

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on August 22, 2012 at 4 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

**Roll Call:** Rick G. Clark – Excused  
James T Saker -- Present  
Matthew G Vansuch- Present

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A motion was made by James Saker and seconded by Matthew Vansuch to excuse Trustee Rick Clark and Fiscal Officer Robert Costello for personal reasons.

**Roll Call:** Rick G. Clark – Excused  
James T Saker -- Present  
Matthew G Vansuch- Present

A motion was made by James Saker and seconded by Matthew Vansuch to suspend the reading of the Aug 7, 2012 minutes and accept as written.

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made James Saker and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-109

Approve and accept the “Amounts & Rates as Determined by the Budget Commission and Authorization the Necessary Levies and Certifying Them to the County Auditor” for the next fiscal year commencing January 1, 2013.

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-110

Per the recommendation of Administrator Darlene St. George, approve to re-enroll in the 2013 Group Rating Program with Frank Gates (Avizent) at a cost of \$9,050 (\$1,892 less than 2012). Frank Gates (Avizent) will manage the Township's Workers' Compensation cost saving programs and claims.

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-111

Per the recommendation of Administrator Darlene St. George, approve to renew the contract with Community Solutions Association for the period August 1, 2012 to July 31, 2013 at an annual cost of \$1,800.00. Community Solutions (CAPE) will provide a "Comprehensive Employee Assistance Program" for Township employees.

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-112

WHEREAS, Howland Township is officially designating \$10,000 as local matching funds for the Trumbull County Land Reutilization Corporation Moving Ohio Forward Grant Program; and

WHEREAS, Howland Township agrees to enter into a sub-recipient agreement with the Trumbull County Land Reutilization Corporation for the purposes of implementing the Moving Ohio Forward Grant Program and shall abide by the rules, regulations and requirements of the program as detailed in the sub-recipient agreement; and

WHEREAS Howland Township designates Administrator Darlene M. St. George as the authorized signatory for the sub-recipient agreement to be executed by and between the Trumbull County Land Reutilization Corporation and Howland Township; and

WHEREAS, the aforementioned authorized signatory is also authorized to sign and execute all other required documentation during and necessary for the implementation of the Moving Ohio Forward Grant Program; and

WHEREAS, Howland Township designates Planning & Zoning Director Kimberly Mascarella as the Moving Ohio Forward Grant Program Project Manager.

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-113

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone approve to hire the following as Part-Time Firefighters/Paramedics upon completion of their physicals.

Brian J. Penick      Edward L. Orr      Vincent R. Kapsandy

They will be scheduled on an “as needed basis” with no regularly scheduled hours, no benefits and at an hourly rate of \$11.93.

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-114

Authorize the Fiscal Officer to transfer monies within the following fund(s):

General Fund 1:

01-J-06 (Property Maint Code Violations) to 01-J-06A (Land Utilization)-\$5,000.00  
01-J-07 (Community Planning) to 01-J-06A (Land Utilization) \$5,000.00  
01-A-27 (Transfers) to 01-J-06A (Land Utilization) - \$15,000.00

(Cover Township’s local match of \$10,000 and \$15,000 for expenditures that will be reimbursed to Township for the Trumbull County Land Reutilization Corporation Moving Ohio Forward Grant Program)

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-115

Per the recommendation of Police Chief Paul Monroe, the Board of Trustees of Howland Township "DO NOT" request a hearing for a new C1 Liquor Permit for Roger Lee Swegan, DBA Fat Rogers Drive Thru, located at 2054 North Road.

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to adjourn the Regular meeting at 4:20 P.M.

Roll Called to Adjourn: Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

PUBLIC HEARING:

The Board of Trustees held a Public Hearing and Vice-Chairperson Matthew Vansuch the First Reading by Title Only of Home Rule Resolution 2012-15: Approve Rates For Ambulance/ Emergency Medical Service Provided to Howland Township Residents and Non-Residents

A motion was made by James Saker and seconded by Matthew Vansuch to approve the First Reading by Title Only of Home Rule Resolution HR2012-15.

Roll Called Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on Resolution 2012-116

Authorize to schedule Public Hearing #2 on September 11, 2012 at 6 P.M. (immediately following the regular meeting) for the SECND READING of Home Rule Resolution 2012-15: Approve Rates For Ambulance/ Emergency Medical Service Provided to Howland Township Residents and Non-Residents

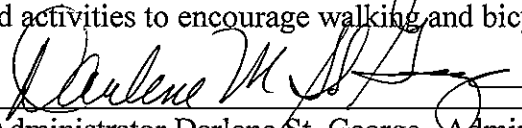
**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

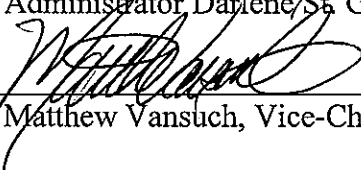
A motion was made by James Saker and seconded by Matthew Vansuch to adjourn the Public Hearing at 4:30 P.M.

**Roll Call:** Rick G. Clark – excused  
James T Saker – yea  
Matthew G Vansuch – yea

SUMMARY OF REGULAR MEETING:

Planning & Zoning Director Kim Mascarella – Explained the Safe Routes to School Grant which will target the Howland Middle School. The grant will provide financial assistance for noninfra-structural-related activities to encourage walking and bicycling to school.

Approved by:  Dated: 9/11/12  
Administrator, Darlene St. George, Administrator

Approved by:  Dated: 9/11/12  
Matthew Vansuch, Vice-Chairperson