

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on October 26, 2011 at 4 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

**Roll Call:** Rick G. Clark – Present  
Sally B Wehmer – Present  
Matthew G Vansuch- Present

\*\*\*\*\*

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to suspend the reading of the October 12, 2011 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer – yea  
Matthew G Vansuch - yea

A motion was made Sally Wehmer and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer – yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2011-118**

Authorize Fiscal Officer Robert Costello to transfer monies within the following funds:

General Fund 1:	
01-A-27 (Transfer) to 01-B-04 (Utilities)	\$7,500.00
Police Fund 9:	
09-A-01 (Salaries) to 09-A-12 (Insurance)	\$10,000.00
Road Fund 4:	
04-A-08 (Bldgs & Additions) to 04-A-10 (Insurance)	\$5000.00

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

\*Public Works Director David McCann presented his annual report (copy attached to minutes)

\*Trustee Matthew Vansuch presented the Township Comprehensive Plan goals and objectives (copy of presentation attached).

Larry Prince, Zoning Commission Member: The Commission has been meeting on a monthly basis for the last year and a half. They have concentrated on three areas that the Commission feels should the most attention:

1. Signs – want signs more standardized and appealing. Placing a limit on height of signs to eight feet, and setting landscaping and lighting standards for signs.
2. Parking areas – studying how impervious surfaces can be minimized. Want flexible designs for minimum and maximum parking spaces. Require bike racks and setting landscaping requirements for parking lots.
3. Landscaping and roof configurations.

Summary of Meeting:

Police Chief Paul Monroe: Presented plaques to Patrolmen Roberts and Hosos commending them for their efforts at a crash site. After pulling a man of the car, they performed CPR until Howland EMS arrived. The man lived for 8 days until succumbing to his injuries. Their effort provided time for all family members to be able to visit him before his death.

Chief reminded everyone to drive slow and please watch out for children in the streets during Halloween night. His department will have added patrols out during Trick or Treat hours.

Fire Chief James Pantalone: Chief stated that their annual maintenance program on vehicles and apparatus will start next week. The Fire Dept. will be out with their vehicles on Halloween night to drive around the neighborhoods to pass out candy.

Public Works Director David McCann: Stated that the Limb & Branch pick-up starts this week. He stated it usually takes 2 weeks for each side of the Township. The inclement weather has delayed the process.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to adjourn the meeting at 5:15 P.M.

Approved by: Robert M. Costello Dated: 10/27/11  
Robert M. Costello, Fiscal Officer

Approved by: Rick Clark Dated: 10/28/11  
Rick Clark, Chairperson