

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on July 26, 2017 at 4:30 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

**Roll Call:** Rick G. Clark – Present  
Dr James Lapolla – Present  
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to suspend the reading of June 21, 2017 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-84

Authorize the Fiscal Officer to establish Fund 30A – 2017 Road Resurfacing –OPWC Issue I and appropriate the following monies:

30-A-06A 2017 Road Resurfacing (Capital Exp) – OPWC \$404,619.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-85

Authorize the Fiscal Officer to establish Fund 30C – Golden Triangle Wetland Acquisition and appropriate the following monies:

30-A-06C Golden Triangle Wetland Acquisition – OPWC \$307,326

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-86

Authorize the Fiscal Officer to transfer monies from General Fund 1 to Golden Triangle Wetland Acquisition Fund 30C - \$16,000, and appropriate in 30-A-05C – Golden Triangle Wetland Acquisition – TWP.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-87

Per the recommendation of Police Chief Nick Roberts, approve the new C2 Liquor Permit for Halt, Inc., DBA Valley View 3, located at 1992 Elm Road Howland Township, Trumbull County, Ohio.

C1 – Beer only in original sealed container for carry out only.

C2 – Wine and mixed beverages in sealed containers for carry out.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-88

WHEREAS, the following list of properties have been cited during the month of July, 2017 in violation of the Howland Township Zoning Ordinance Section 8, A-8 Howland Township Resolution 2003-58 (Abate, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Zoning Office has not heard from any of the property owners, by

telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>ADDRESS</u>	<u>PARCEL ID</u>
371 Clifton Dr NE	28-292700
1008 North Road SE	28-130200
4006 Fairlawn Hts.	28-090970
7565 Dawson	28-428000
3570 Hightree	28-385100
459 Willow S.E.	28-006400
3715 Ravenwood	28-431460
2206 Elm Road	28-481401
1190 Niles-Cortland SE	28-305500
3945 Boston Ave.	28-501900
1627 North Road SE	28-667600

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-89

Per the recommendation of Police Chief Nick Roberts, approve the transfer of stock for a D1 liquor permit for Chuck E Cheeses, 2082 Niles-Cortland Road N.E., Howland Township, Trumbull County, Ohio.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-90

Per the recommendation of Administrator Darlene St. George, approve to hire Rebecca Johnson as a Part-time Postal Employee, effective July 17, 2017. Ms. Johnson will receive \$10.28 per hour, with no benefits and scheduled on an “as needed basis”.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-91

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire the following as Variable Hour Part-Time Fire/EMT employees at a rate of \$12.39 per hour, with no benefits and scheduled on an "as needed basis", effective August 16, 2017.

Alexander Jones      Ronald Oyster      Trevor Willoughby

**Roll Call:**              Rick G. Clark – yea  
                                 Dr. James J Lapolla – yea  
                                 Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-92

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire the following as EMS/Fire Instructors in the Howland Township Fire & EMS Training Center. As an Instructor they will receive \$12.50/ hr as an Assistant Instructor and \$18.50/hr as a Lead Instructor, with no benefits and scheduled on an "as needed basis".

Stephen Kisak      Justin Martin      Randy Stelk

**Roll Call:**              Rick G. Clark – yea  
                                 Dr. James J Lapolla - yea  
                                 Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-93

Approve the School Resource Officer Contract between the Board of Education for Howland Local School District and the Board of Trustees of Howland Township for the period September 5, 2017 until May 31, 2018 for a total cost of \$35,515.00 (contract attached in its entirety).

**Roll Call:**              Rick G. Clark – yea  
                                 Dr. James J Lapolla – yea  
                                 Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-94

Approve to contract Walters Paving Company to demolish 2033 Stillwagon Road, Howland Township, Trumbull County, Ohio, Parcel 28-404951, at a total cost of \$5,875.00.

Other quotes received:

Holton, Inc.	\$7,000.00
M&M, Inc.	\$7,395.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-95

Authorize the Fiscal Officer to advertise for bids for the 2017 Road Resurfacing Project upon completion of the bid specification package.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-96

Per the recommendation of Administrator Darlene St. George, approve to contract GPD Group to provide Howland Township General Engineering Services (contract attached in its entirety).

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-97

Per the recommendation of Fiscal Officer Robert Costello and Administrator Darlene St. George, approve the Alternative Tax Budget for Fiscal Year 2018 and recommend for consideration to the Trumbull County Budget Commission.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to adjourn the meeting at 4:45 P.M.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

Summary of Meeting:

Fire Chief James Pantalone: Explained the “baby box” . They are available at the Howland Fire Department. Parents can login and take a quiz, and get a certificate. They bring that certificate to the Fire Dept and they will receive a baby box and some other items for their child. The concept came out of Finland. Parents were putting their baby between them and being suffocated.

Live burn training next month. The house is located on Niles-Cortland Road and will get some media coverage to let the public know what is going on.

Police Chief Nick Roberts: Renewing the contract with Howland Schools for the SRO officer. This will be officer Bowker’s 17<sup>th</sup> year. He has been a great asset to the school system and gets along with all the students.

Public Works Director David McCann: The 2015 Road Resurfacing Program has been completed. The 2017 Road Resurfacing Program is out for bids and the bids will be opened in two weeks.

Zoning Administrator Pete Ross: House at 2033 Stillwagon will be demolished by Walters Paving. Several grass properties have been purchased by the Land Bank. They will start mowing them instead of the Township. Properties are located on Deforest, Bolin and Ewalt.

Approved by: Robert Costello Dated: 7/26/17  
Robert Costello, Fiscal Officer

Approved by: Rick Clark Dated: 7/26/17  
Rick Clark, Chairperson