

## MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on March 11, 2020 at 6 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

**Roll Call:** Matthew Vansuch – Present  
Dr. James LaPolla – Present  
Rick Clark - Excused

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to suspend the reading of February 12, 2020 special meeting minutes and accept as written.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to authorize Fiscal Officer Robert Costello to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-032**:

BE IT RESOLVED by the Board of Trustees of Howland Township, Trumbull County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2020, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-033**:

Per the recommendation of Administrator Darlene St. George, approve to appoint Trustee Dr. James LaPolla to represent Howland Township at the Trumbull County Health Board meeting on March 11, 2020 at 7:00 P.M.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-034**:

Per the recommendation of Administrator Darlene St. George, approve to hire DeLilah DeNicholas as a Part-Time Postal Employee, effective March 2, 2020. DeLilah will receive \$10.28 per hour with no benefits and scheduled on an “as needed basis”.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-035**:

Per the recommendation of Administrator Darlene St. George, approve to contract Alexander Pest Control for the 2020 Mosquito Spraying Program. The following dates are scheduled.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-036**:

Authorize the Fiscal Officer to establish the following Fund, establish Revenue/Appropriation accounts and request an Amended Certificate to increase budget from the Trumbull County Auditor due to Eastgate Regional Council of Government Grant.

Fund 4902 – High St./Willow Dr. Pedestrian Sidewalk Project- **Fund Total \$151,291.00**

Revenue Budget:

4902-591 Intergovernmental Receipts \$151,291.00

Appropriate Budget:

4902-130-730-2100 Improvement of Sites (Eastgate Grant Contribution) \$151,291.00

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-037**:

Authorize the Fiscal Officer to transfer monies from the General Fund 1000 to Fund 4902 High St./Willow Dr. Pedestrian Sidewalk Project \$37,823 and appropriate in the 4902- 130-730-2000 Improvement of Site (Twp. Grant Contribution)

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-038**:

Approve *Storm water Drainage Facility Inspection and Maintenance Agreement* between Howland Township and 717 Credit Union. The agreement outlines the property owner's responsibilities in the long term operation and maintenance of the storm-watermanagement facilities associated with the 717 Credit Union Expansion at the Larchmont Avenue facility, located at 3185 Larchmont Avenue; parcel ID #28-541300.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-039**:

Approve the 2020 Conservation Appropriation with Trumbull Soil & Water Conservation District for the amount of \$6,045.45

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-040**:

Per the recommendation of Police Chief Nick Roberts, the Board of Trustees of Howland Township "DO NOT" request a hearing for a new D1 Liquor License granted to Rise Pies, LLC- 2208 Niles Cortland Rd. SE Warren, OH 44484

D1 Beer only for on premises consumption or in original sealed containers for carry-out only until 1:00am.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-041**:

Authorize the Fiscal Officer to advertise for bids for the OPWC 2020 Road Resurfacing Program through the Trumbull County Engineer.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-042**:

The Howland Township Trustees approve the sale of the following police department vehicles on auction site Gov-Deals.

2012 Chevrolet Impala Police Vehicle:	Vin# 2G1W55E39C1278766
2013 Chevrolet Impala Police Vehicle:	Vin# 2G1WD5E32D1256903
2014 Chevrolet Impala Police Vehicle:	Vin# 2G1WD5E37E1181830
2014 Ford Explorer Police Vehicle:	Vin# 1FM5K8AR2EGB19951

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-043**:

Approve to reschedule the April 8, 2020 Trustees Meeting to Wednesday, April 22, 2020 @ 6:00 p.m.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-044**:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire part-time Firefighter/Paramedic Nicholas Schreckengost as a full-time Firefighter/Paramedic effective March 1, 2020:

Base Rate: 100% - Current Firefighter base pay - \$20.07 per hr.  
Medic Rate: 100% - Current Paramedic pay - \$62.50 per pay

Nicholas will receive all benefits as per the Township Personnel Policy and the Howland Township Fire Department's IAFF Local 2786 Contract.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to vote on Resolution **2020-045**:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire part-time Firefighter/Paramedic Shane Stelk as a full-time Firefighter/Paramedic effective March 2, 2020:

Base Rate: 100% - Current Firefighter base pay - \$20.07 per hr.  
Medic Rate: 100% - Current Paramedic pay - \$62.50 per pay

Shane will receive all benefits as per the Township Personnel Policy and the Howland Township Fire Department's IAFF Local 2786 Contract.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

**Summary of Meeting:**

**Trustee Matt Vansuch**

If you are here for the annexation all I can tell you is our administrations are discussing and are in talks right now. We do remain optimistic that we will reach a resolution. I am asking that we go into executive session at the end of the meeting tonight to discuss impending litigations.

**Trustee James LaPolla**

As we all know with the corona virus, everyday something changes. Anything that pertains to Howland Township, go to my face book page, Matt's face book page and the Township's face book page to get updated information.

**Administrator Darlene St. George**

Because of the coronavirus, voting will not be allowed in nursing homes. People in Howland Township that vote at Shepard of the Valley will be voting here in the meeting room on Tuesday.

**Police Chief Nick Roberts**

Our guys are out there doing a fantastic job. I appreciate all the work you do for us in Howland Township.

**Road Superintendent Dave McCann**

We are wrapping up a very light winter season. Fortunately for the Township we haven't spent a lot for overtime and salt. We have used less than 1,000 tons of salt which is about 1,700 tons less than normal. Yesterday we started street sweeping. We would like to start the limb and branch pickup for April 20<sup>th</sup> for the east side and May 4 for the west side.

**Zoning Administrator Dan Morgan**

In 2020 we have issued 32 permits with a valuation of \$2,552,439. Also we've had 65 open property maintenance cases that are currently open. We are working with the property owners to get them cleaned up. We have 29 cases that we have closed.

**Fire Chief James Pantalone**

As you know we had a positive election in November to support the fire department. We had a target date to open Bolindale Station full time of April 1<sup>st</sup>. However we did open it up 24/7 starting March 1<sup>st</sup>. We are doing that with the staff we currently have on hand. It has already been a positive impact. We are responding within 3 minutes. We are doing what you wanted us to do, we are doing what you asked us to do and we always appreciate your support. It is no easy task to open up a third station 24/7. We are looking at a hard opening April 1.

I would like to say a few words about our 2 new hires in the fire department. Both candidates completed an extensive application process, interview process in front of a pier committee of fire fighters and officers. Both Shane and Nick have been on the department as part- time members. They each passed the physical agility testing at Tri-C in 4 minutes and 30 seconds, a very rigorous agility course. Once they are assigned to their shift they will have a one year probationary period of which each month they will go thru a course evaluation with their officers as well as with their partners.

**Candy Johnson – 309 North Road**

The reason I am here tonight is back in January 2019, my husband unexpectedly past away and when I called 911 the response was overwhelming. Our son wanted to do something special in Dan’s honor, who was a corrections officer at TCI for 27 years. So he said mom, how about we fly a flag over the capital in memory of dad. For Christmas I surprised him with a presidential jacket and told him he was going to Washington to fly the flag over the capital.

I wanted to do something special for the department. On February 5<sup>th</sup> of this year this flag flew over the capital for ½ hours. I would like to present this 4 x 6 flag to the fire department in Dan’s honor as it is my way of thanking you.

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to adjourn the regular meeting and to enter into executive session, with Administrator Darlene St. George and Fiscal Officer Robert Costello present, for the purpose of discussing litigation at 6:35 P.M.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

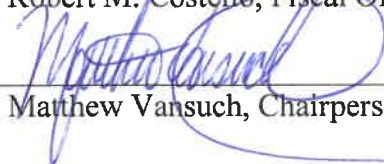
**Executive Session:**

The board returned from Executive Session at 6:45 PM with No Action being taken.

A motion was made by Dr. James LaPolla and seconded by Matthew Vansuch to adjourn the Executive Session Meeting at 6:46 PM.

**Roll Call:** Matthew Vansuch -yea  
Dr. James J LaPolla -yea

Approved by:  Dated: 4/15/2020  
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 4/15/2020  
Matthew Vansuch, Chairperson-Trustee