

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on November 25, 2013
1 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland
Township, Ohio

Roll Call: Rick G. Clark – Excused
James T Saker – Present
Matthew G Vansuch- Present

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A motion was made by James Saker and seconded by Matthew Vansuch to excuse Trustee Rick
Clark for personal reasons.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch –yea

A motion was made by James Saker and seconded by Matthew Vansuch to suspend the reading
of the November 13, 2013 minutes and accept as written.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch –yea

A motion was made by James Saker and seconded by Matthew Vansuch to authorize the Fiscal
Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on
Resolution 2013-125

General Fund 1	
01-A-27 (Transfers) to 01-A-02D (Reserve Retire)	\$30,000.00
01-A-11A (Community Activities) to 01-B-02 (Improve of Sites)	\$ 4,400.00
Road Fund 4:	
03-B-02 (Materials) to 03-A-07 (Maint of Equip)	\$ 5,000.00
Drug Law Enforcement Fund 22:	
14-A-04 (Tools & Equip) to 14-A-07 (Training)	\$ 900.00
14-A-04 (Tools & Equip) to 14-A-08 (Other Expenses)	\$ 2,000.00

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-126

Per the recommendation of Administrator Darlene St. George, accept and approve the revised Township Policy language, effective November 25, 2013 (copy attached in its entirety).

Section 7: Item 7.11 – VACATION LEAVE

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-127

Per the recommendation of Administrator Darlene St. George, approve dues assessment for fiscal year 2014 for the amount of \$4,012.26, payable to the Trumbull County Emergency Management Agency. Total cost is based on the 2010 census of 19,106 x rate of .21. There is no increase from 2013.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-128

Per the recommendation of Administrator Darlene St. George, accept a grant from the Trumbull County Health Department in the amount of \$5,000.00. The grant is to purchase materials, organize and oversee the installation of sharrows on Township roadways where it is determined to be the most used by bicyclists and bike racks.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-129

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire Brian Pennick as a Full-Time Firefighter/Paramedic, and begin employment on December 3, 2013.

Firefighter/Paramedic Pennick will receive pension pick-up and all benefits as per the Township Personnel Policy and Firefighters' Union Contract.

Rate of Pay: \$17.25 per hour + \$62.50 per pay (Paramedic rate)

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-130

Per the recommendation of Administrator Darlene M. St. George, approve to apply for the 2014 Christmas Tree Collection and Recycling Grant from Geauga-Trumbull Solid Waste Management District.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-131

Accept letter of retirement from Firefighter/Paramedic Robert Hill, effective November, 29, 2013.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

The Board of Trustees recessed from Executive session and reconvened their regular meeting at 6:35 P.M. with no further action being taken.

Summary of Meeting:

No reports from Departments heads or public.

A motion was made by James Saker and seconded by Matthew Vansuch to adjourn the Trustees meeting at 1:20 P.M.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

Approved by: Robert Costello Dated: 11/26/13
Robert Costello, Fiscal Officer

Approved by: Matthew Vansuch Dated: 12/10/13
Matthew Vansuch, Chairperson