

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on September 12, 2018 at 6 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

**Roll Call:** Rick G. Clark - Present  
Dr James Lapolla – Present  
Matthew G Vansuch- Present

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A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of August 22, 2018 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-83:

Accept the Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies & Certifying them to the County Auditor for fiscal year commencing January 1, 2019 (resolution attached in its entirety).

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-84:

Authorize the Fiscal Officer to transfer the following monies within the Funds:

Road Fund 4:	
04-C-03 (Contracts) to 04-B-02 (Material)	\$10,000.00
General Fund 1:	
01-A-27 (Transfers) to 01-C-07 (Repairs)	\$15,000.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-85:

Approve the School Resource Officer Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 5, 2018 through May 31, 2019 for a total cost of \$76,850 (completed contract on file).

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-86:

Authorize the Fiscal Officer to request an Amended Certificate of Estimated Resources from the Trumbull County Auditor for the purpose of increasing due to grant dollars:

Fire Fund 10 - \$12,880.00 & Appropriated in 10-A-09B (Supplies-BWC)

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-87:

Approve Howland Township's "Trick or Treat" be scheduled for Wednesday, October 31, 2018 from 6 PM to 8 PM.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-88:

Per Administrator Darlene St. George, approve to contract Compass Family & Community Services (CAPE) to provide an Employee Assistance Program for the period August 1, 2018 to July 31, 2019.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-89:

WHEREAS, the following motor vehicle located at 3051 Hilda Street S.E.; is a junk motor vehicle: 2002 Kia, 4 door, green, Ohio License Plate #BR4 5 RX; VIN #KNADC123826164163; parked in an exposed manner within the front yard, and

WHEREAS, the vehicle meets all of the following criteria: 1) three model years or older; 2) apparently inoperable; and 3) interior and exterior of vehicle is extensively damaged due to fire damage of structure and vehicle, including, but not limited to any of the following: missing wheels, tires, engine or transmission.

NOW, THEREFORE, BE IT RESOLVED, the Howland Township Trustees order removal of said vehicle within fourteen (14) days after written notice is served on the property and vehicle owner and any lienholder of record, pursuant to Ohio Revised Code 505.871.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-90:

WHEREAS, the following list of properties have been cited during the month of September, 2018 in violation of the Howland Township Zoning Ordinance Section 8, A-8, Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>ADDRESS</u>	<u>PARCEL ID</u>
7993 Raglan Dr	28-125450
4006 Fairlawn Heights	28-090970
485 Niles-Cortland Rd NE	28-068715
371 Clifton Ave.	28-292700
3681 Hightree Ave.	28-181787
1696 Genesee Ave.	28-476050
1505 Howland Wilson Rd NE	28-187350
1008 North Road S.E.	28-130200
4189 Bellwood Ave.	28-619584

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-91:

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, approve to hire Nicholas Brancaccio as a patrolman.

He will receive 85% of the current hourly rate. Upon completion of field training he will receive 90% of the current hourly rate, and after one (1) year he will receive 100% of the current hourly rate. Patrolman Brancaccio will receive all benefits as per the Township Policy, Police Contract and the regulations as per the Howland Township Police Rules & Procedure manual.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to adjourn the meeting at 5:30 P.M.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

Summary of Meeting:

Fire Chief James Pantalone: We have received a grant from BWC and will be using it to purchase 96 Gore Particulate Hoods for all our firefighters. They are used to protect our firefighters from cancer. Also we will purchase Vanguard Structural Firefighting gloves

We also have received an AFG grant in the amount of \$54,000. We are currently looking at replacing our rescue airbags and tools with the grant.

Police Nick Roberts: We have submitted our permits to ODOT for our signage on Rt. 46 & Rt. 82 in regards to the speed cameras and awaiting to receive permission to run the program. Reviewed a crash report from March through July for 2017 and 2018 and it showed 46 less crashes for that period since we started speed enforcement cameras. In the 5 month period with the speed cameras, we had 1,831 excessive violations in our school zones.

Public Works Director David McCann: Should start the 2018 paving program by the end of next week. We are currently repairing catch basins on Hunters Trail in preparation for the paving.

We have been successful in receiving a grant for the Morgandale area. It is a CDBG grant in the amount of \$520,000 that will be used to improve the roads and storm sewers. The Township match will be \$50,000.

Approved by: Robert M. Costello Dated: 9/13/18  
Robert M. Costello, Fiscal Officer

Approved by: Rick G. Clark Dated: 9/13/18  
Rick G. Clark, Chairperson-Trustee