

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 14, 2011, at 6 PM at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

**Roll Call:** Rick G. Clark - Present  
Sally B Wehmer - excused  
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Rick Clark to excuse Sally Wehmer for personal reasons.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to suspend the reading of the November 9, 2011 minutes and accept as written.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Rick Clark to authorize the Fiscal Officer Robert Costello to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2011-125**

Per the Records Commission Chairperson Trustee Rick Clark and Fiscal Officer Robert Costello, approve the Howland Township's Records Retention Schedule that will be forwarded to the Ohio Historical Society State Archives of Ohio (copy on file in Financial Office).

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2011-126**

Howland Township Trustees hereby resolve, the PPA/HEART/WRERA Amendment to the Howland Township OAPFF 457 PLAN (the Amendment) is hereby approved and adopted and that authorized representative Fiscal Officer Robert Costello or Vivian McDowell are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Amendment.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-127**

Authorize Fiscal Officer Robert Costello to request an Advance of 1<sup>st</sup> Half Settlement of 2011 Real Estate Taxes from the Trumbull County Auditor.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-128**

Be it resolved that the Board of Trustees of Howland Township, Trumbull County, Ohio approve the Temporary Appropriations to provide for the current expenses and other expenditures during the fiscal year ending December 31, 2012, the sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year (copy attached).

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-129**

Approve to support the Balanced Growth Initiative for the Lower Mosquito Creek Watershed as prepared by the Trumbull County Planning Commission with the Watershed Planning Partnership communities and technical partners (copy of entire resolution attached).

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-130**

The Howland Township Board of Trustees accept grant funding of \$60,720 (69%) for the Ohio Public Works Commission Issue I Project – Howland Springs Road Improvement Project. The Howland Township Board of Trustees approve to provide \$27,280 (31%) as the local match for the project. The total project cost is \$88,000.00.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-131**

The Howland Township Board of Trustees authorize the following to represent Howland Township for the Ohio Public Works Issue I – Howland Springs Road Improvement Project.

**Chief Executive Officer:** Administrator Darlene St. George  
**Chief Financial Officer:** Fiscal Officer Robert Costello  
**Project Manager:** Public Works Director David McCann  
URS Engineering Inc.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-132**

Fiscal Officer Robert Costello certifies that the local match of \$27,280 is available in the General Fund for the Ohio Public Works Commission Issue I – Howland Springs Road Improvement Project.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-133**

Authorize Fiscal Officer Robert Costello establish Fund 30C – OPWC Issue I – Howland Spring Road Improvement and also to transfer \$27,280 from the General

Fund 1 to Fund 30C – OPWC Issue I – Howland Springs Road Improvement and appropriate in 30-A-05C – Capital Expenditures-Twp., and request and Amended Certificate of Estimated Resources from the Trumbull County Auditor for the transfer.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2011-134**

Authorize Fiscal Officer Robert Costello to transfer the following monies within the fund:

General Fund 1:

01-A-26 (Other Expenses) to 01-A-19 (State Examiners Charges)	\$12,000.00
01-A-27 (Transfers) to 01-A-02A (Salary-Adm)	\$ 2,000.00

Police Fund 9:

09-A-06 (New Bldgs) to 09-A-01 (Salaries)	\$25,000.00
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**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2011-135**

Authorize the Howland Township Fire Department to transfer 1982 Duplex Pumper Truck, Serial #8152, to Howland Township EMS/Fire Training for the amount of \$20,000.00. The truck will be used for training purposes only.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2011-136**

Authorize Fiscal Officer Robert Costello to request an “Amended Certificate of Estimated Resources” from the Trumbull County Auditor for the following:

**REDUCE CERTIFICATE DUE TO UNCOLLECTED OPWC FUNDS:**

Fund 30E – Venice Heights Phase II \$22,969.62

REDUCE APPROPRIATION DUE TO UNCOLLECTED MONIES:  
30-A-06E – Venice Heights Phase II \$22,929.62

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-137**

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire Randy Stottlemire as a Full-Time Firefighter Paramedic and to begin employment January 3, 2012. Firefighter/Paramedic Stottlemire will receive the following:

\$16.75/hr plus Paramedic wages of \$62.50/pay.

Pension Pick-up and all benefits as per the Township Personnel Policy and Firefighters Union Contract.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-138**

Approve Mutual Release and Settlement Agreement with Seven Seventeen Credit Union, Inc. in regards to 1925 Stillwagon Road, Howland Township, Trumbull County, Ohio (copy of resolution attached in its entirety).

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer – excused  
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on  
**Resolution 2011-139**

Approve to reschedule the December 28, 2011 meeting from 4 P.M. to 12 Noon.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer – excused  
Matthew G Vansuch – yea

**Summary of Meeting:**

Fire Chief Pantalone: Testing for Captain's position has been completed. A new "urgent care" facility has opened on Niles-Cortland Road and will be utilized by the Fire Department.

Donna Gates, 1371 Castillion: Brought pictures of flooding on property. Stated that the flooding has become worse since the completion of Venice Hts Phase III project. Was told at last meeting the URS would look at situation. No one has ever contacted her. Trustee Clark stated that he would make sure that Public Works Director David McCann stops and discusses the situation.

A motion was made by Matthew Vansuch and seconded by Rick Clark to adjourn at 6:32 P.M.

**Roll Call:** Rick G. Clark - yea  
Sally B Wehmer - excused  
Matthew G Vansuch - yea

Approved by: Robert Costello Dated: 12/14/11  
Robert Costello, Fiscal Officer

Approved by: Rick Clark Dated: 12/18/11  
Rick Clark, Chairperson