

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on May 22, 2012 at 6 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

Roll Call: Rick G. Clark – Present
James T Saker – Present
Matthew G Vansuch- Present

A motion was made by Matthew Vansuch and seconded by James Saker to suspend the reading of the May 9, 2012 minutes and accept as written.

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch – yea

A motion was made James Saker and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on **Resolution 2012-59**

Approve to schedule a Public Hearing on June 13, 2012 at 6 P.M., immediately following the Howland Township Board of Trustees regular meeting, for the First Reading of HR2012-14 to consider repealing all prior fire codes in effect in Howland Township and adopting the 2011 Ohio Fire Code as Howland Township's exclusive fire code and related permit fee schedule.

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch - yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on **Resolution 2012- 60**

Accept the letter of resignation of Mary Costello, Part-time Postal employee, effective June 30, 2012

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on
Resolution 2012-61

Approve to participate in the Ohio Dept. of Administrative Services Cooperative Purchasing Program for the period July 1, 2012 to June 30, 2013 at a cost of \$100.00 (administrative fee).

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch - yea

A motion was made by **Matthew Vansuch** and seconded by James Saker to vote on
Resolution 2012-62

Approve an additional \$7,264.50 to M & M Excavating, Inc. for the construction payment for the Venice Heights Phase 3-OPWC Project, Application #4, dated May 10, 2012.

Roll Call: Rick G. Clark – yea
James T Saker – Yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on
Resolution 2012-63

Authorize the Fiscal Officer to transfer \$7,264.50 from General Fund 1 to Venice Heights Phase 3 – Fund 30B and to appropriate in 30-A-05B (Venice Hts. Phase 3 – Township).

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch - yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on
Resolution 2012-64

Authorize the Fiscal Officer to request an Amended Certificate of Estimated Resources from the Trumbull county Auditor for the following:

Transfer from General Fund 1 to Venice Heights Phase 3 – Fund 30B - \$7,264.50
and

Appropriate in 30-A-05B - Venice Hts. Ph 3 –Township

Roll Call: Rick G. Clark – yea
James T Saker – Yea
Matthew G Vansuch - yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on
Resolution 2012-65

WHEREAS, the following list of properties have been cited during the month of May, 2012 in violation of the Howland Township Zoning Ordinance Section 8, A-8; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township Has received complaints from neighbors of said properties that the condition poses a safety and health threat to the neighborhood where the high grass promotes excessive breeding of mosquitoes, other insects, snakes, rodents and excessive pollen. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED that:
Howland Township declares and finds the following properties to be a nuisance.

| <u>ADDRESS</u> | <u>PARCEL ID</u> |
|--------------------------|------------------|
| 561 Burning Oaks Drive | 28-599360 |
| 7741 Knickerbocker Dr. | 28-162631 |
| 8238 Dawson Drive | 28-320450 |
| 3974 Fairlawn Heights | 28-098100 |
| 4006 Fairlawn Heights | 28-090970 |
| 1491 Stillwagon Road | 28-404700 |
| 3588 Hightree Avenue | 28-382460 |
| 908 Niles-Cortland Road | 28-036325 |
| 1547 Niles-Cortland Road | 28-517201 |
| 2118 Clermont Avenue | 28-396900 |
| 2170 Ewalt Avenue | 28-128100 |
| 2826 Fairview Ave. | 28-030149 |
| 2807 Orchard Ave. | 28-127700 |
| 2334 Silver Fox | 28-422100 |
| 8701 King Graves Rd | 28-431481 |

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch - yea

A motion was made by **Matthew Vansuch** and seconded by Rick Clark to vote on **Resolution 2012-66**

Howland Township Board of Trustees authorize the Trumbull County Planning Commission, acting by and through the Board of Trumbull County Commissioners, to and shall abate the primary structures located on the properties identified in Resolution 2012-58 by removal and demolition on behalf of Howland Township through the Trumbull County Development Block Grant Neighborhood Stabilization Program 3 (copy of resolution is attached in its entirety).

Roll Call: Rick G. Clark – yea
James T Saker – abstain
Matthew G Vansuch - yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on **Resolution 2012-67**

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to purchase 1,500 tons of salt through the Ohio Department of Transportation.

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch - yea

A motion was made by **Matthew Vansuch** and seconded by James Saker to vote on **Resolution 2012-68**

Authorize the Fiscal Officer to transfer the following monies with the Road Fund 4:

| | |
|---|-------------|
| 04-A-08 (Bldgs & Additions) to 04-A-13 (Other Expenses) | \$10,000.00 |
| (cover additional expenditures for the balance of the year) | |

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch - yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on **Resolution 2012-69**

Approve contract between Howland Township Trustees and Mark Lyberger, Director,

International Center for Sport & Tourism Management & Recreation Development at Kent State University to organize, implement and provide instruction for the 2012 Howland Township Sport & Program.

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch - yea

Summary of Meeting:

Fire Chief James Pantalone: Will start hydrant detail with summer help. Also will be flushing hydrants. Tentative date for Fire Department open house is October 13th.

Public Works Director David McCann: Completed Limb & Branch Pick-Up. Completing work for Memorial Day. Memorial Day flags are up and had to replace 80 flag brackets this year.

Attended seminar by Chesapeak Energy at Packard Museum. The seminar discussed fuel supply facilities and converting vehicles to natural gas.

Administrator Darlene St. George: Will start Gateway Project (Rt. 64 and 82) around May 29th.

Resident Chuck Morrow: Residents of Crosswinds development are creating a homeowners association and asked for assistance on how to move forward on the following:

1. Install additional street lights in development.
2. Install path from Crosswinds to Park. There is an easement on the southeast side.
3. Install traffic light at Rt. 46 and Squires Lane.

Trustee Clark stated that they would look into the traffic light at Squires Lane and Rt. 46. The path is something that they would have to discuss with the Park Commissioners. The cost of the additional street lights would have to be incurred by the property owners.

A motion was made by Matthew Vansuch and seconded by James Saker to adjourn the meeting at 6:42 p.m.

Roll Call: Rick G. Clark – yea
James T Saker – yea
Matthew G Vansuch – yea

Approved by: Robert Costello Dated: 5/23/12
Robert M. Costello, Fiscal Officer

Approved by: Rick Clark Dated: 6/6/12
Rick Clark, Chairperson