

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on October 28, 2015 at 4:30 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio

Roll Call: Rick G. Clark – Present
Dr James Lapolla – Present
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to suspend the reading of October 14, 2015 minutes and accept as written.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James Lapolla and seconded by Rick Clark to authorize Fiscal Officer Robert Costello to pay the attached list of vendors and approve warrants issued.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla - yea
Matthew G Vansuch – abstain

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla - yea
Matthew G Vansuch – yea

A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to vote on Resolution 2015-93

Authorize the transfer of the following monies within each fund by the Fiscal Officer :

General Fund 1:
01-A-25 (Contingency) to 01-M-02 (Material – Hwy) \$9,000

Road Fund 4:
04-A-04 (Tools & Equip) to 04-B-01 (Salaries) \$20,955

Cemetery Fund 5
05-A-08 (Tools & Equip) to 05-A-02 (Salaries) \$13,000
05-A-09 (Supplies) to 05-A-02 (Salaries) \$ 1,400
05-A-10 (Repairs) to 05-A-03 (Employers Contribution) \$ 1,035

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2015-94

Authorize the Fiscal Officer to request from the Trumbull County Auditor an “Amended Certificate of Estimated Resources” to increase the Cemetery Fund 5, \$15,000 due to additional “other income” received.

The additional \$15,000 will be appropriated in the following appropriations:

05-A-02 (Salaries)	\$11,000
05-A-03 (Employer’s Retirement Contrib)	\$ 1,000
05-A-12 (Other Expenses)	\$ 3,000

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2015-95

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to purchase from Physio-Control Inc. through the State Co-Operative Program, 4 New Lifepak Cardiac Monitors at a total cost of \$120,054.12 This includes a 3 year service contract.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to vote on Resolution 2015-96

Per the recommendation of Administrator Darlene St. George and Police Chief Paul Monroe, approve to hire Raymond Benetto Part-Time Clerical in the Howland Police Department at a rate of \$10.58/hour with "no benefits", effective November 2, 2015. Mr. Benetto will work up to 10 to 15 hours per week, and any additional hours will be scheduled on an "as needed basis".

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to vote on Resolution 2015-97

Authorize the Fiscal Officer to advertise the following Police items on the LightGov Auction website (list attached in its entirety).

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to adjourn the meeting at 4:55 P.M.

Roll Call: Rick G. Clark – yea
Dr. James J Lapolla – yea
Matthew G Vansuch – yea

Summary of Meeting:

Fire Chief James Pantalone: The Fire Dept. has scheduled on November 14th, from 9 AM to noon, at Bolindale Fire Station, a smoke detector giveaway. Will also be doing door to door give away as well as scheduling installation as needed.

Police Chief Paul Monroe: Did a drug search of the middle school. No contraband turned up. This was done in cooperation with the Ohio State Highway Patrol.

Public Works Director David McCann: Working on the limb and branch pick-up. The east side was very light and will be completed this week. Will start west side next week. Also doing skim paving. The tack truck blew an engine and we are trying to find another method to finish the skim paving.

Zoning Administrator Pete Ross: Last 30 days issued 23 zoning permits with an approximate value of \$7,236,955. Total fees collected was \$16,585.55. The big project is Gander Mountain at \$6.7 million.

Wellness Committee: Member of the Wellness Committee presented a Healthy Ohio Community award to the Trustees. These awards are based on 5 steps: general community, chronic disease, active living, healthy eating and tobacco free. The Township qualified for one step, Chronic Disease. The Township will receive a banner to be displayed.

Approved by: *Robert Costello* Dated: *10/29/15*
Robert Costello, Fiscal Officer

Approved by: *Rick Clark* Dated: *10/27/15*
Rick Clark, Trustee Chairperson