

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their regular meeting on June 8, 2022, at 6:00 PM at the Howland Township Government Building, 205 Niles Cortland Rd. NE, Warren, OH 44484

Roll Call: Matthew Vansuch – Present
Dr. James LaPolla - Present
Rick Clark - Present

PLEGE OF ALLEGIANCE

Moment of Silence for Howland Township Patrolman Eric Bowker

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to suspend the reading of the May 11, 2022, meeting minutes and accept as written.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to authorize Fiscal Officer Thomas Krispinsky to pay all outstanding invoices incurred and approve all warrants issued. (attached payment listing)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-077:

WHEREAS, this Board finds, determines, and declares that the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Howland Township, which is located exclusively in Trumbull County, Ohio.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of Howland Township, Trumbull County, Ohio, two-thirds of all members elected thereto concurring, being Resolution No. 2022-077, that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of and upon the entire territory of said Howland Township, pursuant to Ohio Revised Code §§ 5705.03, 5705.19(J), and 5705.191, for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs, at a rate not exceeding 1.50 mills for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of

valuation, for a continuing period of time, commencing in 2022, first due in calendar year 2023.

BE IT RESOLVED that the Fiscal Officer of this Board of Trustees of Howland Township be and he is hereby directed to certify a copy of this Resolution to the County Auditor with the request that said County Auditor certify to this Township Board of Trustees the total current tax valuation of this Township and the dollar amount of revenue that would be generated by a specific number of mills, namely 1.50 mills.

It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with law.

BE IT FURTHER RESOLVED, in accordance with Ohio Revised Code §§ 5705.03, 5705.19(J), and 5705.191, that the provisions of said tax levy be submitted to the electors of the entire territory of said Howland Township, in the general election to be held on the 8th day of November, 2022

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-078:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, accept the 2022 State Fire Marshal Equipment Grant of \$10,000.00

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-079:

Authorize Fiscal Officer Thomas Krispinsky to request an Amended Certificate from the County Auditor to establish the following fund, revenue, and appropriations for the awarded 2022 State Fire Marshal Equipment Grant.

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| Fund 2908 | |
| 2022 State Fire Marshal Equipment Grant | \$ 10,000.00 |

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|---------------------------------|--------------|
| Revenue Budget | |
| 2908-539 – Other State Receipts | \$ 10,000.00 |

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|----------------------------------|--------------|
| Appropriation Budget | |
| 2908-220-740 Machinery/Equipment | \$ 10,000.00 |

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Matthew Vansuch and seconded by James LaPolla to vote on Resolution 2022-080:

Approve to schedule a Public Hearing on July 13, 2022, the evening of the regular trustees meeting, to review the "Alternative Tax Budget of Howland Township" for the next fiscal year ending December 31, 2023.

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-081:

WHEREAS, the Township Board of Trustees of Howland Township are authorized to request an advance of "REAL ESTATE TAX – 2nd Half Settlement" pursuant to ORC 321.24; and

WHEREAS, the Township Board of Trustees of Howland Township do hereby request an advance of "REAL ESTATE TAX – 2nd Half Settlement" pursuant to ORC 321.24 and 135.35

NOW, THEREFORE BE IT RESOLVED that the Township Board of Trustees of Howland Township do hereby request the Trumbull County Auditor to advance any "REAL ESTATE TAX – 2nd Half Settlement" money in the Treasury of the Trumbull County Auditor to the account of Howland Township.

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-082:

Per the recommendation of Administrator Darlene St. George, re-assign part-time postal employees DeLilah DeNicholas, and Payton Loomis to Lead Clerks and increase their hourly rate to \$11.33 per hour effective June 16, 2022.

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-083:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

1) Purchase of Police Body Cameras \$18,404.85

Attorney Rodgers from Baker/Deublkar Attorneys of Law have opinioned that the purchase of Body Cameras is an appropriate expenditure of ARPA funds. (full resolution attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-084:

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Thomas Krispinsky, approve ARPA money out of Fund 2902-Local Fiscal Recovery Fund for the following project.

1) Township Exchange Server Upgrade

The US Treasury have opinioned that modernization of cybersecurity, including hardware, software, and protection of critical infrastructure are appropriate expenditures of ARPA funds. (full resolution attached)

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-085:

Per the recommendation of Administrator Darlene St. George, hire Thomas J. Keiran as a part-time Zoning Assistant with an hourly rate of \$18.00 per hour. Thomas will be scheduled on an as needed basis with no benefits.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-086:

The Howland Township Trustees approve the sale of the following Fire Department vehicle on auction site GovDeals. The vehicle has been rendered as no longer functional due to catastrophic engine failure.

2010 Ford E350 Braun Ambulance VIN# 1FDWE3FP0ADA41767

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-087:

Effective June 19th, 2022, Howland Township recognizes Juneteenth (June 19th) as an additional paid Federal holiday for all full-time employees of Howland Township.

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-088:

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, approve the Police Department to apply for the IDEP/STEP-2023 Traffic Safety Reimbursement Grant.

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-089:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, re-advertise for bids for the Township's 2021 Storm Sewer Upgrades Project payable from the ARPA Fund.

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2022-090:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, re-advertise for bids for the Township's 2022 Road Resurfacing Contract Paving Program.

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution 2022-091:

Be It Resolved by the Township Trustees of Howland Township

WHEREAS, the following list of properties have been cited during the month of June, 2022 in violation of the Howland Township Resolution 2003-58 (Abatement, Control or

Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment of use of the property and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has not heard from any of the property owners, by telephone or mail.

WHEREAS, At least seven days before providing for the abatement, control, or removal of any vegetation, garbage, refuse, or other debris, the board of township trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, garbage, refuse, or other debris, the owner's maintenance of which has been determined by the board to be a nuisance.

WHEREAS, if that vegetation, garbage, refuse, or other debris is not abated, controlled, or removed, or if provision for its abatement, control, or removal is not made, within seven days, the board shall provide for the abatement, control, or removal, and any expenses incurred by the board in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

| <u>Address</u> | <u>Parcel #</u> |
|-----------------------------|------------------|
| 3448 Beechwood Ave | Parcel#28-300351 |
| 3254 Crestview AVE SE | Parcel#28-511171 |
| 8141 Castle Rock Drive NE | Parcel#28-121275 |
| 8848 King Graves | Parcel#28-322475 |
| 6060 Mines Road | Parcel#28-390900 |
| 2878 Niles Vienna Rd | Parcel#28-573401 |
| 8618 Old Orchard | Parcel#28-222850 |
| 3478 Overlook Ave | Parcel#28-598100 |
| 3479 Overlook AVE | Parcel#28-590000 |
| 3273 Valacamp Ave | Parcel#28-409700 |
| 3589 Valacamp Ave | Parcel#28-304650 |
| 3709 Valacamp Ave | Parcel#28-354500 |
| 2699 Fairview Ave | Parcel#28-554520 |
| 309 NORTH RD SE | Parcel#28-038600 |
| 1041 Westover Drive SE | Parcel#28-563000 |
| 1764 Niles Cortland Road SE | Parcel#28-162060 |
| 1318 Rosewood DR NE | Parcel#28-508755 |
| 7687 Micawber RD NE | Parcel#28-900500 |

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|-------------------------|------------------|
| 8629 Huntley DR SE | Parcel#28-439351 |
| 8600 Huntley DR SE | Parcel#28-487340 |
| 7648 Dawson Drive | Parcel#28-172200 |
| 3167 Draper AVE SE | Parcel#28-300000 |
| 568 North Road SE | Parcel#28-482900 |
| 361 Henn Hyde | Parcel#28-327675 |
| 2018 Roberts Lane | Parcel#28-227860 |
| 9309 Howland Springs RD | Parcel#28-496250 |
| 2018 Robert Lane | Parcel#28-227860 |
| 2661 Ridge Ave | Parcel#28-087650 |
| 1474 Raccoon Dr. | Parcel#28-900484 |

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

REPORTS FROM THE DEPARTMENT HEADS:

Trustee Matt Vansuch: Food Truck Friday June 3 went well. The next one will be on July 1. Farmers Market has started and continues each Saturday from 9:00am to 1:00pm at the Richard E. Orwig Park. Forms for the upcoming July 4 parade are on the township’s website.

Trustee Dr. Jim LaPolla: Food Truck Friday had a good attendance.

Trustee Rick Clark: The Yellow House will be moved on Sunday July 24, 2022 beginning at 6:30am., and preparation for both sites will start soon. Dr. LaPolla recognized Jason Altobelli for donating the house to the Howland Historical Society.

Asst Fire Chief Sapp: Changing the software in the department for reporting that reports to the state for all fires and EMS runs.

Asst Police Chief Urso: Updated the implementation of the department’s new body cameras.

Administrator Darlene St. George: Thanked the Police Department for the township’s Shred Day. They collected about 5,051 lbs. of paper to shred and collected food and donations for the Bolindale Food Pantry.

Public Works Director David McCann: After the storms they are working on picking up branches. Residents have to call for them to come and pick them up. They are also spending a lot of time maintaining the cemetery.

Zoning Director Dan Morgan: Working on property maintenance. Had 84 complaints and 74 are still open. Issued 44 new permits valued at \$947,000 of improvements. One permit was for a new home.

Fiscal Officer Tom Krispinsky: Spoke on how the increase of fuel prices has an effect on the budgets for all the township departments.

PUBLIC COMMENTS

Jason Altobelli, developer for Muirfield Estates, expressed post-construction concerns regarding additional storm water regulations.

Julie Altawil asked how someone could apply for summer help jobs in the township.

Bill Ponko from Allenwood, Surrey Hill, had complaints on a neighbor having trash in his yard. What can he do about it? Rick Clark told him to contact Dan Morgan. He also has a concern about flooding and draining in the Bellwood and Allenwood area. David McCann told him that the township is planning on placing a catch basin in the area to help with the excess water.

Harry Pacifizo from Bellwood, Surrey Hill, had complaints that neighbors' down spouts drain onto their yards and this causes flooding problems. Rick Clark told him that is not a township responsibility because it is private property. Dan Morgan mention that there is a brochure out in the lobby that address this issue.

Charles Leightner, from Surrey Hill questioned who is responsible for the island there. David McCann told him that is in the township's right of way. He had another question on placing signs there, and Dan Morgan told him that only political and free speech signs are allowed. He then went over a list of objectives and questions regarding the formation of a Surrey Hill improvement committee.

Ed Palombo had questions on agenda items #11 and #13. For item #11 the amount was \$13,000 and on item #13 the Township is only replacing one ambulance. After reviewing all options, the township decided to purchase a new ambulance versus replacing the engine on the old one.

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to adjourn the meeting at 7:31 P.M.

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| Roll Call: | Matthew Vansuch | -yea |
| | Dr. James LaPolla | -yea |
| | Rick Clark | -yea |

Approved by: Thomas Krzysinski Dated: 6/22/2022
Thomas Krzysinski, Fiscal Officer

Approved by: Rick Clark Dated: 6/22/2022
Rick Clark, Chair