

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on May 10, 2017 at 6:00 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio.

**Roll Call:** Rick G. Clark – Present  
Dr James Lapolla – Present  
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to suspend the reading of April 26, 2017 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2017-52

Adopt a resolution of Howland Township’s intent to dispose of surplus, unneeded, obsolete, or unfit personal property through the use of an internet auction on the Township website and link go Gov Deals (resolution is attached in its entirety).

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-53

Authorize the Fiscal Officer to transfer within the following fund(s):

Farmers Market Fund 32B

32-A-04B (Supplies) to 32-A-05B (Other expenditures) \$400.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla Vansuch to vote on Resolution 2017-54

Approve to contract Mark Lyberger, Director, Center for Sports Recreation & Tourism Mgmt to organize, implement and provide instruction and staffing for the Howland Township Summer Youth Sport & Recreation Program at a cost of \$7,000.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-55

Per the recommendation of Steve Abbate of AE Com, accept the bid from Butch & McCree Paving Inc for the 2015 Road Resurfacing Program for a total cost of \$349,930.00.

**Other Bids Received:**

Shelly & Sands, Inc.	\$368,450.00
Americon Industrial Services	\$378,105.00
Barbicus Construction Co.	\$378,710.00
The Shelly Co.	\$440,735.00
Burton Scot Contractors	\$592,750.00

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-56

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Robert Costello, recommend to accept Pay Pal as the Township's credit card processor for the Howland EMS/Fire Training Center. There are no start-up costs, no termination fee and no monthly fees.

Other Credit Card Processing groups:

National Bankcard: \$5.00 monthly fee.

US Pay: waived all fees to Township but would have to have one year contract.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Matthew Vansuch to vote on Resolution 2017-57

Approve to schedule the meetings for June, July and August to one meeting per month on the 4<sup>th</sup> Wednesday at 4:30 P.M.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to adjourn the meeting at 6:20 P.M.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

Summary of Meeting:

Public Works Director David McCann: Starting our summer time work. Limb and branch is completed on the east side. Start on the west side next week. Summer helpers will start in 2 weeks.

Planning Director Kim Mascarella: Zoning Commission is holding a public hearing on May 17<sup>th</sup> at 5:00 P.M. to consider a text amendment to the Zoning Resolution. It has been duly advertised in the Tribune and the notice is on line along with the proposed text. We met with the Planning Commission and they recommended approval.

Approved by: Robert Costello Dated: 5/11/17  
Robert Costello, Fiscal Officer

Approved by: Rick Clark Dated: 5/10/17  
Rick Clark, Chairperson