

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on September 14, 2011 at 6 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

**Roll Call:** Rick G. Clark – Present  
Sally B Wehmer – Present  
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Sally Wehmer to suspend the reading of the August 10, 2011 minutes and accept as written.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer – yea  
Matthew G Vansuch - yea

A motion was made Sally Wehmer and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - Yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2011-99**

WHEREAS the following list of properties have been cited during the month of September, 2011 in violation of the Howland Township Zoning Ordinance Section 8, A-8; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, 3255 Ridge Road, Parcel ID 28-663100 has also been cited in violation of Howland Township Resolution 2003-58 (Abatement, Control, or Removal of Vegetation, Garbage, Refuse and Other Debris) where garbage, refuse and debris has been found on the property and has not been removed; and

WHEREAS, Howland Township have received complaints from neighbors of said properties that the condition poses a safety and health threat to the neighborhood where the high grass promotes excessive breeding of mosquitoes, other insects, snakes, rodents and excessive pollen, and the garbage, refuse, and debris compromise public health and safety. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED, that:  
Howland Township declares and finds the following properties to be a nuisance.

<u>Address</u>	<u>Parcel ID</u>
3255 Ridge Road	28-663100
465 Rosegarden	28-491700
604 Laurelwood	28-458075
732 Laurelwood	28-003975
1350 Patchen	28-126230
4007 Ravenwood	28-443310
2334 Silver Fox	28-422100
170 Avalon Drive	28-900429
155 Howland Wilson Road	28-359600
561 Burning Oaks	28-599360
3255 Ridge	28-663100

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on  
**Resolution 2011-100**

Approve to schedule Howland Township Trick or Treat on Monday, October 31, 2011,  
from 6 P.M. to 8 P.M.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on  
**Resolution 2011-101**

Authorize Fiscal Officer Robert Costello to transfer monies within the following Funds:

General Fund 1:

01-A-27 (Transfer) to 01-M-03 (Paving Contracts) \$2,500.00

Road & Bridge Fund 4:

04-A-8 (Bldgs & Additions) to 04-A-15 (Auditor & Treasurer Fees) \$1,500.00

Fire Fund 10:

10-A-15 (Other Exp) to 10-A-9 (Supplies)	\$10,000.00
10-A-15 (Other Exp) to 10-A-10 (Repairs)	\$ 4,364.76
10-A-15 (Other Exp) to 10-A-4 (Auditor/Treasurer Fees)	\$ 1,500.00

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer – yea  
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on  
**Resolution 2011-102**

Authorize Fiscal Officer Robert Costello to pay Kirila Contractors, Inc. an additional \$13,793.49 over the accepted bid. This is less than 10% of the bid amount (\$498,485.58) that is allowed by the Ohio Revised Code bidding regulations.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on  
**Resolution 2011-103**

Per the recommendation of the Trumbull County Engineer, accept the bid for the T.H. 147 Henn Hyde Improvement Project – OPWC Issue I from Shelly & Sand for the amount of \$360,319.55.

Other Bids Received:

Diorio Paving	\$386,415.84
Shelly Co.	\$419,031.51
Barbicas Construction Co. Inc	\$419,510.30
Kirila Contractors Inc.	\$447,045.64

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer – yea  
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on  
**Resolution 2011-104**

Per the recommendation of Administrator Darlene St. George and Public Works David McCann, approve the sale of the following vehicles to Niles Iron & Metal as scrap.

1988 Ford Dump Truck – VIN #1FDXR82A7JVA12915 \$2,720.00 (approx.)

1984 GMC Hyrda Frac – VIN #1GDS7D4B7EV509225 \$5,890.00 (approx.)

Also, the following miscellaneous scrap metal will be sold to Niles Iron & Metal at an approximate cost of \$2,390.00.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2011-105**

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire the following as Part-Time Firefighters, after the passage of a pre-employment physical, and pre-employment drug screening. They will be scheduled on an “as needed basis” with no regularly scheduled hours and no benefits.

Daniel Morgan - EMT

Matthew Fulmer - Paramedic

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2011-106**

Per the recommendation of Administrator Darlene St. George and Fire Chief James Pantalone, approve to hire Brian Bellus as a Full-Time Firefighter/EMT-B and to begin employment September 18, 2011. Mr. Bellus has passed the Background Check, Lie-Detector, Psychological profile and Pre-employment Physical (requirement of Ohio Police & Firemen’s Pension Fund).

Brian Bellus will receive \$11.73 (70% of 100% rate - \$16.75), pension pick-up, and all benefits as per the Township Personnel Policy and Firefighter’s Union Contract.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2011-107**

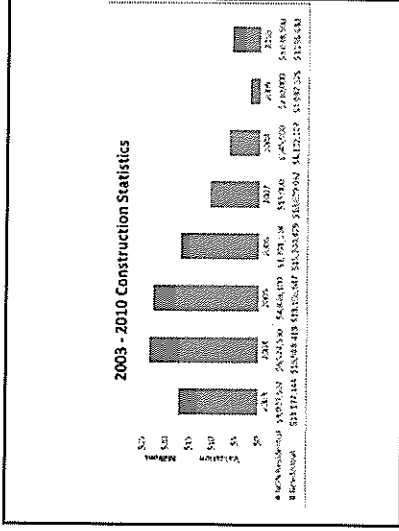
Approve to schedule the 2011 Fall Limb & Branch Pick-Up for Howland Township:

# HOWLAND TOWNSHIP Planning & Zoning Department

2010 Year-in-Review

## 2010 Year-in-Review

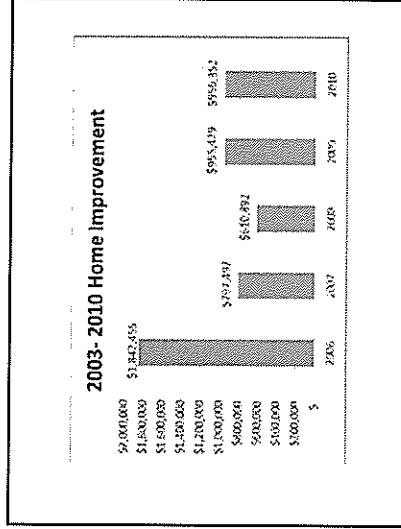
- 2010 Construction Statistics
- Enforcement
- Neighborhood Stabilization Program
- Comprehensive Community Plan
- Special Projects
- Public Spaces



- Avamar Gastroenterology (\$1,300,000 7,500 SF addition - E. Market St.)
- Flex-Strut (\$1,102,000 34,500 SF addition - Commonwealth)
- Mahoning Valley High Risk Obstetrics (\$ 394,000 5,300 SF new construction, E. Market)
- Eleven Single Family Dwellings (Kingsston Court, Forest Springs, Westwind, Avalon, Palmer, Muirfield, Canvasback, Sunview)

## Noteworthy Construction

- Avamar Gastroenterology (\$1,300,000 7,500 SF addition - E. Market St.)
- Flex-Strut (\$1,102,000 34,500 SF addition - Commonwealth)
- Mahoning Valley High Risk Obstetrics (\$ 394,000 5,300 SF new construction, E. Market)
- Eleven Single Family Dwellings (Kingsston Court, Forest Springs, Westwind, Avalon, Palmer, Muirfield, Canvasback, Sunview)

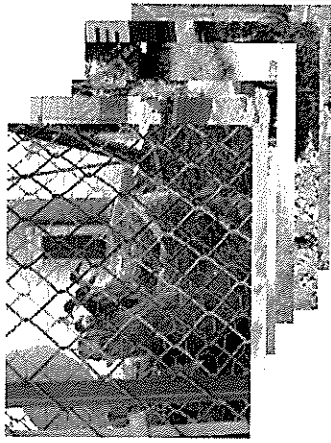


- ## Board of Zoning Appeals (BZA)
- Robert Coller
  - Patricia Evans
  - Ned Gold (alt)
  - Allan Hamamey (Chairman)
  - Gary Machin
  - Hillary Madeline
  - Dave Martin (alt)
- 2010 Variance Cases
  - 13 Cases
    - Area Variances
    - Use variances
  - Professional Development

## Zoning Commission

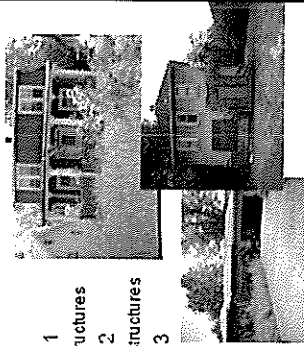
- Sal Ciferino (ait)
- Barry Dunaway
- Tim Mulvey
- Larry Prince  
(Chairman)
- John Rubesich
- Patricia Spencer
- Bob Tucker (ait)
- No Zone Change Requests in 2010.
- Professional Development
- Work Sessions and Quarterly Hearings on proposed changes to Zoning Resolution

## Enforcement



## Neighborhood Stabilization Program (NSP)

- Demolitions
  - NSP Round 1
    - 7 vacant structures
  - NSP Round 2
    - 22 vacant structures
  - NSP Round 3
    - Approx. 20 candidates
- Demolition Regulations



## Rehabilitation

- Bolindale Rehabs
  - 2632 Harvey Avenue SE
  - 2917 Barder Avenue SE
  - 2984 Barder Avenue SE
  - 2969 Barder Avenue SE
  - 3299 Woodbine Avenue SE
  - 3135 Crichard Avenue SE

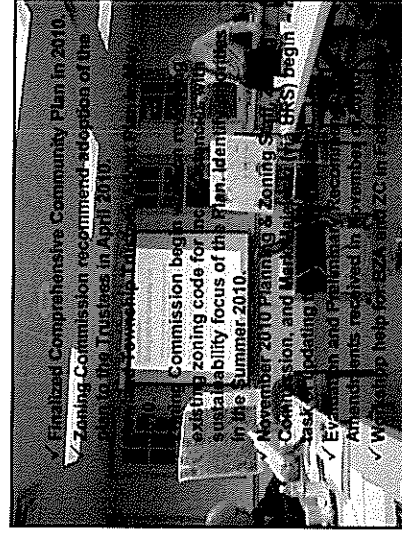
HUD's HOME Program  
CHIP (HUD or CDDO)  
\$ 177,000

Targeted Rehab Elements:

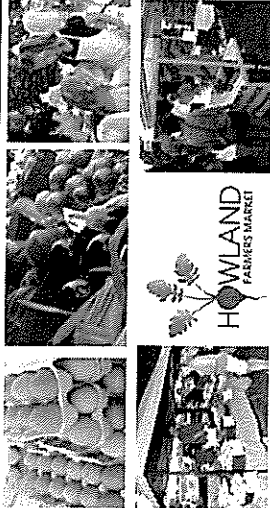
Furnace  
Plumbing  
Electric  
Hot Water Tank  
Roof & Siding  
Wheelchair Ramp

## HOWLAND TOWNSHIP

### COMPREHENSIVE COMMUNITY PLAN





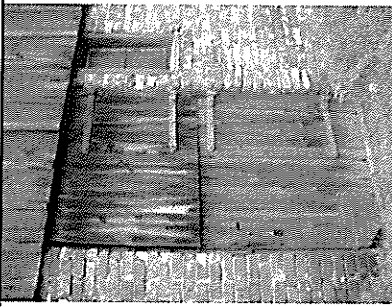


**HOWLAND FARMERS MARKET**

Vendors Attending (AVG)	2009	2010	2009 Market (AVG)	2010 Market (AVG)	Gross Sales Per Vendor	Gross Market Sales	Growth of 2010
20	23	\$4,171	\$56,231	\$58,603	\$21,517		

## Looking Forward....

- Comprehensive Community Plan Implementation
- Zoning Resolution Updates
- Enforcement
- Neighborhood Stabilization Program
- Continue working with County, Regional, & State Agencies



## QUESTION & ANSWER



Eastside (streets and areas east of Mosquito Creek)  
Monday, October 24<sup>th</sup> , to Friday, November 4<sup>th</sup>

Westside (all streets off of North Road including North Road)  
Monday, November 7<sup>th</sup> to Friday, November 18<sup>th</sup>

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on  
**Resolution 2011-108**

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to purchase from Southeastern Equipment through the State Cooperative Purchasing Program, one (1) Case Model 580SN Backhoe at a cost of \$57,965.68.

**Roll Call:** Rick G. Clark – yea  
Sally B Wehmer - yea  
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to adjourn the meeting at 7:15 P.M.

Summary of Meeting:


Administrator St. George: Within the next two weeks the Township Newsletter will be mailed.

Fire Chief Pantalone: Finishing up grant for diesel exhaust removal system.

Public Works Director McCann: URS and Trumbull County Engineers prepared a pre-application for two grants. Started supplemental paving program and skim paving. Should be able to skim pave for the next month.

Planning & Zoning Director Mascarella: 2010 Yearly Report was presented. Copy attached to the minutes.

Approved by:  Dated: 9/19/11  
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 9.19.11  
Rick Clark, Chairperson