

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on November 13, 2013 6 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

Roll Call: Rick G. Clark – Excused
James T Saker – Present
Matthew G Vansuch- Present

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A motion was made by James Saker and seconded by Matthew Vansuch to excuse Trustee Rick Clark for personal reasons.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch –yea

A motion was made by James Saker and seconded by Matthew Vansuch to suspend the reading of the October 23, 2013 minutes and accept as written.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch –yea

A motion was made by James Saker and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-115

Authorize the Fiscal Officer to transfer monies within the following funds:

General Fund 1:
 01-G-03 (Retirement Contribution) to 01-G-09 (Insurance) \$28,000.00
Drug Law Enforcement Fund 14
 14-A-04 (Tools & Equipment) to 14-A-08 (Other Expenses) \$13,537.50

Road Fund 4:
04-D-01 (Budget Decrease) to 04-A-03 (Tools & Equipment) \$41,000.00

Cemetery Fund 5:
05-A-12 (Other Expense) to 05-A-08 (Tools & Equipment) \$46,112.00

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-116

Authorize the Fiscal Officer to request an Amended Certificate of Estimated Resources from the Trumbull County Auditor:

INCREASE CERTIFICATE DUE TO OTHER INCOME:
Fund 14 – Drug Law Enforcement Fund \$8,644.76
APPROPRIATE IN 14-A-04 – TOOLS & EQUIPMENT \$8,644.76

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-117

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to sell to Metalico Youngstown, Inc., for scrap, the following Public Works vehicle for an estimated amount of up to \$500.00.

1994 International Dump – Model 490 – Serial #1HTSDPPRXRH566548

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-118

Approve to schedule a public hearing on December 11, 2013, immediately following the regular meeting at 6 P.M., for the purpose of reviewing the recommendation of the Howland Township Zoning Commission and the Trumbull County Planning Commission in regards to the following proposed amendments to the Howland Township Zoning Resolution:

- Section 1 – General Provisions (add)
- Section 6 – Riparian Setbacks (update)
- Section 7 – Construction Site Conservation Plan (repeal)
- Section 8 – Prohibited Uses (update)
- Section 9 – Non-Conforming Uses (update)
- Section 20 – Board of Zoning Appeals (update)
- Section 21 – Zoning Certificate (repeal)
- Section 22 – Enforcement (repeal)
- Section 23 – Interpretation (repeal)
- Section 24 – Validity (repeal)
- Section 25 – Definitions (update)
- Section 30 – Telecommunication Towers and Facilities (update)
- Section 31 – Steep Slopes (update)

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-119

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to contract Horodyski Brothers & Co. to dispose of tires collected through the 2013 Geauga-Trumbull Solid Waste Tire Pick-Up Grant. Approximate cost – 1,500 tires at \$2.00 per tire = \$3,000.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-120

Per the recommendation of Administrator Darlene St. George, approve to provide \$15,000.00 (50%) towards the intersection upgrade at Commonwealth Avenue and Phoenix Road. The total project costs is \$30,000 and the Trumbull County Engineer will provide \$15,000 (50%).

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch –yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-121

Per the recommendation of Administrator Darlene St. George and Police Chief Paul Monroe, approve to advertise on Lightgov, LLC the following item:

1999 Kawasaki Model KE1 off Road Motorcycle Min Bid \$100.00
(ID #JKAKETR11XC047154)

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch –yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-122

Per the recommendation of Police Chief Paul Monroe, approve the following amendments to the Howland Police Department Policy & Procedure Manual, effective November 13, 2013;

General Order #108 – Active Shooting Incident
General Order #206 – Officer Involved Shooting

(Copy attached of each General Order)

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch –yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-123

Approve to reschedule the Board of Trustees regular meeting scheduled on November 27, 2013 at 4 P.M. to November 25, 2013 at 1:00 P.M.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch –yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2013-124

Approve to recess into Executive Session at 6:25 P.M. to consider the possible employment and compensation of a public employee.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

The Board of Trustees recessed from Executive session and reconvened their regular meeting at 6:35 P.M. with no further action being taken.


Summary of Meeting:

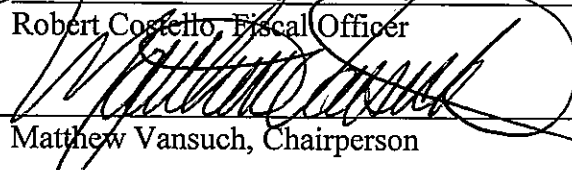
Fire Chief James Pantalone: Issued 27 smoke detectors during the giveaway. Hope more residents will participate in program. Completed annual ladder testing.

Public Works Director David McCann: Five trucks were out for the first snow. Limb and Branch Pick-up has been started on the west side. Main roads will be picked up when a police officer is available.

A motion was made by Rick Clark and seconded by James Saker to adjourn the Trustees meeting at 6:40 P.M.

Roll Call: Rick G. Clark – excused
James T Saker – yea
Matthew G Vansuch – yea

Approved by:  Dated: 11/14/13
Robert Costello, Fiscal Officer

Approved by:  Dated: 11/18/13
Matthew Vansuch, Chairperson