

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their regular meeting virtually on May 13, 2020 at 6:00 P.M. via the Howland Township Web Page www.howlandtownship.org

Roll Call: Matthew Vansuch – Present
Dr. James LaPolla – Present
Rick Clark - Present

A motion was made by Dr. James LaPolla and seconded by Rick Clark to suspend the reading of April 22, 2020 special meeting minutes and accept as written.

Roll Call: Matthew Vansuch -yea
Dr. James J LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Rick Clark authorizing Fiscal Officer Robert Costello to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Matthew Vansuch -yea
Dr. James J LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Rick Clark to vote on Resolution **2020-054:**

Authorize the Fiscal Officer to transfer the following via Post Inter-fund Advances:

Partial Repayment of January 15, 2020 Advance

From: Fire Fund:	2111-920-920 –	Advances Out	(\$50,000.00)
To: General Fund:	1000-940-0000 -	Advances In	\$50,000.00

Roll Call: Matthew Vansuch -yea
Dr. James J LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Rick Clark to vote on Resolution **2020-055:**

Authorize the Fiscal Officer to supplement the following appropriations from unbudgeted fund money:

Fund 1000 – General Fund:

1000-110-730-0000	Improvement of Sites	\$ 5,000.00
1000-110-740-0000	Machinery, Equipment and Furniture	\$15,000.00

Roll Call: Matthew Vansuch -yea
Dr. James J LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Rick Clark to vote on Resolution **2020-056:**

Declare it necessary to levy a renewal tax in excess of the ten mill.

Roll Call: Matthew Vansuch -yea
Dr. James J LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Rick Clark to vote on Resolution **2020-057:**

Authorize Fiscal Officer Robert Costello to pay Treasurer State of Ohio – Auditor \$9,102.00, invoice # 32J91, dated April 30, 2020.

Roll Call: Matthew Vansuch -yea
Dr. James J LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Rick Clark to vote on Resolution **2020-058:**

Per the recommendation of Administrator Darlene St. George, approve to enter into the 2020 Mosquito Control Grant Agreement with the Trumbull County Combined Health District. The Township will be reimbursed up to \$2,500.00 for mosquito spraying within the township.

Roll Call: Matthew Vansuch -yea
Dr. James J LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Rick Clark to vote on Resolution **2020-059:**

Per the recommendation of Administrator and Police Chief Nick Roberts, accept the resignation of Sergeant Jennifer Carr effective May 8, 2020 for personal reasons.

Roll Call: Matthew Vansuch -yea
Dr. James J LaPolla -yea
Rick Clark -yea

A motion was made by Dr. James LaPolla and seconded by Rick Clark to vote on Resolution 2020-060:

WHEREAS, the following list of properties have been cited during the month of May, 2020 in violation of the Howland Township Zoning Ordinance Section 8, A-8, Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment of use of property and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>Address</u>	<u>Parcel ID</u>
3448 Beechwood Ave NE	Parcel 28-300351
3727 Elmwood Ave NE	Parcel 28-227452
8600 Huntley Drive SE	Parcel 28-487340
2817 Larchmont Ave NE	Parcel 28-196500
332 Niles Cortland Road NE	Parcel 28-596850
1190 Niles Cortland Road SE	Parcel 28-305500
7654 Pegotty Dr.	Parcel 28-683738

Roll Call: Matthew Vansuch -yea
Dr. James J LaPolla -yea
Rick Clark -yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to cancel the July 4th parade, the run-walk and festival activities afterwards.

Roll Call: Matthew Vansuch -yea
Dr. James LaPolla -yea
Rick Clark -yea

Summary of Meeting:

Chairman Matthew Vansuch

We secured outstanding council to represent the township in the annexation matter. The cost is \$50,000. The reason for that is there have been extensive meeting and conversations between Howland Township, Niles City and Weathersfield Township. Right now everything is in Niles hands at this point.

Trustee Dr. James LaPolla

For those listening out there in the community on behalf of the board of trustees and the two chiefs, we would like to thank any and all residents of Howland Township who donated PPE and other merchandise to our front line safety forces.

Trustee Rick Clark

The road department has been sweeping the streets throughout the township. I would like to remind the residents it is illegal to mow your grass and blow it onto the roads. It causes catch basins to clog.

Fire Chief Jim Pantalone

Things have slowed down a little bit with respect to the covid-19 positive numbers. We do expect to see them to continue to creep up at a slower pace not only in Howland but the entire county simply because there is more testing. We have been providing the full service for 3 stations throughout the entire time. Kudos to all our staff. Also thanks to community members who have donated PPE and food.

Police Chief Nick Roberts

Community support has been fantastic. Chief Pantalone has been doing a great job with the operations center.

Zoning Administrator Dan Morgan

In the last 30 days we have issued 29 permits. The project cost for those is \$391,000. We have 73 properties we are working with for various property maintenance issues.

Planning Director Kim Mascarella

Farmers Market is entering into its summer season. It will take place every Saturday. It will be a drive thru market. It will be limited to the number of vendors participating. Customers are to remain in their cars and vendors will be wearing masks. We encourage pre-ordering through the vendors web sites.

The community gardens are plowed and ready to go. We will be posing some best practices there. To keep everyone safe we are encouraging that they bring their own tools. We will try to minimize the number of people working in each garden.

Road Superintendent Dave McCann

We are trying to keep up with our spring time operations. Our grass cutting is kind of a task right now. We are working half shifts now. We will work on the cemeteries to get them in shape for Memorial Day. Our summer help starts on Monday which will be a tremendous help at this time.

Administrator Darlene St. George

I commend all the department heads who have been working remotely. We are looking forward to getting back together and reopening on the 18th.

Public Comment:

Ed Palumbo – 201 Sanctuary Drive

You said the ball is in Niles court. What do you mean when you say that?

Chairman Matthew Vansuch

We had discussions with Niles before the pandemic. There were discussions about a resolution. As these things go, the response is due from Niles to what was discussed.

A motion was made by Dr. James and seconded by Rick Clark to adjourn the meeting at 6:39 P.M.

Roll Call:	Matthew Vansuch	-yea
	Dr. James J LaPolla	-yea
	Rick Clark	-yea

Approved by:  Dated: 5/18/20
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 5/21/20
Matthew Vansuch, Chairperson-Trustee