

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on May 12, 2015 at 6:00 P.M. at Howland Township Administration Building, 205 Niles-Cortland Rd. N.E., Howland Township, Ohio

**Roll Call:** Rick G. Clark – Present  
Dr James Lapolla – Present  
Matthew G Vansuch- Present

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A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to suspend the reading of the April 22, 2015 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Dr. James Lapolla and seconded by Rick Clark to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla - yea  
Matthew G Vansuch –abstain

A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to vote on Resolution 2015-40

Per the recommendation of Administrator Darlene M. St. George, approve the Summer Sport & Recreation 2015 contract between Howland Township Trustees and Mark R. Lyberger, Director, Center for Sport Recreation & Tourism Management in the amount of \$13,500.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch –yea

A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to vote on Resolution 2015-41

Approve legislation proposing cooperation with the Ohio Department of Transportation through its Director for the described project:

Safe Routes to School (East Market St, Brewster Drive, and Willow Drive): sidewalk replacement and signal installations, including pavement improvements and signage, lying within Howland Township.

NOTE: Final Resolution is attached in its entirety

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to vote on Resolution 2015-42

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire the following as EMS/Fire Training Instructors:

Nathaniel Durig, Brian Bellus and Brian Penick

They will receive \$17.06 as Lead Instructor and \$11.73 as Assistant Instructor. They will receive “No Benefits” and will be scheduled on an “as needed basis”.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to vote on Resolution 2015-43

Accept the resignation of Instructor Ronald Thompson from the EMS/Fire Training Center, effective immediately.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to vote on Resolution 2015-44:

WHEREAS, the following list of properties have been cited during the month of May, 2015 in violation of the Howland Township Zoning Ordinance Section 8, A-8 Howland Township Resolution 2003-58 (Abate, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the

aesthetic value of the neighborhood and would cause a depreciation of property values;  
and

WHEREAS, the Howland Township Planning and Zoning Office has not heard from any  
of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the  
following properties to be a nuisance.

<u>ADDRESS</u>	<u>PARCEL ID</u>
504 Howland Wilson Rd	28-417300
2058 Weir Road	28-164874
1213 Deforest Road	28-121400
3115 Fairview Ave.	28-411655
2287 Fairgreen Drive.	28-077851
3588 Hightree Ave.	28-382460
3317 Curtis Ave.	28-132766
2812 Elizabeth Ave.	28-593651
3945 Boston Ave.	28-501900
8355 Anderson Ave.	28-046400
7565 Dawson Dr.	28-428000
1251 North Road	28-605200
4006 Fairlawn Hts.	28-090970
8396 Anderson	28-658675
8386 Anderson	28-350170
3595 Kimberly	28-693000

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Dr. James J Lapolla and seconded by Matthew Vansuch to vote on  
Resolution 2015-44:

Per the recommendation of Administrator Darlene St. George, approve part-time  
employee Matthew Madgar receive a wage increase from \$8.53/hr to \$10/hr. Mr. Madgar  
currently is responsible for the July 4<sup>th</sup> celebration and Summer Youth Recreation  
Program, and will assume additional responsibility as of May 12<sup>th</sup> to assist in Zoning  
inspections.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Dr. James Lapolla to adjourn the meeting at 4:55 P.M.

**Roll Call:** Rick G. Clark – yea  
Dr. James J Lapolla – yea  
Matthew G Vansuch – yea

Summary of Meeting:

Fire Chief James Pantalone: Had a successful smoke detector give away on April 5<sup>th</sup>. Visited 112 residences, distributed 28 smoke detectors and installed 23 batteries.

Trustee Lapolla: Wellness Committee is trying to have monthly outdoor activities. Met with the safety forces at the Park. Thanked Asst. Police Chief Nick Roberts and Trustee Vansuch and his family for being there. This month there will be another outdoor activity featuring the boardwalk and river walk program in order to bring it to people's attention.

Zoning Administrator Kim Mascarella: Howland Farmers Market is this Saturday. This is the last monthly market. The regular season will start June 20<sup>th</sup> and will be weekly thereafter.

Trustee Vansuch: Revised letter that was sent to the House Committee and addressed it to the Senate Finance Committee and Ways and Means Committee about the TPP tax. School districts were saved from the house budget cut, but not townships. This could mean a \$700,00 cut to our township effective July 1. The Police Chief and Fire Chief will be making a presentation to the Financial Committee next Wednesday (may 20<sup>th</sup>) because the brunt of that will be falling on the Police and Fire Department. This letter will also be sent to the Township Association and also to the Senators.

Approved by:  Dated: 5/13/15  
Robert Costello, Fiscal Officer

Approved by:  Dated: 5/14/15  
Rick Clark, Trustee Chairperson