

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 29, 2017, at 7 A.M. at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

Roll Call: Rick G. Clark - Present
Dr. James Lapolla – Present
Matthew G Vansuch- Present

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A motion was made by James Lapolla and seconded by Matthew Vansuch to suspend the reading of the December 13, 2017 minutes and accept as written.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Rick Clark to authorize the Fiscal Officer Robert Costello to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2017-134**

Authorize the Fiscal Officer to make the following transfers within the Fund:

Road Fund 4:	
04-C-03 (Contracts) to 04-A-07 (Repairs)	\$10,000
04-C-03 (Contracts) to 04-A-02 (Retirement)	\$ 500
General Fund 1:	
01-A-27 (Transfers) to 01-J-01 (Salaries, Ins)	\$ 1,500

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on **Resolution 2017-135**

Approve that all Howland Township employees, as per the attached listing, be rehired at their current pay and benefits for year 2018.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2017-136

REDUCE CERTIFICATE DUE TO UNCOLLECTED OPWC FUNDS & OTHER GRANTS:

*Fund 30A – 2017 Road Resurfacing –OPWC	\$277,941.90
*Fund 30C – Golden Triangle Acquisition – Clean Ohio	\$307,326.00
*Fund 30E – 2015 Road Resurfacing	\$ 23,353.17
*Fund 32B – Farmers Market Expansion Project	\$ 2,734.36

REDUCE APPROPRIATION_DUE TO UNCOLLECTED GRANT MONIES:

Fund 30A: 30-A-06A – 2017 Road Resurfacing – OPWC	\$277,941.90
Fund 30C: 30-A-06C – Golden Triangle Wetland – OPWC	\$307,326.00
Fund 30E: 30-A-06E – 2015 Road Resurfacing – OPWC	\$ 23,353.17
Fund 32B: 32-A-01B - Farmers Market Expansion Project	\$ 1,780.71
32-A-05B – Farmers Market Expansion Project	\$ 953.65

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on
Resolution 2017-137

Per the recommendation of Administrator Darlene St. George, approve the 2018 OPERS Sick Leave Conversion Plan for Howland Township. This is pursuant to Section 145.1 of the Ohio Revised Code and Administrative Code 145-1-26.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2017-138

Per the recommendation of Administrator Darlene St. George, approve to retain the following firms to provide legal services on an “as needed” basis for the year 2018.

Taft Stettinius & Hollister, LLP
Stefanski & Associates
Albers & Albers

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Rick Clark to vote on
Resolution 2017-139

Authorize an agreement for legal services with the office of the Trumbull County Prosecuting Attorney and Howland Township for the period January 1, 2018 through December 31, 2018 at an annual cost of \$40,000 (agreement attached).

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch – abstain

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2017-140

Adopt a resolution of Howland Township's intent to dispose of surplus, unneeded, obsolete, or unfit personal property through the use of an internet auction on the Township website and link go Gov Deals for fiscal year 2018 (resolution is attached in its entirety).

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on
Resolution 2017-141

Authorize the annual salaries for the Howland Township Trustees and Fiscal Officer be paid maximum salary allowed per the Ohio Revised Code.

Also, approve to provide Life/AD&D insurance in the amount of \$25,000 and health insurance benefits as provided in the current group insurance policy, and as provided to the employees of Howland Township

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2017-142

Approve the 2017 Annual ODOT Mileage certification for 80.539 miles. There was no decrease or increase from 2016.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on Resolution 2017-143

Approve to appoint Arnie Clebone of Liberty Township as a representative on the Trumbull County Land Reutilization Corporation for fiscal year 2018.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-144

Approve Township Policy & Procedure 3.00 – Clothing Maintenance Allowance – Non-Bargaining Employees (attached in its entirety).

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla Jr. to adjourn the meeting at 7:20 A.M.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla - yea
Matthew G Vansuch - yea

Summary of Meeting:

There were no reports or questions.

Approved by: *Robert Costello* Dated: *12/29/17*
Robert Costello, Fiscal Officer

Approved by: *Rick Clark* Dated: *12/29/17*
Rick Clark, Chairperson