

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 29, 2016, at 8 A.M. at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

**Roll Call:** Rick G. Clark - Present  
Dr. James Lapolla – Present  
Matthew G Vansuch- Present

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A motion was made by James Lapolla and seconded by Matthew Vansuch to suspend the reading of the December 21, 2016 minutes and accept as written.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Rick Clark to authorize the Fiscal Officer Robert Costello to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on **Resolution 2016-122**

Authorize the annual salaries for the Howland Township Trustees and Fiscal Officer be paid maximum salary allowed per the Ohio Revised Code.

Also, approve to provide Life/AD&D insurance in the amount of \$25,000 and health insurance benefits as provided in the current group insurance policy, and as provided to the employees of Howland Township

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on  
**Resolution 2016-123**

Approve that all Howland Township employees, as per the attached listing, be rehired at their current pay and benefits for year 2017.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2016-124**

**REDUCE CERTIFICATE DUE TO UNCOLLECTED OPWC FUNDS & OTHER GRANTS:**

*Fund 30A – 2014 Road Resurfacing	\$ 19.90
*Fund 30E – 2015 Road Resurfacing	\$145,934.21
*Fund 32B – Farmers Market Expansion Project	\$ 928.36
*Fund 30F – Commonwealth - ODOT Grant	\$ 20,108.61
*Fund 30G – Howland Safe Routes – ODOT Grant	\$ 2,545.67
*Fund 31B – FEMA Asst. Firefighters Grant	\$ 9,756.00

**REDUCE APPROPRIATION DUE TO UNCOLLECTED GRANT MONIES:**

30-A-06A – 2014 Road Resurfacing –OPWC	\$ 19.90
30-A-06E – 2015 Road Resurfacing – OPWC	\$145,934.21
32-A-05B – Other Expenditures – Farmers Market	\$ 928,36
30-A-06F – Commonwealth Capital Exp – ODOT	\$ 20,108.61
30-A-06G – Howland Safe Routes Capital Exp – ODOT	\$ 2,545.67
31-A-06 – FEMA Asst. Firefighters Grant	\$ 9,756.00

**REDUCE CERTIFICATE DUE TO UNCOLLECTED TAXES AND/OR OTHER INCOME:**

*Fund 10 – Fire District	\$11,454.20
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**REDUCE APPROPRIATION DUE TO UNCOLLECTED MONIES:**

10-A-01 – Fire Salaries	\$11,454.20
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**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on  
**Resolution 2016-125**

Per the recommendation of Administrator Darlene St. George, approve the 2017 OPERS Sick Leave Conversion Plan for Howland Township. This is pursuant to Section 145.1 of the Ohio Revised Code and Administrative Code 145-1-26.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2016-126**

Per the recommendation of Administrator Darlene St. George, approve to retain the following firms to provide legal services on an “as needed” basis for the year 2017.

Taft Stettinius & Hollister, LLP  
Stefanski & Associates  
Albers & Albers

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on  
**Resolution 2016-127**

Authorize an agreement for legal services with the office of the Trumbull County Prosecuting Attorney and Howland Township for the period January 1, 2017 through December 31, 2017 at an annual cost of \$36,000 (agreement attached).

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2016-128**

Approve to contract Grace Services to provide weed control in Township ditches, retention pond and cemeteries at a total cost of \$1,947.00.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on Resolution 2016-129

Approve to reappoint Jason Rubin of Liberty Township as a representative on the Trumbull County Land Reutilization Corporation for fiscal year 2017.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on Resolution 2016-130

Approve to reappoint Salvatore Ciferno to the Zoning Commission for a five year term. (January 1, 2017 to December 31, 2021).

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on Resolution 2016-131

Approve to reappoint William Bienecke to the Board of Zoning Appeals for a five year term (January 1, 2017 to December 31, 2021).

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on Resolution 2016-132

Approve to reappoint Jason Rubin of Liberty Township as a representative on the Trumbull County Land Reutilization Corporation for fiscal year 2017.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on Resolution 2016-133

Authorize the Fiscal Officer to pay Finley Fire, Invoice SOR258080, dated 12/7/2016, for the amount of \$6,516.00.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla Jr. to adjourn the meeting at 8:05 A.M.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla - yea  
Matthew G Vansuch - yea

**Summary of Meeting:**

There were no reports or questions.

Approved by: Robert Costello Dated: 12/30/16  
Robert Costello, Fiscal Officer

Approved by: Rick Clark Dated: 12/30/16  
Rick Clark, Chairperson