

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on August 14, 2019 at 6 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

Roll Call: Dr James LaPolla – Present
Rick Clark – Present
Matthew Vansuch – Present

.....
A motion was made by Rick Clark and seconded by Matthew Vansuch to suspend the reading of July 22, 2019 special meeting minutes and accept as written.

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Rick Clark and seconded by Matthew Vansuch to vote on Resolution 2019-075:

Authorize the Fiscal Officer to transfer the following monies within the Funds:

Fund 01: General

01-A-27 (Transfers) to 01-M-02 (Materials – Road/HWY) \$50,000.00

Fund 04: Road

04-A-08 (Buildings & Additions) to 04-B-02 (Materials) \$5,000.00

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on Resolution 2019-076:

Accept the Amounts and Rates as determined by the Budget Commission and authorizing the Necessary Tax Levies and certifying them to the County Auditor for fiscal year commencing January 1, 2020 (resolution attached in its entirety).

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Rick Clark and seconded by Matthew Vansuch to vote on Resolution 2019-077:

Per the Recommendation of Township Administrator Darlene St. George, approve to enter into agreement with Tony Long as a UAN consultant on an as needed basis at the following rates:

\$ 25.00 per hour \$.40 per mileage for travel

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on Resolution 2019-078:

Per Township Administrator Darlene St. George, approve to contract Compass Family & Community Services (CAPE) to provide an Employee Assistance Program for the period August 1, 2019 to July 31, 2020.

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Rick Clark and seconded by Matthew Vansuch to vote on Resolution 2019-079:

WHEREAS, the following list of properties have been cited during the month of June, 2019 in violation of the Howland Township Zoning Ordinance Section 8, A-8, Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment of use of property and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

	<u>Address</u>	<u>Parcel ID</u>
3681	Hightree Ave. SE	28-181787
3503	Birchwood	28-094550
3632	Beechwood	28-514710
2817	Larchmont	28-196500
3589	Valacamp	28-304650
2398	North Rd. SE	28-004150
568	North Rd. SE	28-482900
3448	Beechwood	28-300351
3727	Elmwood	28-227452
8600	Huntly	28-487340
322	Niles Cortland Rd NE	28-596850
1190	Niles Cortland Rd NE	28-305500
3570	Hightree Ave. SE	28-385100
9925	Kings Graves Rd	28-298021

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on Resolution 2019-080:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, accept the bid for the 2019 Road Resurfacing Program from American Contracting, Inc. for the amount of \$225,865.50.

Other Bids Received:

Shelly & Sands, Inc.	\$231,800.50
Chagrin Valley Paving, Inc.	\$292,136.00

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made Rick Clark and seconded by Matthew Vansuch to vote on Resolution 2019-081:

Approve the School Resource Officer Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 3, 2019 through May 28, 2020 for a total cost of \$76,580 (complete contract attached in its entirety).

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on Resolution 2019-082:

Approve the School Resource Officer Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 3, 2019 through May 28, 2020 for a total cost of \$35,685.00 (complete contract attached in its entirety).

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Rick Clark and seconded by Matthew Vansuch to vote on Resolution 2019-083:

Approve the School Resource Officer Program Memorandum of Understanding between the Board of Education for Howland Local School District, Board of Trustees of Howland Township and the Howland Township Police Department (complete MOU attached in its entirety).

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on Resolution 2019-084:

Approve to schedule a public hearing September 11, 2019 at 6:00 P.M., immediately following the Board of Trustees meeting, to review the recommendation of the Howland Township Zoning Commission in regards to the proposed rezoning of two parcels identified as 697 Howland Wilson Road (Parcel ID #28-903648) and vacant land (Parcel #28- 129300) in Howland Township.

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Rick Clark and seconded by Matthew Vansuch to vote on Resolution 2019-085:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire Don Bryant as an EMS/Fire Instructor in the Howland Township Fire & EMS Training Center. As an instructor, he will receive \$12.50/hr. as a Probationary Instructor and \$18.50/hr as a Lead Instructor, with no benefits and scheduled on an "as needed basis".

Roll Call: Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on Resolution 2019-086:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire Timothy Grantz as a Full-Time Firefighter/Paramedic effective July 18, 2019:

Base Rate: 100% - Current Firefighter base pay - \$20.07 per hr.
Medic Rate: 100% - Current Paramedic pay - \$62.50 per pay

Timothy Grantz will receive all benefits as per the Township Personnel Policy and the Howland Township Fire Department's IAFF Local 2786 Contract.

Roll Call:
Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on Resolution 2019-086.2

Per the recommendation of Trustee Matthew Vansuch, rename the Howland Scope Center to the John D. Emanuel Senior Center.

Roll Call:
Dr. James J LaPolla -yea
Rick Clark -yea
Matthew Vansuch -yea

Summary of Meeting:

Rick Clark-Trustee

The Trumbull County Sanitary Engineers office is having a public hearing on the extension of water lines on Huntley Drive on September 12 here in this room. It will service 20 houses. I will attend the meeting to voice our support.

Jim Pantalone-Fire Chief

We covered EMS for Wings and Wheels event. Our EMS program is utilizing IPADS for all reporting. All personnel are doing an awesome job in going paperless. The upcoming football season, we will be providing EMS service at the games.

Nick Roberts-Police Chief

Next week we will be conducting our legal update training. This will be in conjunction with the fire department for active shooter training. We will send officers into an abandoned business or a school in the township, just to get everyone one together on the same page.

Darlene-Administrator

Howland Township is a drug and alcohol free workplace. All of our employees including elected officials have to take drug and alcohol training. Each employee has to complete 1 hour of training.

Dave-Public Works Director

The five part time summer helpers finished up this week. All five of them were excellent workers and we are looking forward to seeing them work again next year. We are starting to do some prep work prior to the paving program.

Kim-Planning Director

We have one more food truck night on September 6 at the gazebo. Farmers Market is still going strong. Alli is really doing a nice job making sure there is local produce there. Over the past month I have been working with Dan Morgan, the new Zoning Administrator. We have over 200 complaints in our system and he has it whittled down to about 85. He is inspecting, writing letters and following up on all complaints.

Janice Clark – 8464 Old Orchard Rd

I have talked to Peter Ross numerous times. The property next to the dance studio, where the old house sat, that the fire department burned down needs the grass cut. I know they only cut it twice a year, but I don't feel that we should have to look at the high grass. It is atrocious. It is an undeveloped lot and is not being cut.

Kim-Planning Director

Generally we try and talk to the property owner to see if they will voluntarily cut it. We will try and reach out to the property owner.

Janice

My second problem is when we bought the house in 2012, that's when Capes owned the dance studio. They had the fence with the barbed wire. We were told that they had to take that down and build a retaining wall. Capes moved and then Johnny K's went in it. The fence was still there. The dance studio moved in and took the fence down, put up a wooden fence up, but did not install a retaining wall. We are losing our backyard under the fence.

Kim-Planning Director

We will take a look at it and see what the issue is and see if we can make some recommendations.

A motion was made by Matthew Vansuch and seconded by Rick Clark to adjourn the meeting at 6:45 p.m.

Roll Call:	Dr. James J LaPolla	-yea
	Rick Clark	-yea
	Matthew Vansuch	-yea

Approved by: Robert M Costello Dated: 8/15/19
Robert M. Costello, Fiscal Officer

Approved by: Dr. James LaPolla Dated: 8/27/19
Dr. James LaPolla, Chairperson-Trustee