

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 13, 2017 at 6:00 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

Roll Call: Rick G. Clark – Present
Dr James Lapolla – Present
Matthew G Vansuch- Present

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to excuse Fiscal Officer Robert Costello for personal reasons.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to suspend the reading of November 8, 2017 minutes and accept as written.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – excused
Dr. James J Lapolla – yea
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-121

Authorize the Fiscal Officer to transfer the following monies within the fund:

General Fund 1:	
01-A-27 (Transfers) to 01-A-06 (Insurance)	\$ 300
01-A-27 (transfers) to 01-A-10 (legal)	\$3,000
01-J-09 (Training) to 01-J-01 (Salaries, Insurance)	\$3,500
01-J-07 (Community Plan) to 01-J-01 (Salaries, Insurance)	\$6,643
01-A-17 (Transfers) 01-A-04A (Post Office-Supplies)	\$ 750
01-A-27 (Transfers) to 01-A-01 (Trustees)	\$5,500
01-A-27 (Transfers) to 01-A-02 (Fiscal)	\$1,000

01-A-27 (Transfers) to 01-A-02E (Postal)	\$5,000
01-A-27 (Transfers) to 01-J-01 (Salaries, Insurance)	\$ 750
01-A-27 (Transfers) to 01-A-12 (Retirement)	\$2,500

Police Fund 9:

09-A-13 (Train) to 09-A-10 (Contracts)	\$ 550
09-A-01 (Salaries) to 09-A-02 (Retirement)	\$6,500

Fire/EMS Training Center 27A:

27-A-17A (Training Refund) to 27-A-02A (Retirement)	\$2,000
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Road Fund 4:

04-C-03 (Contracts) to 04-B-01 (Salaries)	\$4,500
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Roll Call: Rick G. Clark – yea
 James J Lapolla – yea
 Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-122

Authorize the Fiscal Officer to request an Advance of 1st Half Settlement of 2017 Real Estate Taxes from the Trumbull County Auditor.

Roll Call: Rick G. Clark – yea
 Dr. James J Lapolla – yea
 Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-123

Be it resolved that the Board of Trustees of Howland Township, Trumbull County, Ohio approve the Temporary Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2018, the sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year (copy attached).

Roll Call: Rick G. Clark – yea
 Dr. James J Lapolla – yea
 Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-124

Per the recommendation of Administrator Darlene St. George, approve the renewal of the 2018 General Liability Insurance with OTARMA for the amount of \$67,333.00

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-125

Approve dues assessment for Trumbull County Emergency Management Agency for calendar year 2018 based on the 2010 Census.

19,106 @ .21 = \$4,012.26

There has been no increase.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-126

Approve to contract Grace Services Inc. to provide weed control in Township ditches, retention pond, and cemeteries at a cost of \$2,075.00.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-127

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to apply to Ohio Public Works Commission for Financial Assistant in the amount of \$149,846 for the Howland 2018 Road Resurfacing Program. The Howland Township Board of Trustees approve to provide \$234,375 (69%) as the local match for the project. The estimated project cost is \$384,221.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-128

The Howland Township Board of Trustees authorize the following to represent Howland Township for the Ohio Public Works Commission Application for Financial Assistance for the 2018 Road Resurfacing Program.

Chief Executive Officer – Administrator Darlene M. St. George
Chief Financial Officer – Fiscal Officer Robert Costello
Project Managers – Public Works Director David McCann
Trumbull County Engineer's Office

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-129

Fiscal Officer Robert Costello certifies that the local match of \$234,375 is available in the Road Fund 4 for the Ohio Public Works Commission – Application for Financial Assistance – Howland Township 2018 Road Resurfacing Program.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-130

Approve to enter into a contract, after review of legal counsel and Township Administrator, with BLS for the purpose of BLS supplying equipment and services to Howland Township Police Department (resolution attached in its entirety).

Bids determined as unsuccessful:

Gatso USA, Inc.	ATS American Traffic Solutions
Optotraffic	Redflex Traffic Systems, Inc.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-131

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire James Sapp as Assistant Fire Chief/Operations Officer of the Howland Training Center, effective January 1, 2018. James Sapp will receive \$66,000 per year as Assistant Chief and \$9,000 per year as Operations Officer of the Howland Training Center. Assistant Chief Sapp shall receive 4 weeks of vacation, carry over 120 hours of sick leave and a \$1,125 uniform maintenance allowance. After one year of service, Assistant Chief Sapp can sell back 5 days (40 Hours) of paid vacation. Assistant Chief James Sapp will receive insurance benefits, sick leave accumulated as per the Township Policy and Procedures, and all other benefits as per the Township Policy.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-132

Per the approval of Police Chief Nick Roberts, approve the stock holders for Howland Sgt, LLC, DBA Stonebridge Grille & Tavern & Patios, 1415 Niles-Cortland Road, S.E. Howland Township, Trumbull County, Ohio for a D5 and D6 liquor permit class.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-133

Approve to reschedule the Board of Trustees regular meeting scheduled for December 27, 2017 at 4:30 P.M. to December 29, 2017 at 7:00 A.M..

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to adjourn the meeting at 7:20 P.M.

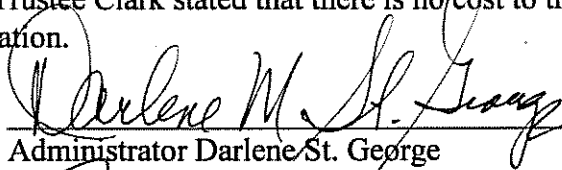
Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

Summary of Meeting:

Trustees: Presented Jessica & Glen Gault, and her parents Wendy & Mark Munno a certificate of appreciation for all their work restarting the Holiday Tree Lighting Festival.

Speed Enforcement Program: Resident Brian Garvis, Forest Springs Dr stated he doesn't think cameras are the way to go. Hire someone to issue tickets. Dave Boyd felt it was 3rd part information. Trustee Clark stated that there is no cost to the Township. Ed Palumbo it is taxation by citation.

Approved by:


Administrator Darlene St. George

Dated:

12/14/17

Approved by:


Rick G. Clark, Chairperson

Dated:

12/14/17