

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 9, 2015 at 6:00 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

**Roll Call:** Rick G. Clark - Present  
James Lapolla - Excused  
Matthew G Vansuch - Present

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A motion was made by Matthew Vansuch and seconded by Rick Clark to excuse Dr. James Lapolla for personal reasons.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to suspend the reading of the November 17, 2015 minutes and accept as written.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Rick Clark to authorize the Fiscal Officer to pay the attached list of vendors and approve warrants issued.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch – abstain

A motion was made Matthew Vansuch and seconded by Rick Clark to authorize the Fiscal Officer Robert Costello to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2015-104**

Authorize the Fiscal Officer the transfer in December of the following monies within the Fund:

Road Fund 4:		
04-B-02 (Material)	to 04-A-07 (Maint of Equip)	\$8,000.00

Cemetery Fund 5:  
05-A-12 (Other Expenses) to 05-A-02 (Salaries) \$2,000.00  
05-A-12 (Other Expenses) to 05-A-03 (OPERS Contrib) \$ 100.00

General Fund 1:  
01-A-02E (Salary) to 01-A-02A (Salary) \$6,000.00  
01-A-02C (Salary) to 01-A-02B (Salary) \$ 700.00

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2015-105**

Authorize Fiscal Officer Robert Costello to request an Advance of 1<sup>st</sup> Half Settlement of 2015 Real Estate Taxes from the Trumbull County Auditor.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2015-106**

Be it resolved that the Board of Trustees of Howland Township, Trumbull County, Ohio approve the Temporary Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2016, the sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year (copy attached).

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2015-107**

Per the recommendation of Administrator Darlene St. George, approve dues assessment for fiscal year 2016 for the amount of \$4,012.26, payable to the Trumbull County Emergency Management Agency. Total cost is based on the 2010 census of 19,106 x rate of \$.21. There is no increase from 2015.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2015-108**

WHEREAS, the Board of Trustees of Howland Township, approve the following resolution determining to proceed with the submission to the electors of Howland Township of the question of levying a tax, pursuant to Section 5705.19 of the Revised Code; and

WHEREAS, that the County Auditor has certified to the Board that the dollar amount of revenues that would be generated by 1.5 mills for each one dollar of total current tax valuation of this Township is the annual amount of \$593,139 which amounts to \$.15 for each one hundred dollars of said valuation.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Howland Township, Trumbull County, Ohio, at least two-thirds of all members elected thereto concurring, being Resolution 2015-109, that this Board determines to proceed with the submission to the electors at an election to be held March 15, 2016, pursuant to Ohio Revised Code §§5705.03, 5705.19 (G), and 5705.191, of the question of levying an additional tax in excess of the ten mill limitation for the purpose of general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Howland Township, at a rate not exceeding 1.5 mills for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of valuation for a period of five (5) years, commencing in 2016, first due in calendar year 2017.

(Resolution attached in its entirety)

**Roll Call:** Rick G. Clark - yea  
James Saker – excused  
Matthew G Vansuch – yea

A motion was made Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2015-109**

Per the recommendation of Administrator Darlene M. St. George, approve to support and participate as a member of the Trumbull County Brownfield Coalition in the Western Reserve Port Authority's (WRPA) U.S. EPA Brownfield Assessment Grant Proposal for a grant totaling \$500,000.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2015-110**

Accept the resignation of Part Time Police Clerical Raymond Benetto, effective  
December 31, 2015.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2015-111**

Per the recommendation of Administrator Darlene St. George and Fire Chief James  
Pantalone, approve to hire Grant Source Professionals, LLC at a cost of \$1,350 to  
write two 2015/2016 FEMA/AFG Grants for the purpose of purchasing a Ladder  
Truck and SCBA.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2015-112**

Approve to reschedule the December 23, 2015 at 4:30 P.M. to December 30, 2015  
at 12 noon.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to adjourn the regular  
meeting at 7:00 P.M. and convene immediately into the Public Hearing.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

PUBLIC HEARING:

A motion was made by Matthew Vansuch and seconded by Rick Clark to pass FIRST READING OF Home Rule Resolution HR2015-16

FIRST READING BY TITLE ONLY: Home Rule Resolution HR2015-16  
*Repeal Fire Permit Fee of the 2011 Ohio Fire Code, HR 2012-14, and consider adopting the new Fire Permit Fee – HR2015-16.*

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2015-113**

Authorize to schedule Public Hearing on December 30, 2015 (immediately following the regular meeting) for the SECOND READING of Home Rule Resolution 2015-16:  
*Repeal Fire Permit Fee of the 2011 Ohio Fire Code, HR 2012-14, and consider adopting the new Fire Permit Fee – HR2015-16.*

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to pass FIRST READING OF Home Rule Resolution HR2015-17

FIRST READING BY TITLE ONLY: Home Rule Resolution HR2015-17  
*Consider adopting the rates for Ambulance/Emergency Medical Service provided to Howland Township residents and non-residents, and repeal Home Rule Resolution HR2012-15.*

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2015-114**

Authorize to schedule Public Hearing on December 30, 2015 (immediately following the regular meeting) for the SECOND READING of Home Rule Resolution 2015-17:  
*Consider adopting the rates for Ambulance/Emergency Medical Service provided to Howland Township residents and non-residents, and repeal Home Rule Resolution HR2012-15.*

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to adjourn the Public Hearing at 7:10 P.M.

**Roll Call:** Rick G. Clark - yea  
Dr. James Lapolla – excused  
Matthew G Vansuch - yea

**SUMMARY OF MEETING:**

Fire Chief Pantalone: Food Bank fund drive was Black Friday and over \$5,000 was collected.

Resident Dan Smith, 670 Laurelwood: Concerned about commercial vehicles parking on Laurelwood. A Time Warner truck is parked across the street. Also there is a private towing truck parked on the road. This could pose a safety issue for joggers or walkers. If the Police Chief cannot solve the issue with the violators, would like “no parking” signs or some type of resolution to prohibit parking on residential streets. Chief Monroe stated that the Township cannot prohibit a vehicle from parking on the street just because it is commercial. Based on size, it could be an issue. Sgt. Carr will look into the matter, and I will also speak to the individuals.

Resident Warner Taiclet, 752 Laurelwood: Willow Drive and Laurelwood just had a Zoning Appeals variance approved for a variance of 118,300 square feet. The area was zoned for 10,000 square feet. It does put a retention pond in my backyard. It does put the community center for the aged right in the backyards of the people on Willow. We obtained from Chief Monroe information on status picketing to inform the residents what is going on. We are preparing documents to distribute at that time. We consider this excessive. We did not expect an 118,000 variance. We do have a possible press conference in the future to present this to the community. The size of 118,000 square feet and 2-1/2 stories high seems excessive for that proposed area.

Resident Dan Smith: Their property values have done down because of Rt. 82 behind their homes. ODOT is possible doing a sound check to see if a sound barrier is warranted. Fear that a project this size will further decline their home values and not add to them. Biggest concern is the runoff from this. Who would be responsible for damage caused by runoff?

Chuck Mackey, Bolindale Food Pantry: Served 78 families today. That is our average every two weeks of the month. Seeing a lot of elderly people being priced out of the economy. Spent approximately \$7,000 this past year on purchasing food. We distribute 1 ton to 1-1/2 tons of food every month.

Approved by: Robert Costello Dated: 12/10/15  
Robert Costello, Fiscal Officer

Approved by: Rick G. Clark Dated: 12/10/15  
Rick Clark, Chairperson