

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on July 25, 2018 at 5 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

Roll Call: Rick G. Clark - Present
Dr James Lapolla – Present
Matthew G Vansuch- Present

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of June 27, 2018 minutes and accept as written.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-70:

Authorize the Fiscal Officer to transfer monies within the following funds:

EMS/Fire Training – Fund 27A:	
27-A-02A (Employers Retirement) to 27-A-03A (Workers Comp)	\$180
General Fund:	
01-G-02 (PD – Tools & Equipment) to 01-G-05 (PD – Vehicle Repairs)	\$10,000
01-A-27 (Transfers) to 01-B-05 (Maint Supplies)	\$5,000

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-71:

The Howland Township Trustees approve the sale of the following Fire Department items on auction site GovDeals. These items are either unneeded, obsolete or unfit personal property.

1989 Pierce Arrow 75' Ladder Truck
EZ Go Golf Cart
10 - Acer Laptops

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-72:

Per the recommendation of Administrator Darlene St. George, approve to renew the Township's health, dental and life insurance for all full-time employees with Huntington Insurance, Inc. (Anthem) for the period September 1, 2018 to August 31, 2019.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-73:

WHEREAS, the following list of properties have been cited during the month of June, 2018 in violation of the Howland Township Zoning Ordinance Section 8, A-8, Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>ADDRESS</u>	<u>PARCEL ID</u>
1696 Genesee	28-476050
4006 Fairlawn Heights	28-090970

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-74:

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire James Sapp as an EMS/Fire Instructor in the Howland Township Fire & EMS Training Center. As an Instructor, he will receive \$12.50/hr. as an Assistant Instructor and \$18.50/hr as a Lead Instructor, with no benefits and scheduled on an “as needed basis”.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-75:

Per contract negotiations in 2017, approve to award ½ % increase to all full-time Township employees, effective July 1, 2018.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-76:

Approve to move Natalie Gifford from EMS/Fire Training Secretary to Fire Department Administrative Assistant at an hourly rate of \$18.00, will receive all benefits as per the Township Personnel Policy.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea

Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-77:

Per the recommendation of Administrator Darlene St. George, approve expend up to \$14,999 and to be reimbursed by Eastgate for services performed in regards to the Eastgate FY2018 Planning Grant – Niles Cortland Road Transportation Alternative Plan.

The scope of elements for the planning document shall include

1. Inventory existing conditions, including but not limited to:
 - a. Traffic volumes and roadway capacity
 - b. Safety concerns, for bicyclists and pedestrians
 - c. Accident inventory for bicyclists and pedestrians
 - d. Connectivity (housing to destinations)
 - e. Right-of-Way availability for construction
 - f. Utility inventory
2. Develop preferred alternative
3. Right-of-Way and utility impacts
4. Identify project staging or phasing and
5. Identify potential project partners, funding sources

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-78:

Per the recommendation of Administrator Darlene St. George and Public Works Director accept the bid for the 2018 Road Resurfacing Program from American Contracting, Inc. for the amount of \$355,497.00.

Other Bids Received:

Shelly & Sands, Inc.	\$366,082.00
Chagrin Valley Paving, Inc.	\$383,779.00

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to adjourn the meeting at 5:30 P.M.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

Summary of Meeting:

Police Chief Nick Roberts: Thanked everyone for helping at the 4th of July parade. It ws a great success.

Zoning Administrator Pete Ross: 4098 and 514 Niles-Cortland Road have been demolished. Properties were owned by Barbara Peyett.

Resident Ed Palumbo, 201 Sanctuary: Noticed a garden in the front yard on Carriage Hill. Is this permissible?

Administrator Darlene St. George: Gardens can be your landscape and your landscape can be edible.

Resident Ed Palumbo: Is there any milling when they are doing the paving?

Public Works Director David McCann: Milling is included in that price.

Resident Ed Palumbo: Is there anything new on the speed cameras other than what I have read or seen on T.V.?

Police Chief Nick Roberts: At this time we have no comment. Everything has been turned over to our legal department and we will sit back and see how it goes. We will abide by the law.

Approved by:  Dated: 7/26/18
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 7/26/18
Rick G. Clark, Chairperson-Trustee