

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 12, 2018 at 6 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

Roll Call: Rick Clark - Absent
Dr James Lapolla – Present
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to excuse Rick Clerk for personal reasons.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of November 14, 2018 minutes and accept as written.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-109:

Authorize the Fiscal Officer to transfer the following monies within the Funds:

Fund 09: Police District
09-A-07 (Tools & Equip) to 09-A-01 (Salaries) \$40,000.00

Fund 01: General
01-A-27 (Transfers) to 01-A-02F (Medicare, Clerical) \$ 500.00
01-A-27 (Transfers) to 01-A-02C (Clerical-Salary) \$4,500.00
01-A-27 (Transfers) to 01-A-12 (Employers Retirement) \$2,000.00
01-J-06 (Property Maint) to 01-J-08 (Zone Board Expenditures) \$6,000.00

Fund 10: Fire District
10-A-14 (Insurance) to 10-A-01 (Salaries) \$3,000.00

Fund 04: Road and Bridge
04-C-03 (Contracts-Misc) to 04-B-02 (Materials) \$10,000.00

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-110:

Authorize Fiscal Officer Robert Costello to request an Advance of 1st Half Settlement of 2018 Real Estate Taxes from the Trumbull County Auditor.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-111:

Be it resolved that the Board of Trustees of Howland Township, Trumbull County, Ohio approve the Temporary Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2019, the sums be and the same and hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year (copy attached).

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-112:

Per the recommendation of Administrator Darlene St. George, approve the renewal of the 2019 General Liability Insurance with OTARMA for the amount of \$70,136.00

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-113:

Approve dues assessment for Trumbull County Emergency Management Agency for calendar year 2019 based on the 2010 Census.

19,606 @ .21 = \$4,012.26

There has been no increase.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-114:

The Howland Township Trustees recommend to the Trumbull County Planning Commission that Darlene St. George be re-appointed to the Trumbull County Planning Commission for a second term beginning January 1, 2019.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-115:

Approve the 2018 Annual ODOT Mileage certification for 80.539 miles. There was no increase or decrease from 2017.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-116:

Approve to schedule a public hearing January 9, 2019 at 6:00 P.M., immediately following the Board of Trustees meeting, to review the recommendation of the Howland Township Zoning Commission in regards to the proposed rezoning of six areas of the township.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-117:

Approve to schedule a special Howland Township Board of Trustees meeting on December 27, 2018 at 12:00 P.M. to finalize Township 2018 year-end business.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-118:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to apply to Ohio Public Works Commission for Financial Assistance in the amount of \$75,000 for the Rosegarden Storm Sewer Upgrade. The Township Board of Trustees approve to provide \$93,160 (55%) as the local match for the project. The estimated project cost is \$168,160.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-119:

The Howland Township Board of Trustees authorize the following to represent Howland Township for the Ohio Public Works Commission Application for Financial Assistance for the Rosegarden Storm Sewer Upgrade

Chief Executive Officer:	Administrator Darlene St. George
Chief Financial Officer:	Fiscal Officer Robert Costello
Project Managers:	Public Works Director David McCann Trumbull County Engineer's Office

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-120:

Fiscal Officer Robert Costello certifies that the local match of \$93,160 is available in the Road Fund 4 for the Ohio Public Works Commission – Application for Financial Assistance – Rosegarden Storm Sewer Upgrade.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to adjourn the meeting at 6:40 P.M.

Roll Call: Dr. James J Lapolla – yea
Matthew G Vansuch – yea

Summary of Meeting:

Matt V. Boy Scout Troop 122 will be holding a “Men Who Cook” fundraiser on January 27th.

I received a thank you letter form Jessica Gault for our support of the tree lighting festivities. I want to thank everyone who helped to make this event possible.

Jim P. The activity in the fire department has been quite busy this year. We are 264 calls ahead of last year.

I had the opportunity to travel to Wisconsin last week with the truck committee. After a year and a half of our ladder truck being out of service and relying on neighboring communities, we will be receiving delivery of our new ladder truck next week.

Nick R. Last week we held our annual FOP senior scope center dinner. We enjoy feeding our seniors at this event.

Our newest officer, Nick Brancaccio, finished his field training and is on solo patrol now.

Dave M

The department has had 3 icing runs so far this year.

Limb & Branch pickup was a little bit laborious this year. It took us a little longer to complete than normal.

In the past we have had a Christmas tree pick up grant. We didn't have one last year and nor this year. The PW's department will be picking up trees after the season. We will also have a drop off point. Trees should not be in bags.

Kim M.

Next week the zoning commission will hold a public hearing on Tuesday at 5:00 PM to hear a zoning request. A property owner off of North River Road purchased 11 acres off of Springbrook. They want to rezone it from multi-family to more of a cluster that supports multi-family. This would allow houses to be closer together and closer to the street to avoid wetlands.

Farmer's market is this Saturday and held on the first and third Saturdays of the month. We are looking for a new market manager. Leslie, the current market manager will be leaving at the end of the year.

Randy Ash- 355 Amber Drive

Are there any residential lighting districts in Howland? Who do I talk to about how these are created?

Darlene

I can walk you thru the process and give you the documentation at your convenience.

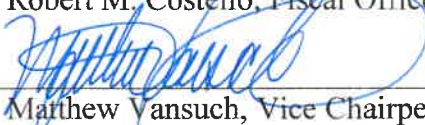
Approved by:


Robert M. Costello, Fiscal Officer

Dated:

12/13/18

Approved by:


Matthew Vansuch, Vice Chairperson-Trustee

Dated:

12/27/28