

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on October 12, 2011 at 4:30 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

**Roll Call:** Rick G. Clark – Present  
Sally B Wehmer – Present  
Matthew G Vansuch- Present

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A motion was made by Sally Wehmer and seconded by Matthew Vansuch to recess into Executive Session at 4:30 P.M. for the purpose of discussing pending litigation.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer – yea  
Matthew G Vansuch - yea

The Howland Township Board of Trustees recessed from Executive Session at 6 P.M. with no action being taken. The regular meeting was reconvened at 6:00 P.M.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to suspend the reading of the September 23, 2011 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer – yea  
Matthew G Vansuch - yea

A motion was made Sally Wehmer and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer – yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2011-111**

Authorize to schedule a public hearing on December 14, 2011 at 6:00 P.M. for the purpose of hearing arguments for and against the demolition of a house located at 1925 Stillwagon Road (copy of Resolution attached in its entirety).

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on  
**Resolution 2011-112**

Per the recommendation of Administrator Darlene St. George, Public Works Director David McCann and URS Engineering, accept the bid for the South Bolindale Watershed Improvements – Phase I - OPWC Project from Robinson Pipe Cleaning Company for the amount of \$65,035.00

Other Bids Received:

Lake County Sewer Company	\$ 99,250.00
United Survey, Inc.	\$129,695.00

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on  
**Resolution 2011-113**

Per the recommendation of Administrator Darlene St. George approve to hire Susan Fronzaglio as a Part-Time Postal employee at \$9.64/hour, and scheduled on an *as needed basis*, with no benefits.

Also, appoint as Zoning Stenographer at a rate of \$50 for one meeting and \$75 for two meetings.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer – yea  
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on  
**Resolution 2011-114**

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann to expend up to \$14,250.00 to the Trumbull County Sanitary Engineer for full depth roadway excavation for the Springwood Trace Sanitary Sewer Improvement Project.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on  
**Resolution 2011-115**

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to accept quote to replace and install the storm sewer at Howland Township's SCOPE Center (8273 High Street) from Lee's Excavating for the amount of \$4,785.00.

Other quote received:

Jack Luscher Excavating Inc.           \$5,275.00

**Roll Call:**           Rick G. Clark – yea  
                  Sally B Wehmer – yea  
                  Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on  
**Resolution 2011-116**

Authorize Fiscal Officer Robert Costello to pay Tri-County Asphalt Materials, Inc., Inv. 16574, dated September 30, 2011, in the amount of \$6,344.82.

**Roll Call:**           Rick G. Clark – yea  
                  Sally B Wehmer - yea  
                  Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on  
**Resolution 2011-117**

Authorize Fiscal Officer Robert Costello to transfer monies within the following funds:

Road Fund 4:

04-A-08 (Bldgs & Additions) to	04-A-05 (Supplies)	\$23,000.00
04-A-08 (Bldgs & Additions) to	04-A-13 (Other Expenses)	\$ 7,000.00

General Fund 1:

01-A-27 (Transfers )	to	01-B-09 (SCOPE Center)	\$ 7,500.00
01-A-27 (Transfers)	to	01-A-04A (Postal Supplies)	\$ 3,000.00
01-A-27 (Transfers)	to	01-A-03 (Travel & Other Exp)	\$ 1,500.00

**Roll Call:**           Rick G. Clark – yea  
                  Sally B Wehmer - yea  
                  Matthew G Vansuch - yea

**Summary of Meeting:**

Tom Harwood, Chairperson of the Trumbull County Transit Levy: In 2003 made three to four thousand trips a year. Today it makes 80,000 trips per year. Trumbull County had provided \$1.2 million and they no longer will be funding the transit. Only funding is from the Senior Levy of \$460,000. Thirty-one thousand seniors and 36,000 handicapped/disabled are provided transportation.

Public Works Director David McCann: Doing catch basin repairs and skim coating. Was delayed in September due to rain. Limb and Branch pick-up will begin on the eastside October 24<sup>th</sup>. Henn Hyde paving project will begin within the next 2 weeks.

Planning & Zoning Director Kim Mascarella: attended Land Bank Seminar in Cleveland today.

Resident George Holko: Interested in setting up a civilian police academy for the residents. Police Chief Monroe stated that a "community block watch" would work better but no one has shown much interest.

Donna Gates, 1371 Castillion: concerned about drainage ditch beside house. Water sets in backyard. McCann stated that current Issue II projects will not alleviate the water problem since it is wetlands. Trustee Clark suggested that McCann have URS look at the situation and see if anything be done. Tom Holloway of MVSD stated that because of Mosquito Creek water level being high there is nowhere for the water to runoff.

Fire Chief James Pantalone gave his annual report.

Resident George Holko asked why you have to pay for CPR classes. Chief Pantalone stated that the charge covers the books, ID cards and instructors who do the training. Really do not profit from the charge for the class.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to adjourn the meeting at 7:20 P.M.

Approved by: *Robert M. Costello* Dated: *10/13/11*  
Robert M. Costello, Fiscal Officer

Approved by: *Rick Clark* Dated: *10/14/11*  
Rick Clark, Chairperson