

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on October 10, 2018 at 6 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

**Roll Call:** Rick G. Clark - Present  
Dr James Lapolla – Present  
Matthew G Vansuch- Present

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A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of September 12, 2018 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-92:

Authorize the Fiscal Officer to transfer the following monies within each fund:

General Fund 1:

01-A-19 (State Examine Chg) to 01-A-17 (Aud & Treas Fees)	\$ 100.00
01-A-19 (State Examine Chg) to 01-A-21 (Election Exp)	\$ 34.12
01-A-27 (Transfer) to 01-A-11A (Community Expense)	\$ 7,000.00
01-A-27 (Transfer) to 01-A-10 (Legal Counsel)	\$ 3,000.00
01-C-02 (Fire Equip & Tools) to 01-C-07 (Fire-Repairs)	\$20,000.00
01-A-02B (Adm Asst) to 01-A-02D (Sev Pay)	\$ 7,000.00
01-A-27 (Transfers) to 01-A-02D (Sev Pay)	\$22,250.00

Gasoline Tax Fund 3:

03-A-04 (Tools & Equip) to 03-A-07 (Maint of Equip)	\$ 5,000.00
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Road Fund 4:

04-C-03 (Contracts) to 04-A-05 (Supplies)	\$ 5,000.00
04-C-03 (Contracts) to 04-A-13 (Other Expenses)	\$ 5,000.00

04-B-01 (Salaries) to 04-A-03 (Workers Comp)	\$ 220.00
Police Fund 9:	
09-A-07 (Tools & Equip) to 09-A-03 (Workers Comp)	\$ 425.00
09-A-07 (Tools & Equip) to 09-A-08 (Supplies)	\$ 4,000.00
Fire/EMS Training Fund 27A:	
27-A-08A (Tools & Equip) to 27-A-03A (Workers Comp)	\$ 110.00
EMS Ambulance Fund 30:	
30-A-11 (Contracts) to 30-A-03 (Workers Comp)	\$ 475.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Rick Clark to vote on Resolution 2018-93:

Approve to extend for one (1) year a moratorium of the issuance of permits for dispensing marijuana within Howland Township at the expiration of Resolution 2017-115.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to adjourn the meeting at 7:00 P.M.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

Summary of Meeting:

Fire Chief James Pantalone: October is Fire Prevention month. The Fire Dept. will be at the schools and businesses for the next several weeks.

The Fire Dept. is in the process of resurfacing the floor at the main fire station. The floor had been refinished before, but within the last 10-15 years, there have been a lot of cracks and leaking. An engineer reviewed the floor and the floor is in good shape. The top coat is what has cracked and will be sealed with epoxy and resurfaced.

Police Chief Nick Roberts: Officers Mark Klaholz and Bryan Butto are in Columbus receiving School Resource Officer training. This will give them basic skills needed to keep our schools

safe. We have received three new vehicles. They have been marked and equipped and should be ready next week.

Public Works Director David McCann: The Limb & Branch pick-up is scheduled to begin October 29<sup>th</sup> for the east side and November 12<sup>th</sup> for the west side. We have been doing drainage work on Curtis and Hunters Trail in preparation for the 2018 Paving Program. Milling has started and will continue through next week. The skim paving program is behind because of the preparation for the paving project. Expect to start skim paving the first part of next week and continue until the weather does not permit.

Zoning Director Kim Mascarella: The Trustees passed a resolution several months ago to support a grant putting bicycle facilities and sidewalks up State Route 46 from North River Road to the Route 82 Interchange. Today we gathered information to determine the feasibility of this project. The Township would have to propose something and then apply for more grant dollars to install the sidewalks and bicycle facilities. This project would essentially connect the sidewalks on North River Road to East Market St. and the down to the bypass.

The last Farmers Market is this Saturday at Richard Orwig Park and then will move to the SCOPE on the first and third Saturday of each month from 10 A.M. to 1 P.M.

Resident Ed Palumbo: I was coming up Howland Wilson this morning by the school where there is a blinking sign that says school zone. The time stated is 8 to 9 A.M. The light was still blinking after 9 A.M.

Chief Roberts: If the light is blinking after 9 A.M., we will not enforce the 20 MPH zone.

Resident Palumbo: Does anyone know what is going in at the plaza on North River Road?

Zoning Director Kim Mascarella: Supposedly it is a physician's office and a Zoodles restaurant.

Resident Palumbo: A resolution was passed this evening on a moratorium of the issuance of dispensing marijuana. Is this for recreational marijuana?

Trustee Vansuch: Ohio does not authorize or allow recreational marijuana. This applies to medical marijuana.

Resident Mike Sava, Camden Pond: I am the last condo in the allotment and recently a half-way house was put behind our development on Pheasant Run. We have started to hear strange noises from the house at odd hours of the night. My question is what rules does Howland Township have for half-way houses. How is Howland prepared to keep us safe? We are concerned about what type of people are these houses. Is it a drug type facility or alcohol? My question is was this approved by Howland Township and are there any requirements for a half-way house?

Zoning Director Kim Mascarella: These types of homes are not licensed by the State of Ohio. We are working with our attorney to see if we can look at this as a business in a residential

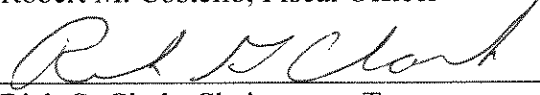
district. We are trying to figure out what our angle is and where we can be most successful. We are looking at this is a business operating in a residential district.

Resident Sava: What do you suggest the residents of Camden Pond o?

Police Chief Roberts: I would suggest that anytime you see something out of the ordinary, disturbance or suspicious, call the Police Department. We would be glad to come out and our officers would write an official incident report so we have documentation on hand. The best process here is documentation. Call us for an disturbance. We will identify persons outside the home.

Administrator St. George: The person running this home is very knowledgeable about her federal rights. I think Chief Roberts has given you the best advice. We need your help to document as much as possible. Don't be afraid to call the police.

Approved by:  Dated: 10/11/18  
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 10/11/18  
Rick G. Clark, Chairperson-Trustee