

HOWLAND TOWNSHIP MINUTES

The Howland Township Board of Trustees held their Regular and Organizational meeting on January 8, 2013 at 6:00 PM at the Howland Township Administration Building, 205 Niles-Cortland Road, N.E.

Roll Call: Rick G. Clark - Present
James Saker - Present
Matthew G Vansuch - Present

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A motion was made by James Saker and seconded by Matthew Vansuch to suspend the reading of the December 27, 2012 minutes and accept as written.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch - yea

The meeting was turned over to Fiscal Officer Robert Costello for the purpose of reorganization for year 2013:

A motion was made by James Saker and seconded by Rick Clark to appoint Matthew Vansuch Chairperson of the Board of Trustees for fiscal year 2013.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch - abstain

A motion was made by James Saker and seconded by Matthew Vansuch to appoint Rick Clark Vice-Chairperson of the Board of Trustees for fiscal year 2013.

Roll Call: Rick G. Clark - abstain
James Saker - yea
Matthew G Vansuch - yea

The meeting was turned over to the newly appointed Chairperson Matthew Vansuch

A motion was made by James Saker and seconded by Rick Clark to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by James Saker to vote on
Resolution 2013-01

Regular meetings of the Board of Trustees for "2013" shall be scheduled as follows and posted on the Township bulletin board located at the Township Administration Building, 205 Niles-Cortland Road N.E.

2nd Wednesday of the month 6 P.M.
4th Wednesday of the month 4 P.M.

Works sessions will be held one-half hour preceding each public meeting, special meetings will be scheduled as needed, and notification will be given to the Tribune Chronicle, Vindicator and anyone requesting notification.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Rick Clark to vote on
Resolution 2013-02

Approve the Trustees, Fiscal Officer, and Administrator attend the State of Ohio Trustees' and Fiscal Officer's Association Convention, the National Convention, the Trumbull County Township Association meetings, and any other meetings, seminars, workshops, schools, training, conferences, or conventions that are necessary for the betterment of the Township.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.565 per mile, approved rate by the IRS.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch – yea

A motion was made by Rick Clark and seconded by James Saker to vote on
Resolution 2013-03

Authorize the Fiscal Officer to purchase all necessary office supplies and/or equipment for 2013.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Rick Clark to vote on
Resolution 2013-04

Authorize the Township employees and Zoning Board members attend job related seminars, conferences, schools, training or conventions for fiscal year 2013, after a formal request has been approved by the Department Head, Administrator and/or a Trustee.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.565 per mile, approved rate by the IRS.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch – yea

A motion was made by Rick Clark and seconded by James Saker to vote on
Resolution 2013-05

Per the recommendation of Administrator Darlene St. George, approve to retain the following firms to provide legal services on an "as needed" basis for the year 2013.

Charles Richard's Law Office
Taft Stettinius & Hollister, LLP (formerly Chester Willcox & Saxbe)
Guarnieri & Secrest, P.L.L.
Stefanski & Associates

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Rick Clark to vote on
Resolution 2013-06

With deep regrets, accept the resignation of Board of Zoning Appeals alternate member David Martin, effective January 1, 2013.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch – yea

A motion was made by Rick Clark and seconded by James Saker to vote on
Resolution 2013-07

Approve to appoint Deborah L. Sgambati to complete the unexpired term of Board of Zoning Appeals Alternate David Martin, effective January 1, 2013.

Mrs. Sgambati's term will run from January 1, 2013 to December 31, 2014.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch - yea

A motion was made by James Saker and seconded by Rick Clark to vote on
Resolution 2012-08

With regrets, accept the resignation of Firefighter/Paramedic Kenneth Laughlin,
effective February 3, 2013

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by James Saker to vote on
Resolution 2012-09

Per the recommendation of Administrator Darlene St. George and Fire Chief James
Pantalone, approve to hire the following as Fire & EMS Training Center instructors.
They will receive no benefits, will be scheduled on an "as needed basis" and will
receive the following hourly rate: Lead Instructor - \$16; Assistant Instructor - \$11.

Brian S. Taylor Tienney A. Bryant

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch - yea

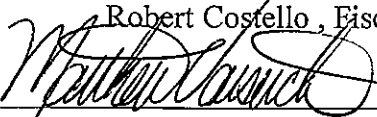
Summary of Meeting:

Public Works Director David McCann: Christmas Tree pick-up has started and will go through
January 18th. We have used 800 tons of salt this year. Normally would be around 1,500 tons.

A motion was made by James Saker and seconded by Rick Clark to adjourn the regular meeting
at 6:15 P.M.

Roll Call: Rick G. Clark - yea
James Saker - yea
Matthew G Vansuch - yea

Attested by:  Dated: 1/16/13
Robert Costello, Fiscal Officer

Approved by:  Dated: 1/16/13
Matthew Vansuch, Chairperson