

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on August 22, 2018 at 5 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

**Roll Call:** Rick G. Clark - Present  
Dr James Lapolla – Present  
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to suspend the reading of July 25, 2018 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-79:

Authorize the Fiscal Officer to transfer monies within the following funds:

General – Fund 1:	
01-A-27 (Transfers) to 01-A-02C (Clerical Salary)	\$20,000.00
Road – Fund 4:	
03-B-02 (Material) to 03-A-07 (Maint of Equip)	\$10,000.00
Farmers Market Expansion Project -9 Fund 32B	
32-A-01B (Payroll) to 32-A-05B (Other Exp)	\$ 58.18
32-A-02B (Employer’s Retire) to 32-A-05B (Other Exp)	\$ 9.24
32-A-03B (Contracts) to 32-A-05B (Other Exp)	\$ 184.00
Police – Fund 9:	
09-A-07 (Tools & Equip) to 09-A-08 (Supplies-Gas)	\$10,000.00

EMS/Fire Train – Fund 27A:  
27-A-01A (Payroll) to 27-A-10A (Repairs) \$ 500.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-80:

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, approve to purchase from Lebanon Ford, through the State Co-Operative Purchasing Program, two (2) 2019 Ford Explorer Police Packages, \$28,929 each, for a total cost of \$57,858.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-81:

Approve the School Resource Officer Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 5, 2018 through May 31, 2019 for a total cost of \$35,685.00 (completed contract on file).

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-82:

Schedule the Board of Trustees regular meetings beginning September, 2018, the 2<sup>nd</sup> Wednesday of each month at 6 P.M.

Work sessions will be held one-half hour proceeding each public meeting, special meetings will be scheduled as needed, and notification will be given to the Tribune Chronicle and the Township web page.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to adjourn the meeting at 5:30 P.M.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

Summary of Meeting:

Fire Chief James Pantalone: The Police & Fire Department were in the schools working on rescue task force training which is a team effort to get into an area when there is an active shooter in the school. This training will get the EMS in earlier to assist the wounded with triage.

Police Chief Nick Roberts: Last week we were in the schools along with the Fire Department doing rapid deployment training. We will also be there tomorrow for an additional 8 hours.


Public Works David McCann: August 24<sup>th</sup> I will be meeting with the County Engineers and American Contracting to discuss the 2018 Paving Program. There also will be other political entities since this was a group package for Trumbull County. The paving program probably will not start until mid-September. The Public Works Dept. will also start skim paving in September. This is dependent on when the County will be done using the tack wagon that we will be borrowing.

Zoning Administrator Pete Ross: Within the last 30 days we have issued 33 permit with a total value of \$3,179,000.

Resident Edward Palumbo, 201 Sanctuary: Do we know anything about Meijers Dept. Store yet? Trustee Clark: Pete Ross met with representatives for some preliminary talks. At this time we cannot reveal any information for public knowledge.

Resident Edward Palumbo: Is the School Resource Officer paid by the Township or the School? Administrator Darlene St. George: \$35,000 is paid by the school and \$35,000 is paid by the school.

Resident Edward Palumbo: The SUV's that the Police Dept. are buying include light bars, radios and paint? Police Chief Roberts: It costs \$5,000 to \$6,000 to properly equip them.

Approved by:  Dated: 8/23/18  
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 8/22/18  
Rick G. Clark, Chairperson-Trustee