

**MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES**

The Howland Township Board of Trustees held their Regular meeting on April 10, 2019 at 6 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

**Roll Call:** Rick Clark - Absent  
Dr James LaPolla – Present  
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to excuse Rick Clark and Robert Costello for personal reasons.

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to suspend the reading of March 13, 2019 minutes and accept as written.

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-033

Authorize the Fiscal Officer to transfer the following monies within the Funds:

**Fund 01: General**

01-A-27 (Transfers) to 01-B-02 (Improvement of Sites) \$24,000.00

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-034:

Authorize Fiscal Officer Robert Costello to pay the Trumbull County Highway Engineer \$23,500.00, invoice # 920, dated March 7, 2019.

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-035:

Per the recommendation of Administrator Darlene St. George, approve to contract Alexander Pest Control for the 2019 Mosquito Spraying Program. The following dates are scheduled.

May 20<sup>th</sup> and 21<sup>st</sup>  
August 12<sup>th</sup> and 13<sup>th</sup>

June 17<sup>th</sup> and 18<sup>th</sup>  
September 9<sup>th</sup> and 10<sup>th</sup>

July 15<sup>th</sup> and 16<sup>th</sup>

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-036:

Per the recommendation of Administrator Darlene St. George, authorize for the township to enter into an agreement with Ohio’s Auditor of the State’s Uniform Accounting Network (UAN) with a user fee of \$375.00 per month. (Complete agreement attached)

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-037:

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, authorize the Police Department to apply for the Ohio Bureau of Workers Compensation’s “Ohio Law Enforcement Body Armor Reimbursement Grant”. Request amount is \$26,255.40, less a 25% match of \$6,563.85 with a reimbursement of \$19,691.55.

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-038:

Fiscal Officer Robert Costello certifies that \$26,255.40 is available in the Police Fund 01-G for the initial purchase of items included in the Ohio Bureau of Workers Compensation’s Ohio Law Enforcement Body Armor Reimbursement Grant, after reimbursement, the 25% match of \$6,563.85 is the final expenditure.

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-039:

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, authorize the Police Department to purchase Tasers from Vance's Law Enforcement in the amount of \$18,998.44

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-040:

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, authorize the Police Department to purchase from Lebanon Ford , through the State Co-Operative Purchasing Program, five (5) 2020 Ford Explorer Police Packages, \$33,206 each for a total cost of \$166,030.00.

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-041:

The Howland Township Trustees approve the sale of the following vehicle on auction site Gov-Deals.

2010 Chevrolet Impala Police Vehicle: Vin# 2G1WD5EM8A1167423

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on Resolution 2019-042:

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, approve to hire Adam Rios as a full-time Patrolman effective April 16, 2019.

Adam will receive 85% of the current hourly rate. Upon completion of FTO he will receive 90% of the current hourly rate, and after one (1) year he will receive 100% of the current hourly rate. Patrolman Rios will receive all benefits as per the Township Policy, Police Contract and the regulations as per the Howland Township Police Rules & Procedure manual.

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to vote on

A motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to adjourn the

meeting at 6:40 P.M.

**Roll Call:** Matthew G Vansuch –yea  
Dr. James J LaPolla – yea

**Summary of Meeting:**

Jim P. Coming up in a few months we will be doing our annual hose testing and hydrant maintenance. The department is in the process of pushing our EMS charting to paperless. Captain Pugh and Lt. Pace have been stellar on making the transition to going paperless on iPad.

Nick R. So far in 2019 we have 2,192 calls for service. Our officers have made 254 traffic stops, issued 86 criminal citations and have taken 364 incident reports. There have been 110 none injury crashes and 40 injury crashes. Sixty-eighth arrests have been made. So far this year there have been 9 overdoses

Dave M. Last week we took possession of the new sweeper vac. We have been trying to get this built for a year. It is used to sweep roads, to clean out catch basins and storm sewer repairs. We started summer time work such as catch basin repair and curb work. The Township Limb and Branch Pick-up begins next Monday.

Kim M. The Zoning Department is partnering with the Trumbull County Engineers Office on another project. Last summer we applied and received a \$15,000 grant thru Eastgate Regional Council of Governments to do a feasibility study on putting sidewalks, bike lane or some type of bike facility on Rt. 46 between N. River Road to Route 82. A draft of the feasibility study should be coming out in June.

Professor Michael Jerryson - 8963 Sherwood

I am here because of the speed camera policy concerning appeals. I have been diagnosed with ALS. I was recently awarded a study that requires me to be in Tennessee every Sunday thru Tuesday for a spinal tap to see if it will stop my ALS from spreading. The appeals process is only available one Tuesday of the month at 6:00 PM. I have called Blue Line Solutions to tell them about my appeal. They said there is nothing they can do if I can't make the Tuesday appeal.

Matt We will make sure that you will get your appeal on a different day.

Approved by:  Dated: 4/15/19  
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 4/16/19  
Dr. James J LaPolla, Chairperson-Trustee

**HOWLAND TOWNSHIP BOARD OF TRUSTEES**  
**PUBLIC HEARING – April 10, 2019**  
**HR Resolution 2019-19**

Public Hearing called to order 6:45 PM

**Roll Call:** Dr. James J. LaPolla - yea  
Matthew Vansuch - yea  
Rick Clark - Absent

Motion to excuse Mr. Rick Clark

**Roll Call:** Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

**Public Hearing on First Reading of HR Resolution 2019-19**

Consider Adopting the rates for Ambulance/Emergency Medical Service provided to Howland Township residents and non-residents, and repeal Home Rule Resolution 2015-17.

Motion to Pass Resolution 2019-043

Authorize to schedule Public Hearing on May 8, 2019 (immediately following the regular meeting) for the SECOND READING of Home Rule Resolution 2019-19: Consider adopting the rates for Ambulance/Emergency Medical Service provided to Howland Township residents and non-residents, and repeal Home Rule Resolution 2015-17.

**Roll Call:** Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

**Public Comment:**


None

Motion was made by Matthew Vansuch and seconded by Dr. James LaPolla to adjourn the Public Hearing.

**Roll Call:** Matthew Vansuch -yea  
Dr. James LaPolla -yea

**Public Hearing HR Resolution 2019-19 Adjourned at 7:00 P.M.**

Approved by:  Dated: 4/15/19  
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 4/16/19  
Dr. James LaPolla, Chairperson-Trustee