

HOWLAND TOWNSHIP MINUTES

The Howland Township Board of Trustees held their Regular and Organizational meeting on January 12, 2011 at 6:00 PM at the Howland Township Administration Building, 205 Niles-Cortland Road, N.E.

Roll Call: Rick G. Clark - Present
Sally B Wehmer - Present
Matthew G Vansuch - Present

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to suspend the reading of the December 20, 2010 minutes and accept as written.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

The meeting was turned over to Fiscal Officer Robert Costello for the purpose of reorganization for year 2011:

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to appoint Rick Clark Chairperson of the Board of Trustees for fiscal year 2011.

Roll Call: Rick G. Clark - abstain
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Rick Clark to appoint Matthew Vansuch Vice-Chairperson of the Board of Trustees for fiscal year 2011

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - abstain

The meeting was turned over to the newly appointed Chairperson Rick Clark.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2011-01

Regular meetings of the Board of Trustees for "2011" shall be scheduled as follows and posted on the Township bulletin board located at the Township Administration Building, 205 Niles-Cortland Road N.E.

2nd Wednesday of the month 6 P.M.
4th Wednesday of the month 4 P.M.

Works sessions will be held one-half hour preceding each public meeting, special meetings will be scheduled as needed, and notification will be given to the Tribune Chronicle, Vindicator and anyone requesting notification.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2011-02

Approve the Trustees, Fiscal Officer, and Administrator attend the State of Ohio Trustees' and Fiscal Officer's Association Convention, the National Convention, the Trumbull County Township Association meetings, and any other meetings, seminars, workshops, schools, training, conferences, or conventions that are necessary for the betterment of the Township.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.50 per mile, approved rate by the IRS.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2011-03

Authorize the Fiscal Officer to purchase all necessary office supplies and/or equipment for 2011.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2011-04

Authorize the Township employees and Zoning Board members attend job related seminars, conferences, schools, training or conventions for fiscal year 2011, after a formal request has been approved by the Department Head, Administrator and/or a Trustee.

The Township will reimburse allowed expenses incurred as per the Township Policy and gas mileage to be reimbursed at \$.50 per mile, approved rate by the IRS.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2011-05

Per the recommendation of Administrator Darlene St. George, approve to retain the following firms to provide legal services on an "as needed" basis for the year 2011.

Charles Richard's Law Office
Chester, Willcox & Saxbee, LLP
Guarnieri & Secrest, P.L.L.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2011-06

Authorize Fiscal Officer Robert Costello to transfer the following monies within the fund:

30-A-08 (Tools & Equipment) to 30-A-15 (Other Expenses) \$17,000.00

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2011-07

Accept letter of resignation of EMS/Fire Instruction Barry Finley, effective January 4, 2011.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2011-08

Per the recommendation of Police Chief Paul Monroe, the Board of Trustees of Howland Township "DO NOT" request a hearing for a NEW liquor permits for MLM Niles, LLC, DBA Agave Azul Howland, at 8220 E. Market St., Warren, OH 44484

D5I – Spirituous liquor for on premises consumption only, beer and wine for on premises, and off premises in original sealed containers until 2:30 a.m. (restaurants meeting certain criteria).

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2011-09

With regrets, accept the letter of retirement by Captain Charles Phillips of the Howland Township Fire Department, effective January 25, 2011.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2011-10

Approve to appoint Hillary Madeline as full-time Board of Appeals member, effective January 1, 2011.

Hillary Madeline term – 1/1/11 to 12/31/15

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2011-11

Approve to appoint Ned Gold as alternate for the Board of Appeals, effective January 1, 2011. Mr. Gold will replace alternate Hillary Madeline.

Ned Gold term – 1/1/31/11 to 12/31/15

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2011-12

Approve to appoint Pat Spencer and John Rubesich as full-time Zoning Commission members, effective January 1, 2011.

Pat Spencer term: 1/1/2011 to 11/23/15
John Rubesich term: 1/1/2011 to 12/31/14

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2011-13

Authorize the Roth 457 Amendment of the Howland Township OAPFF 457 Plan, effective January 12, 2011.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

Reports were presented by the Trustees, Department Heads, Administrator and comments from the public.

Guest Sam Lamancusa, Trumbull County Treasurer – spoke on Land Bank. Appointed to Board was Sam Delaquila Sr, Commissioners Heltzel and Fuda, Bob Dean, Darlene St. George and Kim Mascarella, Sam Lamancusa and Adrian Biviano.

Post Office – Gross was \$50,000 less than 2009. Net income (7%) received was \$61,485.00

Fire – 3,081 emergency calls. Retiring: Barauskas – 3/15/11 and Datish – 8/15/11.

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to adjourn the regular meeting at 7:00 PM

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew Vansuch - yea

Attested by: Robert Costello Dated: 1/13/11
Robert Costello, Fiscal Officer

Approved by: Rick G. Clark Dated: 1/14/11
Rick G. Clark, Chairperson