts.

Public Works Director David McCann: The department is still working on summer projects. Limb and Branch pickup will be October 24 to November 4 for the eastside, November 7 to November 18 for the westside.

Planning Director Kim Mascarella: The Zoning Department is handling the property maintenance for the Township with the help of the part time inspector. As of October 1, all recreation vehicles have to be moved from the front of your house.

Fiscal Officer Tom Krispinsky: The Township was reimbursed \$5,603.30 for the overtime costs moving the Yellow House. The money was divided between the Police, Fire and Road Departments.

Comments from the Public:

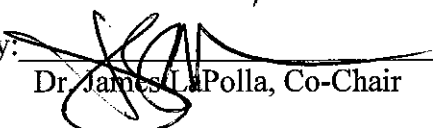
Mr. Ed Palombo had a question on agenda items #14. For item #14 the amount was \$9,050 was for the ambulance that was sold during this year, 2022. He also had a question on the update for the Township Comprehensive Plan. Mr. Vansuch explain that this is an update not a rewrite. Funding for the plan is in the Zoning Department budget.

Mr. Chuck Mackey spoke on the Bolindale Food Pantry. He has been running it for 11 ½ years. He wants to thank the Township for helping out in raising funds for the pantry.

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to adjourn the meeting at 6:49 P.M.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea

Approved by:  Dated: 9/15/22
Thomas Krispinsky, Fiscal Officer

Approved by:  Dated: 9/16/22
Dr. James LaPolla, Co-Chair