

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on November 28, 2012 at 4 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

**Roll Call:** Rick G. Clark – Present  
James T Saker – Present  
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by James Saker to suspend the reading of the November 14, 2012 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on Resolution 2012-136

Per the recommendation of Police Chief Paul Monroe, the Board of Trustees of Howland Township “DO NOT” request a hearing for a NEW “D5I” liquor permit for LA Gallera De Oro, LLC, DBA Los Gallos Mexican Restaurant, located at 8220 E. Market St., Howland Township.

D5I – Spirituous liquor for on premises consumption only, beer and wine for on premises and off premises in original sealed containers until 2:30 a.m. (restaurants meeting certain criteria).

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-137

Per the recommendation of Administrator Darlene St. George, approve to apply for the 2013 Christmas Tree Collection and Recycling Grant that will provide money for the collection and mulching of Christmas trees by the Township.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on Resolution 2012-138

Accept a letter of intent to retire from Assistant Fire Chief Tim Thomas, effective December 8, 2012.

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-139

Authorize the Fiscal Officer to transfer monies within the following Funds:

General Fund 1:

01-A-27 (Transfers) to 01-A-11A (Community) \$5,000

Police (General Fund):

01-G-02 (Equipment) to 01-G-05 (Repairs) \$1,000

01-G-02 (Equipment) to 01-G-06 (Other Expenses) \$2,000

Road Fund 4:

04-A-04 (Tools & Equipment) to 04-A-05 (Supplies) \$10,000

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on Resolution 2012-140

Per the recommendation of Administrator Darlene St. George, authorize a settlement with Amanda Fabijance and the Howland Township Trustees, authorizing the execution of a General Release and Settlement Agreement in reference to an automobile accident on October 11, 2012. (copy of Resolution it attached in its entirety)

**Roll Call:** Rick G. Clark – yea  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-141

Per the recommendation of Administrator Darlene St. George, enter into an agreement with URS Corporation for \$4,000 to assist Howland Township and Trumbull County Engineer in developing a Corridor Plan and grant application for infrastructure improvements in the Golden Triangle. This is a partnership with the Trumbull County Engineer, who will reimburse Howland Township half the cost (\$2,000).

(Copy attached of Scope of Services)

**Roll Call:** Rick G. Clark – yea  
James T Saker – abstain  
Matthew G Vansuch – yea

#### SUMMARY OF REGULAR MEETING:

Don Barzack, Trumbull County Engineer's Office: excited about the collaboration with Howland Township and the Trumbull County Engineer's on developing a corridor plan and infrastructure improvement in the Golden Triangle. Also, next year there are plans to improve Larchmont.

Vansuch: On December 19<sup>th</sup> the Tribune will attend the bi-centennial open house.

Saker: On December 1<sup>st</sup> from 10 AM to 2 PM, Township officials will be collecting for the Holiday Soup Pot. This will be given to the Bolindale Food Pantry. Since the opening of the Bolindale Food Pantry it has served 1,500 individuals and families.

Fire Chief Pantalone: Two weeks ago there was a house fire on Basswood, and happy that everyone was safe.

Public Works Director David McCann: Finished Limb & Branch Pick-Up. Piles were light compared to previous years. We had our first call out for roads last weekend.

Planning & Zoning Director Kim Mascarella: Scheduled home demolitions are all down. Three demolitions are in the planning process by grant money provided by Moving Ohio Forward.

Jackie Bell: Fifth great granddaughter of John Adgate, made documentation available to the Township to copy and offered assistance in helping to find originals.

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A motion was made by Matthew Vansuch and seconded by James Saker to adjourn the Regular meeting at 4:30 P.M.

Roll Called to Adjourn: Rick G. Clark - yea  
James T Saker -- yea  
Matthew G Vansuch -- yea

Approved by: Robert Costello Dated: 11/29/12  
Robert Costello, Fiscal Officer

Approved by: Rick G. Clark Dated: \_\_\_\_\_  
Rick G. Clark, Chairperson