

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 7, 2016 at 6:00 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

Roll Call: Rick G. Clark - Present
James Lapolla - excused
Matthew G Vansuch - Present

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A motion was made by Matthew Vansuch and seconded by Rick Clark to excuse Trustee James Lapolla for personal reasons.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to suspend the reading of the November 9, 2016 minutes and accept as written.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Rick Clark to authorize the Fiscal Officer Robert Costello to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-106

Approve the following transfers in November by the Fiscal Officer within the Fund:

Police Fund 9:	
09-A-03 (Workmen's Comp) to 09-A-10 (Contracts)	\$3,700.00
09-A-07 (Tools & Equip) to 09-A-12 (Insurance)	\$5,000.00
General Fund 1:	
01-A-05(Equip. Adm) to 01-A-04A (Postal Supplies)	\$ 700.00
01-J-06 (Property Maint Code) to 01-J-08 (Zone Board Exp)	\$4,141.00
01-A-27 (Transfers) to 01-A-02E (Postal Salary)	\$5,000.00
01-A-27 (Transfers) to 01-A-06 (Insurance)	\$11,000.00

Fire Fund 10:
10-A-03 (Workers Comp) to 10-A-02A (Employers Retire Res.) \$11,412.90

Road Fund 04:
04-B-02 (Material) to 04-A-10 (Insurance) \$16,000.00

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-107

Authorize Fiscal Officer Robert Costello to request an Advance of 1st Half Settlement of 2016 Real Estate Taxes from the Trumbull County Auditor.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-108

Be it resolved that the Board of Trustees of Howland Township, Trumbull County, Ohio approve the Temporary Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2017, the sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year (copy attached).

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-109

Authorize the Fiscal Officer to pay Trumbull County Transit Board \$8,750 for the 2016 Program Year, invoice dated 10/23/16, received 11/21/16, and invoice number 184.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-110

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to apply to Ohio Public Works Commission for Financial Assistance in the amount of \$404,619 for the Howland 2017 Road Improvement Program. The Howland Township Board of Trustees approve to provide \$181,786 (31%) as the local match for the project. The estimated project cost is \$586,405. The loan is for 10 years at zero interest.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-111

The Howland Township Board of Trustees authorize the following to represent Howland Township for the Ohio Public Works Commission – Application for Financial Assistance – Howland Township 2017 Road Improvement Program:

Chief Executive Officer – Administrator Darlene M. St. George
Chief Financial Officer – Fiscal Officer Robert Costello
Project Managers – Steve Abbate of URS Engineering (AECOM)
David McCann – Public Works Director

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-112

Fiscal Officer Robert Costello certifies that the local match of \$181,786 is available in the Road Fund 4 for the Ohio Public Works Commission – Application for Financial Assistance – Howland Township 2017 Road Improvement Program.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-113

Per the recommendation of Administrator Darlene St. George, approve the contract with Geauga/Trumbull Solid Waste Management District for Single Stream Drop-Off Recycling Program for the period January 1, 2017 to December 31, 2019. This covers the locations of 169 Niles-Cortland Road and 3403 Ridge Road.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-114

Per the recommendation of Administrator Darlene St. George, approve the renewal of the 2017 General Liability Insurance with OTARMA for the amount of \$67,482.00.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2016-115

Per the recommendation of Administrator Darlene St. George, approve dues assessment for fiscal year 2017 for the amount of \$4,012.26, payable to the Trumbull County Emergency Management Agency. Total cost is based on the 2010 census of 19,106 x rate of \$.21. There is no increase from 2016.

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to adjourn the regular meeting at 6:10 P.M

Roll Call: Rick G. Clark - yea
Dr. James Lapolla – excused
Matthew G Vansuch - yea

SUMMARY OF MEETING:

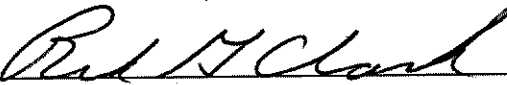
Fire Chief James Pantalone: Fire Dept. will be giving out 60 carbon monoxide detectors on a first come, first serve basis for Howland residents only on December 10, 2016. They are awarded through a grant from Sam's Club. Fire Dept. will post on Facebook and a public notice to inform residents where to pick them up.

The "Fill the Boot" fundraiser went very well. A thank you to everyone who helped out. The collection at this time is a little over \$6,000. This will be donated to the food pantry in Howland Township.

Asst. Police Chief Nick Roberts: Every year our officers attend crisis intervention training that is put on by the Trumbull County Board of Mental Health. The department has 17 officers who are CIT certified. This gives them tools out in the field to use when they are dealing with someone who is having metal health crisis.

Trustee Vansuch: Thanked all the departments that helped in the holiday tree lighting festival. Had more people than we expected. Want to thank Jessica Gault for organizing it and all the sponsors who helped funding the festival, as well as Howland Township. All departments had a part in making it worthwhile.

Approved by:  Dated: 12/8/16
Robert Costello, Fiscal Officer

Approved by:  Dated: 12.07.16
Rick Clark, Chairperson