

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 11, 2013 at 6 PM at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

Roll Call: Rick G. Clark - Present
James Saker - excused
Matthew G Vansuch - Present

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A motion was made by Rick Clark and seconded by Matthew Vansuch to excuse James Saker for personal reasons.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to suspend the reading of the November 25, 2013 minutes and accept as written.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made Rick Clark and seconded by Matthew G Vansuch to authorize the Fiscal Officer Robert Costello to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on **Resolution 2013-151**

Be it resolved that the Board of Trustees of Howland Township, Trumbull County, Ohio approve the Temporary Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2014, the sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year (copy attached).

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-152

Authorize Fiscal Officer Robert Costello to request an Advance of 1st Half Settlement of 2013 Real Estate Taxes from the Trumbull County Auditor.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-153

Authorize Fiscal Officer Robert Costello to transfer the following monies within the fund:

General Fund 1:

01-A-02D (Res Severance Pay) to 01-A-02E (Postal Salary/Ins)	\$ 3,000.00
01-A-05 (Equip. Admin) to 01-A-02B (Salary Adm Asst)	\$ 750.00
01-A-27 (Transfers) to 01-A-16 (Health District)	\$ 5,545.55
01-G-02 (Equip Purch) to 01-G-06 (Other Expenses)	\$ 2,000.00
01-M-03 (Contracts-Pave) to 01-E-01 (Street Lights)	\$ 3,000.00

Road Fund 4:

04-D-01 (Advances Out) to 04-A-02 (Employers Retirement)	\$ 4,000.00
04-D-01 (Advances Out) to 04-B-01 (Salaries)	\$13,200.00
04-A-04 (Tools & Equip) to 04-B-01 (Salaries)	\$21,800.00
04-A-04 (Tools & Equip) to 04-A-05 (Supplies)	\$ 5,000.00

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-154

The Howland Township Board of Trustees accept grant funding of \$224,250 from the Ohio Public Works Commission for the 2014 Road Resurfacing Program. The Howland Township Board of Trustees approve to provide \$350,730 as the local match for the project. The total estimated project cost is \$575,000.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-155

The Howland Township Board of Trustees authorize the following to represent
Howland Township for the 2014 Road Resurfacing Program:

Chief Executive Officer	Administrator Darlene M. St. George
Chief Financial Officer	Fiscal Officer Robert Costello
Project Manager	Public Works Director David McCann Randy Smith, Trumbull County Engineer

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-156

Fiscal Officer Robert Costello certifies that the local match of \$350,730 will be
available in General Fund 1 for the 2014 Road Resurfacing Program.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch – yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-157

Accept the resignation of Board of Zoning Appeals member Patricia Evans, effective
January 1, 2014.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-158

Accept the resignation of Board of Zoning Appeals member Allan Hamamey, effective
January 1, 2014.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-159

Approve to reappoint Timothy Mulvey to the Zoning Commission for a five year term beginning January 1, 2014 thru December 31, 2018.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-160

Approve to appoint alternate Deborah Sgambati to fill the unexpired of Patricia Evans on the Board of Zoning Appeals. Her term will begin January 1, 2014 thru December 31, 2015.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-161

Approve to appoint Brendan Keating to the Board of Zoning Appeals for a five year term, effective January 1, 2014 to December 31, 2018. Mr. Keating will fill the expired term of Allan Hamamey.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-162

Per the recommendation of Administrator Darlene St. George and Police Chief Paul Monroe, approve to hire Bryan J. Butto as a full-time police officer, effective December 16, 2013. Ptl. Butto will receive \$20.01 per hour during his training period and upon successful completion of Ptl. Butto's training and evaluation, will receive \$22.23 (100%) per hour. Ptl. Butto will receive pension pick-up and all benefits as per the Township Policy, Police Contract and the regulations as per the Howland Township Police Rules & Procedure manual.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by James Saker and seconded by Matthew G Vansuch to vote on
Resolution 2013-163

Per the recommendation of Fire Chief James Pantalone, approve to remove the following instructors from the Howland Township Fire Training Center due to lack of instructional participation.

Jeffrey Koehn	Kenneth Laughlin (retired)	Russell Moser
Jay Mulligan	Brian Pugh	Randall Pugh
Gloria Beck	James McCall	

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-164

Per the recommendation of Administrator Darlene St. George, approve to enter into a contract with Geauga/Trumbull Solid Waste Management to participate in the Single Stream Drop-Off recycling Program for the period January 1, 2014 to December 31, 2016 at the following Howland Township locations:

169 Niles-Cortland Road N.E
3403 Ridge Road S.E.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by Matthew G Vansuch to vote on
Resolution 2013-165

Approve to reschedule the December 25, 2013 meeting to Friday, December 27, 2013 at 12 noon.

Roll Call: Rick G. Clark - yea
James Saker – excused
Matthew G Vansuch - yea

Summary of Meeting:

Public Works Director David McCann: Two Issue II projects are slated to start: 54" Storm Sewer Replacement (Allyson) will start on Monday, December 16th. 2013 Culvert Replacement for Cain, Willow and Rolling Meadows will start Monday, December 16th.

Planning & Zoning Director Kim Mascarella: Zoning Commission will have their quarterly meeting on December 23rd at 5:00 P.M.

A motion was made by Rick Clark and seconded by Matthew G Vansuch to adjourn at 6:30 P.M and convene into a Public Hearing at 6:45 P.M. for the purpose of reviewing the recommendation of the Zoning Commission and the Trumbull County Planning Commission on proposed text amendments to the Howland Township Zoning Resolution.

Roll Call: Rick G. Clark - yea
James Saker - excused
Matthew G Vansuch - yea

Approved by: Robert Costello Dated: 12/12/13
Robert Costello, Fiscal Officer

Approved by: Matthew Vansuch Dated: 12/19/13
Matthew Vansuch, Chairperson