

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on August 23, 2017 at 4:30 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

Roll Call: Rick G. Clark – Present
Dr James Lapolla – Present
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to suspend the reading of July 26, 2017 minutes and accept as written.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-98:

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann accept the bid for the 2017 Road Resurfacing Program from Shelly & Sands in the amount of \$544,852.00

Other quotes received:

Karvo	\$535,075.55 (did not include the widening of Darlington)
Chagrín Valley	\$742,217.50

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-99

Authorize the Fiscal Officer to transfer the following monies within the Fund:

09-A-08 (Supplies) to 09-A-10 (Contracts) \$5,000.00

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-100

The Howland Township Board of Trustees authorizes the submission of the Transportation Alternative Project application for the Genesee Avenue Pedestrian Enhancement, “sidewalk project”, and agrees to share in the project cost, and the future maintenance of the proposed project.

The total estimate of the project is \$221,728.50, with a 20% local match requirement of \$44,345.70 which will be split three ways with Howland Township’s being \$14,781.90.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-101

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire the following as Variable Hour Part-Time employees in the Howland Fire Dept. They will receive no benefits and will be scheduled on an “as needed basis”, effective August 23, 2017.

Gary Stewart	Firefighter/EMT	\$12.39
Jeremy Bahen	Firefighter/Paramedic	\$12.72

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-102

WHEREAS, the following list of properties have been cited during the month of August, 2017 in violation of the Howland Township Zoning Ordinance Section 8, A-8 Howland Township Resolution 2003-58 (Abate, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>ADDRESS</u>	<u>PARCEL ID</u>
371 Clifton Dr NE	28-292700
1008 North Road SE	28-130200
4006 Fairlawn Hts.	28-090970
3715 Ravenwood	28-431460
2206 Elm Road	28-481401
0 Draper Ave.	28-285602, 28-285603
3201 Draper Ave.	28-450950
8442 Deer Creek	28-468760
4409 Sunnybrook Dr.	28-534150

Roll Call: Rick G. Clark – yea
 Dr. James J Lapolla – yea
 Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-103

The Howland Township Trustees approve the sale of the following Police Dept. items on auction site GovDeals. These items are either unneeded, obsolete or unfit personal property.

Dictaphone Communication Recording Unit – Model 9202 – Serial #312562

HP Compaq Computers:	Serial #2UB42404MK	Serial #2UB42404MY
	Serial #2UB42404PR	Serial #2UB42404PG
	Serial #2UB42404PV	Serial #2UB42404KY
	Serial #2UB42404Q9	Serial #2UB423072L

Dell Computer: Serial #Cn-OC3152-70821-431-338B

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-104

The Howland Township Trustees approve to reschedule their September 13, 2017 meeting at 6:00 P.M. to September 12, 2017 at 6:00 P.M.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to adjourn the meeting at 5:05 P.M.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

Summary of Meeting:

Fire Chief James Pantalone: Launched the “baby box” program a few weeks ago. The program is doing well and to date we have handed out about a dozen. The State Board of Pharmacy stopped and reviewed all of the Fire Departments operations for narcotic security systems. The Fire Dept. passed with flying colors.

The Fire Dept. will be working on the tornado siren alerts. On-site inspections will be done on each one. Cross Radio is working with the Fire Dept to see what some of the problems were during the last tornado warning.

Police Chief Nick Roberts: The Police Dept. has just finished up with the active shooter and use of force training. The Fire Dept. also trained the Police Dept. on the hazmat kits and trauma kits.

Public Works Director David McCann: All the seasonal employees have gone back to college. Currently working at Kimblewick on redoing and improving the storm sewer and drainage problems. Expect to start skim paving the second week of September.

Zoning Director Kim Mascarella: The Farmers Market is about half way thru its season and has been doing very well. Gross sales are around \$80,000 for the first half of the season.

On September 17th there will be a Farmers Market table dinner at Barrel 33 Restaurant. It will be a five course dinner and desert featuring the sourcing ingredients from the farmers market vendors. Tickets are \$65 each and benefits the Farmers Market winter season.

Approved by: Robert Costello Dated: 8/24/17
Robert Costello, Fiscal Officer

Approved by: Rick Clark Dated: 8/24/17
Rick Clark, Chairperson