

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on August 10, 2011 at 6 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

Roll Call: Rick G. Clark – Present
Sally B Wehmer – Excused
Matthew G Vansuch- Present

A motion was made by Matthew Vansuch and seconded by Rick Clark to excuse Trustee Sally Wehmer for personal reasons.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to suspend the reading of the July 13, 2011 minutes and accept as written.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Rick Clark to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2011-89**

Approve to enter into a contract between Howland Local Schools and the Howland Township Trustees for the purpose of providing a Howland Township Police Officer to serve as a School Resource Officer for the period August 24, 2011 until May 31, 2012 and Howland Local Schools agree to pay \$31,283.00 towards the cost of an office and \$814.00 towards equipment.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-90

Accept the letter of retirement from Firefighter/EMT Ted Fulmer, effective 7-8-11.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-91

Accept the letter of retirement from Firefighter Michael Datish, effective September 11, 2011.

Roll Call: Rick G. Clark – yea
Sally B Wehmer – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-92

Accept the letter of resignation from Part-time Firefighter Paramedic William Shea, effective July 21, 2011.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-93

Per the recommendation of Administrator Darlene St. George and Planning & Zoning Director Kim Mascarella, approve to hire Peter Ross as the Assistant Director of Planning & Zoning, and to begin employment August 15, 2011.

Mr. Ross will receive \$46,000 annually, pension pick-up and all benefits as per the Township Policy.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-94

Approve to re-enroll in the 2012 Group Rating Program with Avizent (Frank Gates) at a cost of \$10,942 (\$3,807 less than 2011). Avizent will manage the Township's Workers Compensation cost saving programs and claims.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-95

Per the recommendation of Public Works Director David McCann and URS Engineering, accept the bid for the Venice Heights Phase III – OPWC Project from M&M Excavating Inc. for the amount of \$108,165.00.

Other bids received:

Kirila Contractors, Inc.	\$112,970.00
JS Northeast	\$117,739.00
Utility Contracting Inc.	\$126,764.00

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-96

Authorize Fiscal Officer Robert Costello to transfer the following monies within:

Fund 9 – Police

9-A-10 (Contracts) to 9-A-8 (Supplies-Gas)	\$ 75.00
9-A-14 (Other Expenses) to 9-A-8 (Supplies-Gas)	\$.89
9-A-17 (Repairs) to 9-A-8 (Supplies-Gas)	\$271.50

Fund 1 – General

1-G-2 (Equip Purch) to 1-G-6 (Other Expenses)	\$3,000.00
1-A-27 (Transfers) to 1-B-2 (Improvement of Sites)	\$3,000.00

Fund 4 -- Road Dept.

4-B-2 (Materials) to 4-A-13 (Other Expenses) \$10,000.00

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-97

WHEREAS the following list of properties have been cited during the month of August, 2011 in violation of the Howland Township Zoning Ordinance Section 8, A-8; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township have received complaints from neighbors of said properties that the condition poses a safety and health threat to the neighborhood where the high grass promotes excessive breeding of mosquitoes, other insects, snakes, rodents and excessive pollen. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THEREFORE, BE IT RESOLVED, that:

Howland Township declares and finds the following properties to be a nuisance.

<u>Address</u>	<u>Parcel ID</u>
3654 Evergreen Ave S.E.	28-614390
2717 Harvey Ave.	28-076586
2805 Virginia Ave.	28-218926
8390 Brookwood Dr	28-014800

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2011-98**

Approve to purchase Health insurance for all full-time employees from Anthem Blue/Cross/Blue Shield and Dental and Life insurance from MetLife for all full-time employees for the period September 1, 2011 to August 31, 2012.

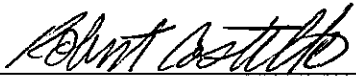
Summary of Meeting:

Fire Chief James Pantalone: Testing hydrants, will provide EMS service at Band night on 8/16/11.

Public Works Director David McCann: Paving program started on Friday. Will be finished before school starts. Tire pick-up Saturday, August 13, 2011. Completed catch basin repairs before paving.

Planning & Zoning Director Kim Mascarella: Third round of "Neighborhood Stabilization Program" began. Looking at 17 homes for demolition.

A motion was made by Matthew Vansuch and seconded by Rick Clark to adjourn the meeting at 6:40 P.M.

Approved by:  Dated: 8/11/11
Robert M. Costello, Fiscal Officer

Approved by:  Dated: 8/12/11
Rick Clark, Chairperson