

**MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES**

**PUBLIC HEARING (Immediately following regular meeting)  
2023 Alternative Tax Budget Approval**

**The Howland Township Board of Trustees held their regular meeting on July 13, 2022, at 6:00 PM at the Howland Township Government Building, 205 Niles Cortland Rd. NE, Warren, OH 44484**

**Roll Call:** Matthew Vansuch – Present  
Dr. James LaPolla - Present  
Rick Clark - Present

**PLEGE OF ALLEGIANCE by Jonathan Outhwaite from Boy Scout Troop 122-Howland**

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to suspend the reading of the June 8, 2022, meeting minutes and accept as written.

**Roll Call:** Matthew Vansuch -yea  
Dr. James LaPolla -yea  
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to authorize Fiscal Officer Thomas Krispinsky to pay all outstanding invoices incurred and approve all warrants issued. (attached payment listing)

**Roll Call:** Matthew Vansuch -yea  
Dr. James LaPolla -yea  
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-092:

**RESOLUTION DETERMINING TO PROCEED WITH THE  
SUBMISSION TO THE ELECTORS OF THE QUESTION  
OF LEVYING A TAX IN EXCESS OF THE TEN MILL LIMITATION**

**WHEREAS**, on June 8, 2022, this Board adopted Resolution No. 2022-077 determining to submit to the electors of the entire territory of Howland Township, which is located exclusively in Trumbull County, Ohio, the question of levying an additional tax in excess of the ten-mill limitation, as described below, a copy of which Resolution was certified to the Auditor of Trumbull County; and

**WHEREAS**, that the County Auditor has certified to the Board that the dollar amount of revenue that would be generated by 1.50 mills for each one dollar of total current tax valuation of Howland Township, which amounts to \$0.15 for each one hundred dollars of valuation, as set forth in said Resolution, is the annual amount of \$686,278.00.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Trustees of Howland Township, Trumbull County, Ohio, two-thirds of all members elected thereto concurring, being Resolution No. 2022-092, that this Board determines to proceed with the submission to the electors at the general election to be held on November 8, 2022, pursuant to Ohio Revised Code §§ 5705.03, §5705.19(J), and §5705.191, of the question of levying an additional tax in excess of the ten mill limitation for the benefit of and upon the entire territory of Howland Township, for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs, at an annual tax rate of 1.50 mills for each one dollar of valuation, which amounts to \$0.15 for each one-hundred dollars of valuation, in order to raise the amount of \$686,278.00 each year for a continuing period of time, commencing in 2022, first due in calendar year 2023.

**BE IT RESOLVED** that the Fiscal Officer of this Board of Trustees of Howland Township is authorized and he is hereby directed to certify immediately a copy of this Resolution and the prior Resolution and Certificate of the County Auditor referred to in the Preamble hereto to the Board of Elections, Trumbull County, Ohio on or before 4:00 P.M. (E.S.T.), August 10, 2022, and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with law.

**BE IT RESOLVED** that the provisions of said tax levy be submitted to the electors of the entire territory of said Howland Township, at the general election to be held on the 8th day of November, 2022;

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-093:

Authorize the Fiscal Officer to receipt and appropriate the following money and request an Amended Certificate from the Trumbull County Auditor to increase the Township budget due to money received for the American Rescue Plan / Local Fiscal Recovery.

**Fund 2902 Local Fiscal Recovery**

Revenue Budget	2902-519-0000	\$863,334.37
Appropriation Budget	2902-490-590	\$863,334.37

**Roll Call:**  
Matthew Vansuch -yea  
Dr. James LaPolla -yea  
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by James LaPolla to vote on Resolution 2022-094:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

- 1) Fire Department Mobile Data Terminals (MDT'S) \$32,873.86

Attorney Rodgers from Baker/Deublkar Attorneys of Law have opinioned that the purchase of MDT's are an appropriate expenditure of ARPA funds. (full resolution attached)

**Roll Call:**  
Matthew Vansuch -yea  
Dr. James LaPolla -yea  
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-095:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

- 1) EDA-ARPA Golden Triangle Infrastructure Improvement Project  
Township Match up to - \$106,890.00

Attorney Rodgers from Baker/Deublkar Attorneys of Law has opinioned that the Township Match is an appropriate expenditure of ARPA funds. (full resolution attached)

**Roll Call:** Matthew Vansuch -yea  
Dr. James LaPolla -yea  
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-096:

I, Thomas Krispinsky, Fiscal Officer of Howland Township, certify that Howland Township has the amount of \$106,890 in the Local Fiscal Recovery Fund 2902 and that this amount will be used to pay the local share of the EDA-ARPA Golden Triangle Infrastructure Improvement Project.

**Roll Call:** Matthew Vansuch -yea  
Dr. James LaPolla -yea  
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-097:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

1) 2021 Storm Water Sewer Upgrades Project up to \$70,000.00

Shady Lane/Old Farm Trail Intercept  
Allyson/North Road Storm Culvert

Attorney Rodgers from Baker/Deublkar Attorneys of Law has opined that the Township Match is an appropriate expenditure of ARPA funds. (full resolution attached)

**Roll Call:** Matthew Vansuch -yea  
Dr. James LaPolla -yea  
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-098:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

1) Two Police Vehicles with Outfitting up to \$94,000.00

Attorney Rodgers from Baker/Deublkar Attorneys of Law has opined that the Township Match is an appropriate expenditure of ARPA funds. (full resolution attached)

**Roll Call:** Matthew Vansuch -yea  
Dr. James LaPolla -yea  
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-099:

Authorize the Fiscal Officer Thomas Krispinsky to transfer the following via Post Inter-Fund Advances:

Partial Repayment of the January 12, 2022 advance via Resolution 2022-005

From: Road Fund:	2031-920-920 -	Advances Out	(\$25,000.00)
To: General Fund:	1000-940-0000 -	Advances In	\$25,000.00

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-100:

Per the recommendation of Administrator Darlene St. George, approve the Ohio Department of Transportation (ODOT) to acquire Howland Township Trustees Parcel # 28-901070 for \$26,190.00 for the purpose of constructing the Diverging Diamond Interchange.

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-101:

Howland Township adopts the IRS Standard Mileage Reimbursement of 62.5 cents per mile.

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-102:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve the following correction to Resolution 2022-010.

from ~~\$13.16~~ to \$16.00 hr. from \$13.10 to \$16.00 hr.

The correction reflects the "from" hourly rate for part-time Paramedics.

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-103:

**Be It Resolved** *by the Township Trustees of Howland Township*

**WHEREAS**, the following list of properties have been cited during the month of July, 2022 in violation of the Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

**WHEREAS**, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment of use of the property and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

**WHEREAS**, the Zoning Office has not heard from any of the property owners, by telephone or mail.

**WHEREAS**, At least seven days before providing for the abatement, control, or removal of any vegetation, garbage, refuse, or other debris, the board of township trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, garbage, refuse, or other debris, the owner's maintenance of which has been determined by the board to be a nuisance.

**WHEREAS**, if that vegetation, garbage, refuse, or other debris is not abated, controlled, or removed, or if provision for its abatement, control, or removal is not made, within seven days, the board shall provide for the abatement, control, or removal, and any expenses incurred by the board in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>Address</u>	<u>Parcel #</u>
2775 North River Road	Parcel#28-211925
8141 Castle Rock DR NE	Parcel#28-121275
8618 Old Orchard	Parcel#28-222850
3479 Overlook AVE	Parcel#28-590000
3273 Valacamp Ave	Parcel#28-409700
3589 Valacamp Ave	Parcel#28-304650
3709 Valacamp Ave	Parcel#28-354500
2699 Fairview Ave	Parcel#28-554520
1041 Westover DR SE	Parcel#28-563000
1764 Niles Cortland Road SE	Parcel# 28-162060
1318 Rosewood DR NE	Parcel#28-508755
3167 Draper AVE SE	Parcel#28-300000

568 North Road SE

Parcel#28-482900

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-104:

Per the recommendation of Administrator Darlene St. George and Planning Director Kim Mascarella, approve a Stormwater Drainage Facility Inspection and Maintenance Agreement between Howland Township, Howland Commons LLC, and Meijers Stores Limited Partnership pertaining to Parcel #28-901902 and address 2100 Niles Cortland Road SE. The agreement outlines the owner's responsibilities in the long-term operation and maintenance of the storm-water management facilities associated with the Meijers development project in Howland Township.

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-105:

Per the recommendation of Administrator Darlene St. George, effective September 1, 2022, renew the Township's Health, Dental and Vision Insurance with Anthem at a 2.5% increase. Group Life renews with Principal Life Insurance with an increase of \$1,247.91.

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-106:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, hire the following as Part-time Instructors for the Howland Township Training Center. They will receive \$12.50 hr. as a Probationary Instructor and \$18.50 hr. as a Lead Instructor. Both will receive no benefits and scheduled on an "as needed basis".

Matthew Fulmer	Shawn Conroy
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<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-107:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, accept the retirement of Assistant Fire Chief James Sapp effective August 16, 2022.

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

#### REPORTS FROM THE DEPARTMENT HEADS:

**Trustee Matt Vansuch:** Thank everybody for all the help on the 4<sup>th</sup> of July parade. Everything went smoothly. The next Food Truck Friday will be on August 5<sup>th</sup>.

**Trustee Dr. James LaPolla:** Great job on the Parade. I would like to thank all the volunteers and workers. Also, thank all the runners for another good race.

**Fire Chief Pantalone:** Just a reminder that there are still smoke detectors and bike helmets available through the Fire Department. Go the web site for information.

**Police Chief Roberts:** Boy Scouts Troop 101 asked the department to go along with them on the back to school supply drive. You can drop of supplies at the Troop building on Reeves Rd. or Police Department during working hours. Dr. LaPolla stated that you can also drop off at his office. There will be a "Coffee with a Cop" at Howland Bean on August 20, 2022 from 9-12.

**Planning Director Kim Mascarella:** The Zoning Department issued 40 permits totaling \$1,200,000 in tax value in the past month. The Zoning Department have 260 enforcement cases going on. With the help of the new hire in the department there have been over 170 reinspection cases done.

In the Planning Department there have been 3 pre-constructions meetings scheduled for a car wash on Elm Rd, Longhorn Steakhouse on Niles Cortland Rd, and Popeyes on Elm Rd. We received a \$9,000 grant to help out with the Bolindale recycling drop off with lighting and security.

#### PUBLIC COMMENTS- NONENone

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to adjourn the meeting at 6:33 P.M.

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

Approved by: Thomas Krispinsky Dated: 7/22/22  
Thomas Krispinsky, Fiscal Officer

Approved by: Rick Clark Dated: 7/22/22  
Rick Clark, Chair



HOWLAND TOWNSHIP

PUBLIC HEARING

July 13, 2022

2023 Alternative Tax Budget Approval

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-108:

Per the recommendation of Fiscal Officer Thomas Krispinsky and Administrator Darlene St. George, approve the Alternative Tax Budget for Fiscal Year 2023 and recommend for consideration to the Trumbull County Budget Commission. (Budget attached in its entirety)

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

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Comments:

None

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Motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to adjourn the July 13, 2022 Public Hearing – **Approval of Alternative Tax Budget for Fiscal Year 2023.**

<b>Roll Call:</b>	Matthew Vansuch	-yea
	Dr. James LaPolla	-yea
	Rick Clark	-yea

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Public Hearing Adjourned at: 6:51 PM

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