

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on June 22, 2011 at 4 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Rd NE, Howland Township, Ohio

Roll Call: Rick G. Clark -- Present
Sally B Wehmer -- Excused
Matthew G Vansuch- Present

A motion was made by Matthew Vansuch and seconded by Rick Clark to excuse Trustee Sally Wehmer for personal reasons.

Roll Call: Rick G. Clark -- yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to suspend the reading of the June 8, 2011 minutes and accept as written.

Roll Call: Rick G. Clark -- yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Rick Clark to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark -- yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on **Resolution 2011-70**

Approve to schedule a Public Hearing for July 13, 2011 at 6 P.M., immediately following the regular meeting, to review the Annual Budget of Howland Township for the next succeeding fiscal year ending December 31, 2012.

Roll Call: Rick G. Clark -- yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-71

Approve the contract for the purpose of fire protection and emergency medical service provision between the Howland Volunteer Fire Dept. Inc. (HVFD, Inc.) and Howland Township (Township), effective for 3 years, for the period April 1, 2011 through March 31, 2014 (copy of contract attached in its entirety).

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-72

Per the recommendation of Administrator Darlene St. George, approve to hire Dr. William Kramer & Associates to assist in the interview process for the Howland Fire Chief position at a cost not to exceed \$5,000.00

Roll Call: Rick G. Clark – yea
Sally B Wehmer – excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-73

Per the recommendation of Administrator Darlene St. George, approve to participate in the Trumbull Transit program for 2011 at a community fee for the amount of \$8,750.00.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-74

Authorize Fiscal Officer Robert Costello to transfer the following monies within the following fund:

Fund 3 – Gas Tax:

03-B-02 (Material) to 03-A-07 (Maint of Equipment) (Cover repairs of trucks, plows, etc)	\$12,000.00
---	-------------

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-75

Per the recommendation of Police Chief Paul Monroe, approve the amendments to the Howland Police Department's current language of the Howland PD Policy & Procedure Manual:

General Order #109 – Section 109 – Social Networking, Web Pages and Internet Sites (includes Purpose, Policy, Procedure & Approval Process)

General Order #120 – Section 120 – Felony Drug Offenses/Field Testing (includes Policy & Procedure)

(Copy of each General Order is attached in its entirety)

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-76

WHEREAS the following list of properties have been cited during the month of June, 2011 in violation of the Howland Township Zoning Ordinance Section 8, A-8; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township have received complaints from neighbors of said properties that the condition poses a safety and health threat to the neighborhood where the high grass promotes excessive breeding of mosquitoes, other insects, snakes, rodents and excessive pollen. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THERFORE, BE IT RESOLVED, that:
Howland Township declares and finds the following properties to be a nuisance.

<u>Address</u>	<u>Parcel ID</u>
4063 Jeanette Drive	28-516550
3936 Niles Road	28-422200
8615 King Graves	28-731800
8613 King Graves	28-458100
8701 King Graves	28-431481
1312 Cranbrook Drive	28-319280
8062 Kenyon Dr.	28-476855
8673 Old Orchard	28-179870
698 Clifton Drive	28-171670
462 Niles-Cortland Rd SE	28-045345

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-77

Authorize regular meetings of the Howland Township Trustees to be scheduled once a month, on the 2nd Wednesday of each month at 6 P.M. for the months of July, August and September. Special meetings will be scheduled as needed, and notification will be given to the Tribune Chronicle, Vindicator and anyone requesting notification

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-78

Approve a three (3) year contract for Police, Fire and the Public Works Departments as full written herein. Approving all full-time bargaining employees will receive “0%” wage increase, and may be reopened at the Union’s request yearly for wage negotiations only.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-79

Accept the resignation of Part-Time Firefighter/Paramedic employee John Beard, effective August 1, 2011.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch – Yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-80

Accept the resignation of Assistant Planning & Zoning Director Brian Prunty, effective July 2, 2011.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Rick Clark to vote on
Resolution 2011-81

Approve to recess at 4:05 P.M. into Executive Session to discuss the possible appointment of a Fire Chief.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

The Board of Trustees reconvened their regular meeting from Executive Session at 5:15 P.M. with no action being taken.

A motion was made by Matthew Vansuch and seconded by Rick Clark to adjourn the regular meeting at 5:16 P.M.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - excused
Matthew G Vansuch - yea

Summary of Meeting:

No reports were given.

Approved by: *Robert Costello* Dated: 6/23/11
Fiscal Officer Robert Costello

Approved by: *Rick Clark* Dated: 6/24/11
Rick Clark, Chairperson