

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on June 27, 2018 at 5 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

Roll Call: Rick G. Clark - Present
Dr James Lapolla -- Present
Matthew G Vansuch- Present

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of May 23, 2018 minutes and accept as written.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-57:

Per the recommendation of Administrator Darlene M. St. George and Public Works Director David McCann, approve to purchase from Walt Sweeney Ford, through the State Co-Operative Purchasing Program, two (2) 2018 Ford F250 Pick-Up Trucks, \$23,744 each for a total cost of \$47,488.00.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-58:

Per the recommendation Administrator Darlene St. George and Public Works Director David McCann, approve to purchase from Jack Doheny Companies, through the State Co-Operative Purchasing Program, an Elgin Megawind Street Sweeper/Catch Basin Cleaner.

Howland Township agrees to pay Jack Doheny Companies \$240,000.00 up on receipt of

the Elgin Megawind Street Sweeper/Catch Basin Cleaner and in 2019 the final payment of \$48,272.70 no later than April 1, 2019.

Jack Doheny Companies will not charge a finance/interest fee for this unit purchase on the down payment of \$240,000 or the final payment of \$48,272.70.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-59:

Per the recommendation of Administrator Darlene St. George and Police Chief Nick Roberts, approve to purchase from Lebanon Ford, through the State Co-Operative Purchasing Program, three (3) 2018 Ford Explorer Police Packages, \$28,929 each, for a total cost of \$86,787.00.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-60:

WHEREAS, the following list of properties have been cited during the month of June, 2018 in violation of the Howland Township Zoning Ordinance Section 8, A-8, Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

ADDRESS
371 Clifton Dr.

PARCEL ID
28-292700

8366 Anderson Avenue	28-503750
9925 King Graves Road	28-298021
3591 Atlantic St.	28-067540
1505 Howland Wilson NE	28-187350
3681 Hightree Ave.	28-181787
276 Rosegarden	28-612250
7648 Dawson	28-172200
655 Brentwood	28-594600

Roll Call: Rick G. Clark – yea
 Dr. James J Lapolla – yea
 Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-61:

Per the recommendation of Administrator Darlene St. George and Public Works Director, authorize the Trumbull County Engineer’s office to prepare specifications and advertise for bids for the “Howland Township 2018 Paving Program”.

Roll Call: Rick G. Clark – yea
 Dr. James J Lapolla – yea
 Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-62:

Authorize the Fiscal Officer to request an advance from the Trumbull County Auditor for the 2nd Half Real Property Tax Settlement.

Roll Call: Rick G. Clark – yea
 Dr. James J Lapolla – yea
 Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-63:

Authorize the Fiscal Officer to transfer monies within the following funds:

General Fund:
 01-A-27 (Transfers) to 01-J-05A (Zone Permit Eng Fees) \$20,000.00

Roll Call: Rick G. Clark – yea
 Dr. James J Lapolla – yea
 Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-64:

Authorize the Fiscal Officer to request an "Amended Certificate of Estimated Resources" from the Trumbull County Auditor for the following funds:

INCREASE CERTIFICATE DUE TO ADDITIONAL OTHER SOURCES:

Police Fund 9:	\$250,000
Cemetery Fund 5:	\$ 8,500

INCREASE APPROPRIATION DUE TO ADDITIONAL OTHER SOURCES:

Police Fund 9:	09-A-07 (Tools & Equipment)	\$250,000
Cemetery Fund 5:	05-A-11 (Other Expenses)	\$ 8,500

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-65:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann to participate in the purchasing of the Summer and Winter Fill Sodium Chloride (Rock Salt) from the Trumbull County Engineer's Office for the contract period for the Winter Fill September 1, 2018 through April 30, 2019.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-66:

Per the recommendation of Administrator Darlene St. George, approve to support the County's application for "CDBG Critical Infrastructure Grant" funding for Basswood, Elmwood, Thornwood, Ashwood and Beechwood Avenues, and Howland Township will provide 10% of the estimated cost (estimated cost \$518,437.60) - \$51,843.76

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea

Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2018-67:

Per the recommendation of Administrator Darlene St. George, approve to retain O’Halloran & Ohanian, LLC to provide legal services on an “as needed basis” for fiscal year 2018.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-69:

Approve to exempt the property owner from the demolition requirement to remove the cement driveway at 4057 Adrian Dr. S.E. The property owner has 60 days to comply.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to adjourn the meeting at 5:50 P.M.

Roll Call: Rick G. Clark – excused
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

PUBLIC HEARING – ALTERNATIVE TAX BUDGET

The Howland Township Trustees reviewed the Alternative Tax Budget and made the following motion:

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2018-68:

Per the recommendation of Fiscal Officer Robert Costello and Administrator Darlene St. George, approve the Alternative Tax Budget for Fiscal Year 2019 and recommend for consideration to the Trumbull County Budget Commission.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

Summary of Meeting:

Fire Chief James Pantalone: Average volume of calls is up in the low twenties. It has involved accidents, medical emergencies and service calls. Employees have done an incredible job. At this pace we are 200 calls over last year which puts us over 4,000 calls for the year.

Police Chief Nick Roberts: Commend the officers on a great job that they did last Friday evening when we had an incident on Shafer Drive. Detectives were out immediately and had three suspects in custody within an hour.

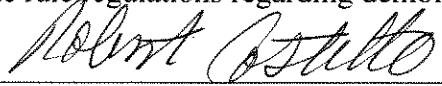
Public Works Director David McCann: Have worked on getting East Market Street ready for the July 4th celebration. We have been repair catch basins before the 2018 Paving Program begins. Will start doing skim paving at the end of July.

Zoning Administrator Peter Ross: We are at the half year mark and have issued 115 permits at an estimated value of \$11,004,078.

Trustee Rick Clark: Would like to recognize Beth Carmichael from Trumbull County Tourism Bureau as the new Executive director. She has been officially on the job for a month.

Resident Gus Killias, 9044 Briarbrook: This is in regards to a house at 4057 Adrian that was a total loss from a fire. The remainder of the structure has been demolished. I am requesting permission from the Trustees to keep three items on the property. One is the cement driveway. The second item is a shed and the third is a fence in the backyard. All are in good shape.

Trustee Clark: We are in agreement that the driveway could remain. The demolition permit has 45 days remaining and if the property is sold and the purchaser wants the shed and fence, we will allow that to remain. After the permit expires the shed and fence will have to be taken down because of home rule regulations regarding demolition.

Approved by:  Dated: 6/28/18
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 6/28/18
Rick G. Clark, Chairperson-Trustee