

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their regular meeting on August 9, 2022, at 6:00 PM at the Howland Township Government Building, 205 Niles Cortland Rd. NE, Warren, OH 44484

Roll Call: Matthew Vansuch – Present
Dr. James LaPolla - Present
Rick Clark - Present

PLEGE OF ALLEGIANCE

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to suspend the reading of the July 13, 2022 meeting minutes and accept as written.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to authorize Fiscal Officer Thomas Krispinsky to pay all outstanding invoices incurred and approve all warrants issued. (attached payment listing)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-109:

Per the recommendation of Administrator Darlene St. George, approve the Ohio Department of Transportation (ODOT) to acquire the following Howland Township Trustees Parcel #'s for the purpose of constructing the SR 46 Diverging Diamond Interchange.

Parcel (10)	44-031725	\$ 1,375.00
Parcel (19A)	28-002510 & Temporary Easement	\$15,800.00
Parcel (19B)	28-362200 Temporary Easement	\$ 400.00

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by James LaPolla to vote on Resolution 2022-110:

Per the recommendation of Administrator Darlene St. George, approve the Township to apply for the "MORE" (Managing Ohio Risk Exposures) Safety Reimbursement Grant in the amount of \$500.00 through OTARMA.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-111:

Authorize Fiscal Officer Thomas Krispinsky to establish the following fund, establish revenue/appropriation accounts and request an Amended Certificate to increase the budget from the Trumbull County Auditor due to the OneOhio Opiod Settlements from the State of Ohio for 2022.

Fund 2909

OneOhio Opiod Settlement	\$26,064.13
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Revenue Budget

2909-539	Other State Receipts	\$26,064.13
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Appropriation Budget

2909-210-590	Other	\$26,064.13
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Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-112:

Accept the Amounts and Rates as determined by the Budget Commission and authorizing the Necessary Tax Levies and certifying them to the County Auditor for fiscal year commencing January 1, 2023 (resolution attached in its entirety).

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-113:

Accept a reimbursement grant from the Ohio Department of Transportation Office of Jobs and Commerce for 11% of the eligible costs up to a maximum of \$53,445.00 for the Bronze Rd. EDA Improvement Project.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-114:

Approve the School Resource Officer #1 Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 6, 2022 through June 1, 2023 for a total cost of \$81,509.67. (complete contract attached in its entirety).

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-115:

Approve the School Resource Officer #2 Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 6, 2022 through June 1, 2023 for a total cost of \$37,658.18 (complete contract attached in its entirety).

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-116:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

1) 2022 Boardwalk Improvement Project	\$21,900.00
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Attorney Rodgers from Baker/Deublkar Attorneys of Law have opined that the Boardwalk Project is an appropriate expenditure of ARPA funds. (full resolution attached)

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-117:

Per the recommendation of Administrator Darlene St. George, renew the Occupancy and Use Agreement between Howland Township and Trumbull County MetroParks for Township Property 3983 N. River Rd. NE, Warren, OH 44484. (full agreement attached)

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-118:

Resolution of necessity to transfer funds in accordance with R.C. 5705.14 – R.C. 5705.16;

a transfer from Howland Township's:

Fund 4403 – Golden Triangle Acquisition	\$ 1,691.48
Fund 4405 – 54" Storm Sewer Project	\$ 1,705.30
Fund 4901 – EDA Planning Grant	\$ 8,134.25
Fund 4902 – High St. / Willow Dr. Pedestrian Sidewalk	\$ 2,597.45

to Howland Township's General Fund 1000.

WHEREAS, the money transferred from the four transferor funds, were established to acquire and complete certain permanent improvements of the Township, came from prior transfers from the Township's General Fund 1000.

WHEREAS, Howland Township Funds 4403-4405-4901 and 4902, were established for the purpose of paying all obligations incurred in the acquisition and completion of the:

Golden Triangle Acquisition
54" Storm Sewer Project
EDA Planning Grant
High St. / Willow Dr. Pedestrian Sidewalk; and

WHEREAS, all obligations incurred in the acquisition and completion of the

Golden Triangle Acquisition, 54" Storm Sewer, EDA Planning Grant, and High St./Willow Dr. Pedestrian Sidewalk have been paid; and

WHEREAS, after payment of all obligations incurred in the acquisition and completion of the Golden Triangle Acquisition, 54" Storm Sewer, EDA Planning Grant, and High St./Willow Dr. Pedestrian Sidewalk, an unexpended balance remains in

Fund 4403 – Golden Triangle Acquisition	\$ 1,691.48
Fund 4405 – 54" Storm Sewer Project	\$ 1,705.30
Fund 4901 – EDA Planning Grant	\$ 8,134.25
Fund 4902 – High St. / Willow Dr. Pedestrian Sidewalk	\$ 2,597.45

WHEREAS, Howland Township does not have any sinking fund or outstanding bond obligations; and

WHEREAS, the Howland Township Board of Trustees desire to transfer the unexpended balances of

\$ 1,691.48	From Fund 4403 – Golden Triangle Acquisition
\$ 1,705.30	From Fund 4405 – 54" Storm Sewer Project
\$ 8,134.25	From Fund 4901 – EDA Planning Grant
\$ 2,597.45	From Fund 4902 – High St. / Willow Dr. Pedestrian Sidewalk

to Howland Township's General Fund 1000,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF HOWLAND TOWNSHIP, OHIO:

Section 1: The Howland Township Board of Trustees determine that it is necessary to transfer

Fund 4403 – Golden Triangle Acquisition	\$ 1,691.48
Fund 4405 – 54” Storm Sewer Project	\$ 1,705.30
Fund 4901 – EDA Planning Grant	\$ 8,134.25
Fund 4902 – High St. / Willow Dr. Pedestrian Sidewalk	\$ 2,597.45

to Howland Township's General Fund 1000.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-119:

Authorize Fiscal Officer Thomas Krispinsky to request an Amended Certificate from the Trumbull County Auditor to decrease the following funds and increase the General Fund – Per Resolution 2022-118.

Fund 4403 – Golden Triangle Acquisition	\$ (1,691.48)
Fund 4405 – 54” Storm Sewer Project	\$ (1,705.30)
Fund 4901 – EDA Planning Grant	\$ (8,134.25)
Fund 4902 – High St. / Willow Dr. Pedestrian Sidewalk	\$ (2,597.45)
Fund 1000 – General Fund	\$14,128.48

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-120:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, accept the bid for the 2021-2022 Storm Sewer Upgrade Project (Allyson Drive & Old Farm Trail) from M & M Excavating Inc., Viena, OH in the amount of \$65,690.00.

Other Bids Received:

Woodford Excavating	\$98,350.00
Z-Tech Builders	\$105,300.00
Dawn Inc.	\$131,728.00

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-121:

The Howland Township Trustees approve the sale of the following Fire Department equipment on auction site GovDeals. The items are unneeded, obsolete or unfit personal property.

VHF mobile and portable radios , speakers, power cables and associated mounting console.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-122:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to promote Raymond O. Pace to the position of Assistant Fire Chief and Operations Director of the Howland Training Center, effective August 16th, 2022. Mr. Pace will receive \$38.05 / hr., receive 4 weeks' vacation per Township Policy for full-time non-collective bargaining personnel and \$1,125 annual uniform maintenance allowance. Assistant Chief Pace will receive insurance benefits, sick leave accumulated as per the Township Policy and Procedures, and all other benefits as per the Township Policy.

Roll Call:	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

Chair Rick Clark – Oath of Office to Assistant Fire Chief Raymond Pace

REPORTS FROM THE DEPARTMENT HEADS:

Fire Chief Pantalone: Just a reminder that there are still bike helmets available through the Fire Department. Go the website for information. The department has received many calls thanking our staff for their great work.

Police Chief Roberts: Still collecting school supplies along with Boy Scout Troop 101.

Public Works Director David McCann: Still working on summer projects. With the hot weather we are caught up on grass cutting. Last Saturday August 6, 2022 we had a scrap tire pick up. The recycling center is now open from 7:30am to 2:30pm.

Zoning Director Dan Morgan: The Zoning Department issued 28 permits totaling \$2,178,000 in tax value in the past month. The Zoning Department has processed 73 property maintenance cases and completed 84 inspections.

PUBLIC COMMENTS

Maureen Arbogast from Sherwood Dr: Spoke about flooding at the corner of Sherwood Dr. and Howland Wilson Rd. She was wondering if ARPA funds could cover damage done at her home. Mr. Clark told her ARPA funds cannot be used for that.

Paul Fiorentino from Crestview Ave SE: Spoke about neighborhood issues with Republic Services. Garbage falls out of when the driver is loading it into the truck, which is left behind on the streets. He contacted Republic Services but the issue continues. Darlene St. George will contact the trash company and let them know about it.

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to adjourn the meeting at 6:45 P.M.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

Approved by: Thomas Krupinsky Dated: 8/29/22
Thomas Krupinsky, Fiscal Officer

Approved by: Rick Clark Dated: 8/24/22
Rick Clark, Chair