

## HOWLAND TOWNSHIP MINUTES

The Howland Township Board of Trustees held their Regular and Organizational meeting on January 11, 2012 at 6:00 PM at the Howland Township Administration Building, 205 Niles-Cortland Road, N.E.

**Roll Call:** Rick G. Clark - Present  
James Saker - Present  
Matthew G Vansuch - Present

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Fiscal Officer Robert Costello swore in newly elected Trustee Rick Clark and appointed Trustee James Saker who replaced Sally Wehmer on January 1, 2012.

A motion was made by Matthew Vansuch and seconded by James Saker to suspend the reading of the December 28, 2011 minutes and accept as written.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch - yea

The meeting was turned over to Fiscal Officer Robert Costello for the purpose of reorganization for year 2012:

A motion was made by Matthew Vansuch and seconded by James Saker to appoint Rick Clark Chairperson of the Board of Trustees for fiscal year 2012.

**Roll Call:** Rick G. Clark - abstain  
James Saker - yea  
Matthew G Vansuch - yea

A motion was made by Rick Clark and seconded by James Saker to appoint Matthew Vansuch Vice-Chairperson of the Board of Trustees for fiscal year 2012

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch - abstain

The meeting was turned over to the newly appointed Chairperson Rick Clark.

A motion was made by James Saker and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea

Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on  
**Resolution 2012-01**

Regular meetings of the Board of Trustees for "2012" shall be scheduled as follows and posted on the Township bulletin board located at the Township Administration Building, 205 Niles-Cortland Road N.E.

2nd Wednesday of the month 6 P.M.

4th Wednesday of the month 4 P.M.

Works sessions will be held one-half hour preceding each public meeting, special meetings will be scheduled as needed, and notification will be given to the Tribune Chronicle, Vindicator and anyone requesting notification.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on  
**Resolution 2012-02**

Approve the Trustees, Fiscal Officer, and Administrator attend the State of Ohio Trustees' and Fiscal Officer's Association Convention, the National Convention, the Trumbull County Township Association meetings, and any other meetings, seminars, workshops, schools, training, conferences, or conventions that are necessary for the betterment of the Township.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.555 per mile, approved rate by the IRS.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on  
**Resolution 2012-03**

Authorize the Fiscal Officer to purchase all necessary office supplies and/or equipment for 2012.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on  
**Resolution 2012-04**

Authorize the Township employees and Zoning Board members attend job related seminars, conferences, schools, training or conventions for fiscal year 2012, after a formal request has been approved by the Department Head, Administrator and/or a Trustee.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.555 per mile, approved rate by the IRS.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on  
**Resolution 2012-05**

Per the recommendation of Administrator Darlene St. George, approve to retain the following firms to provide legal services on an "as needed" basis for the year 2012.

Charles Richard's Law Office  
Chester, Willcox & Saxbee, LLP  
Guarnieri & Secrest, P.L.L.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on  
**Resolution 2012-06**

Approve the agreement between Warren Township Board of Trustees and Howland Township Fire Department Training Center to use Warren Township Station 49, located at 750 North River Road, for the purpose of firefighter training and EMS training by the Howland Fire Department Training Center.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on  
**Resolution 2012-07**

Approve to appoint Zoning Commission alternate Salvatore Ciferno as full-time Zoning Commission member, effective January 1, 2012

Term: January 1, 2012 to December 31, 2016

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

A motion was made by James Saker and seconded by Matthew Vansuch to vote on  
**Resolution 2012-08**

Approve to reappoint Zoning Board of Appeals member Gary Machin to a second five year term beginning January 1, 2012 to December 31, 2016.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by James Saker to vote on  
**Resolution 2012-09**

Approve the 2011 Township Highway System Mileage Certification of 80.345 (miles of public road maintained by the Township).

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on  
**Resolution 2012-10**

Approve Howland Township to join Sugarcreek Township in filing an amicus brief concerning how property taxes are distributed in a Type II annexation. Sugarcreek attorneys will prepare the amicus and there is no cost to Howland Township. The OTA and Clout are preparing a separate amicus brief on the merits of this case.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch – yea

**Summary of Meeting:**

Fire Chief Pantalone: Promotion testing for the position of Captain has been completed and the top two scores are Ted Luman and Dennis Johnson

Currently interviewing for a firefighter/paramedic opening that is available.

The Howland Training Center will start a new class at Warren Township's Fire Station 49 on Monday. This takes the training center out of the main station where there is a lot of traffic.

Trustee Vansuch: Hometown Urgent Care moved in at the Boston Manor building and the Fire Dept Inspection Bureau was very helpful in getting them opened.

Public Works Director David McCann: The mild weather has allowed for the Public Works Department to do storm sewer projects, cleanout ditches and repairs to catchbasins.

Last year at this time the Township ordered 1700 tons of salt and this year we have ordered 550 tons of salt. This is a savings of almost \$70,000.

Christmas tree pick-up is currently in progress and will continue through January 13<sup>th</sup>. There has been a substantial amount of trees this year.

Robert Tucker (Resident and Alt on Zoning Commission), 314 Westchester Drive: congratulated elected Trustee Rick Clark, appointed Trustee James Saker and Sal Ciferno going from alternate on the Zoning Commission as full-time. Stated that the Township is well run.

A motion was made by James Saker and seconded by Matthew Vansuch to adjourn the regular meeting at 6:40 P.M.

**Roll Call:** Rick G. Clark - yea  
James Saker - yea  
Matthew G Vansuch - yea

Attested by: Robert Costello Dated: 1/12/11  
Robert Costello, Fiscal Officer

Approved by: Rick G. Clark Dated: \_\_\_\_\_  
Rick G. Clark, Chairperson