

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on June 26, 2013 at 4 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

**Roll Call:** Rick G. Clark – Present  
James T Saker – Present  
Matthew G Vansuch- Excused

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A motion was made by James Saker and seconded by Rick Clark to excuse Trustee Matthew Vansuch for personal reasons.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to suspend the reading of the May 22, 2013 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch –excused

A motion was made by James Saker and seconded by Rick Clark to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-55

Howland Township Board of Trustees find it necessary to transfer funds from Township Funds 30A, 30D, 30E, 30F, 30N, and 30P to Howland Township's General Fund 1 in accordance with R.C. 5705.14 – R.C. 5705.16.

The petition to transfer \$51,968.51 which represents the total unexpended balance of six funds established to acquire and complete certain permanent improvements of the Township.

(Resolution attached in its entirety)

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-56

Authorize the Fiscal Officer to advertise for bids on completion of the bid specifications for the Howland 2013 Culvert Replacement Project (Cain Drive, Rolling Meadows Drive and Willow Drive).

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-57

Per the recommendation of Administrator Darlene St. George approve to terminate the renewal of Honeywell's Contract 9760210831 (referenced as Contract 0040103867) and approve to pay Honeywell's invoice for all work completed under the referenced contract prior to July 1, 2013.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-58

WHEREAS, the following list of properties have been cited during the month of June, 2013 in violation of the Howland Township Zoning Ordinance Section 8, A-8; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township has received complaints from neighbors of said properties that the condition interferes with the reasonable enjoyment or use of property, and high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Planning and Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>ADDRESS</u>	<u>PARCEL ID</u>
8618 Old Orchard	28-222850
2058 Weir Road	28-164874
2819 Harvey Ave.	28-425275
8922 Stone Ridge	28-057030
2192 Evergreen Ave.	28-381800
2700 Orchard Ave.	28-067000
3781 Boston Ave.	28-071530
2494 North Road S.E.	28-330230
3490 Elmwood Ave.	28-540225
3417 Ridgelawn Ave.	28-535300
3399 Valacamp Ave.	28-542800
1168 Stillwagon SE	28-495500

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-59

Per the recommendation of Administrator Darlene St. George, approve to hire Daniel O'Brien as a Variable Hour Part-Time Employee at a rate of \$8.24 per hour, with no benefits and scheduled on an "as needed basis". His employment began on June 3, 2013.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-60

Authorize the Fiscal Officer to transfer monies within the following fund(s):

General Fund 1:

01-A-27 (Transfers) to 01-A-03 (Travel & Other Expenses)	\$ 1,000.00
01-G-03 (Retirement Contr) to 01-G-02 (Equip Purchase/Replacement)	\$ 35,000.00
01-A-27 (Transfers) to 01-C-02 (Equip Purch/Replacement)	\$161,903.00

Fire Fund 10:

10-A-06 (New Bldgs/Equip) to 10-A-08 (Tools & Equip) \$122,600.00

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-61

Authorize the Fiscal Officer to advertise the following items for bid on LightGov Auction.

Fire Department Inventory:

Toro Mulching Mower – S/N 20000770	Min Bid	\$50.00
Code 3 MX7000 Halogen Light Bar w/cabling	Min Bid	\$50.00
Force 4LP Halogen Light Bar w/cabling	Min Bid	\$50.00
Center Console for Radio & Accessory mounting	Min Bid	\$50.00

Police Department Inventory:

2006 Chevy Impala – VIN2G1WS551069415023 (Patrol Car #23)	Min Bid	\$4,000.00
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**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-62

Per the recommendation of Administrator Darlene St. George, approve to contract Grace Services, Inc. to provide weed control services for Howland Township ditches, retention pond and cemetery at a cost of \$1,800.00. (No increase in cost).

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-63

Authorize the Fiscal Officer to advertise the 2013 Hot Mix Resurfacing Program. Bid specifications will be available at the Howland Township Administration Building at a cost of \$10.00 per bid package.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-64

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to purchase through the State Co-Operative Purchasing Program from Pierce Manufacturing a 2013/2014 Pierce PUC Multi-Purpose Response Vehicle for the Howland Fire Department. The total cost will be \$484,503.00 (Actual cost - \$505,959 less a prepay discount of \$16,456.00).

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-65

Per the recommendation of Fiscal Officer Robert Costello and Administrator Darlene St. George, approve the Alternative Tax Budget for Fiscal Year 2014 and recommend for consideration to the Trumbull County Budget Commission (copy attached).

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A public hearing was held immediately following the regular Trustees meeting to review the Alternative Tax Budget for Fiscal Year 2014. The Board of Trustees reviewed the budget and the following motion was made.

A motion was made by James Saker and seconded by Rick Clark to vote on Resolution 2013-65

Per the recommendation of Fiscal Officer Robert Costello and Administrator Darlene St. George, approve the Alternative Tax Budget for Fiscal Year 2014 and recommend for consideration to the Trumbull County Budget Commission (copy attached).

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

A motion was made by James Saker and seconded by Rick Clark to adjourn the Trustees meeting at 5 P.M.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – excused

SUMMARY OF REGULAR MEETING:

Fire Chief James Pantalone of Howland Township and Fire Chief Dennis Lewis of Bazetta Township honored Marcella Tolnar and Jeanine Spangler of Cortland for aiding 89 year old Marian Izak of Austintown, from her car that broke down and lit on fire. The two girls had just left a Howland Township EMS/Training class. Fire Chief Pantalone stated that in this day and age people do not want to stop and help someone.

Fire Chief Pantalone: Safety Town Day was huge success. There were 400-500 people in attendance. Served 300 hot dogs and passed out 200 bottles of water. Have scheduled another Safety Town Day on August 15<sup>th</sup> at the K-Mart parking lot.

Public Works Director David McCann: Did not have any major damage from the storm. There were some branches down. Completed drainage projects have helped in regards to flooding.

Planning & Zoning Director Kim Mascarella: Myself and Assit Planning & Zoning Director will be attending an all day conference put on by the NE Ohio Planning & Zoning Commission at Magnusum Grand Hotel.

Update on three houses scheduled for demolition:

1547 Niles-Cortland Road – making progress on addressing deficiencies.

Will soon enter into contract for asbestos abatement prior to demolition of other 2 homes.

Farmers' Market starts July 6<sup>th</sup> from 9 A.M. to 1 P.M. and will be held every Saturday through October.

Residents Ed and Janet Hazboun, 2120 Rolling Meadows: Over Memorial weekend their house had bullet holes from person who was target practicing on another street. Feels that Township should address some regulations on people shooting in residential areas. Trustee Saker stated that the Township cannot pass criminal law or override state law. Will have the Law Director see if there is any legislation that addresses this issue.

Resident Karen Fetchko, 238 Henn Hyde: Concerned about air monitoring on fracking of wells. She presented a resolution that the County had passed and wanted to know if the Township could pass similar resolution. Trustee Clark stated that the resolution she has covers everyone in

Trumbull County.

Approved by: Robert Costello Dated: 6/27/13  
Robert Costello, Fiscal Officer

Approved by: Rick G. Clark Dated: \_\_\_\_\_  
Rick G. Clark, Vice Chairperson