

HOWLAND TOWNSHIP MINUTES

The Howland Township Board of Trustees held their Regular and Organizational meeting on January 13, 2016 at 6:00 PM at the Howland Township Administration Building, 205 Niles-Cortland Road, N.E.

Roll Call: Rick G. Clark - Present
James Lapolla - Present
Matthew G Vansuch - Present

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A motion was made by James Lapolla and seconded by Matthew Vansuch to suspend the reading of the December 30, 2015 minutes and accept as written.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

The meeting was turned over to Fiscal Officer Robert Costello for the purpose of reorganization for year 2016:

A motion was made by Matthew Vansuch and seconded by James Lapolla to appoint Rick Clark, Chairperson of the Board of Trustees for fiscal year 2016.

Roll Call: Rick G. Clark - abstain
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to appoint James Lapolla, Vice-Chairperson of the Board of Trustees for fiscal year 2016.

Roll Call: Rick G. Clark - yea
James Lapolla - abstain
Matthew G Vansuch - yea

The meeting was turned over to the newly appointed Chairperson Rick Clark.

A motion was made by Matthew Vansuch and seconded by James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on
Resolution 2016-01

Regular meetings of the Board of Trustees for "2016" shall be scheduled as follows and posted on the Township bulletin board located at the Township Administration Building, 205 Niles-Cortland Road N.E.

2nd Wednesday of the month 6 P.M.
4th Wednesday of the month 4:30 P.M.

Works sessions will be held one-half hour preceding each public meeting, special meetings will be scheduled as needed, and notification will be given to the Tribune Chronicle, Vindicator and anyone requesting notification.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on
Resolution 2016-02

Approve the Trustees, Fiscal Officer, and Administrator attend the State of Ohio Trustees' and Fiscal Officer's Association Convention, the National Convention, the Trumbull County Township Association meetings, and any other meetings, seminars, workshops, schools, training, conferences, or conventions that are necessary for the betterment of the Township.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.54 per mile, approved rate by the IRS 2016.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on
Resolution 2016-03

Authorize the Fiscal Officer to purchase all necessary office supplies and/or equipment for 2016.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on
Resolution 2016-04

Authorize the Township employees and Zoning Board members attend job related seminars, conferences, schools, training or conventions for fiscal year 2016, after a formal request has been approved by the Department Head, Administrator and/or a Trustee.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.54 per mile, approved rate by the IRS 2016.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on
Resolution 2016-05

Approve the Fiscal Officer to pay AECOM (URS) \$10,948.41, Invoice 37679964, dated December 28, 2015, for engineering from 11/17/15 to 12/11/15, and received January 4, 2016

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on
Resolution 2016-06

Approve the 2015 Annual ODOT Mileage certification for 80.455, an additional 0.127 miles of roadway for Kingston Court.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by James Lapolla and seconded by Matthew Vansuch to vote on
Resolution 2016-07

Authorize that the Township place a "NO PARKING BAN" for Howland Township streets during ice and snow, effective immediately through March 31, 2016.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Lapolla to vote on **Resolution 2016-08**

Howland Township hereby certifies that the following resolutions were duly adopted by Howland Township on January 13, 2016, and that such resolution has not been modified or rescinded as of the date hereof.

RESOLVED, that the form of amended 457 Plan and Trust, effective January 1, 2016 presented on January 13, 2016 is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies hereto as Exhibits A and B, respectively, are true copies of Howland Township OAPFF 457 Plan as amended and restated and the Summary of 457 Provisions, which are hereby approved and adopted.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

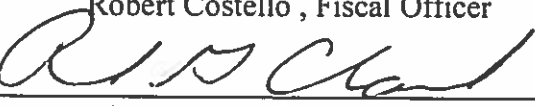
Summary of Meeting:

Zoning Director Kim Mascarella: Presented a five year summary of the Howland Township Comprehensive Community Plan (copy attached to the minutes).

A motion was made by Matthew Vansuch and seconded by James Lapolla to adjourn the regular meeting at 6:40 P.M.

Roll Call: Rick G. Clark - yea
James Lapolla - yea
Matthew G Vansuch - yea

Attested by:  Dated: 1/14/16
Robert Costello, Fiscal Officer

Approved by:  Dated: 1/14/16
Rick Clark, Chairperson