

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 20, 2010 at 1:30 PM at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

Roll Call: Rick G. Clark – Present
Sally B Wehmer - Present
Matthew G Vansuch- Present

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A motion was made by Matthew Vansuch and seconded by Sally Wehmer to excuse Fiscal Officer Sam Delaquila for personal reasons.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to suspend the reading of the December 8, 2010 minutes and accept as written.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Sally Wehmer to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-150**

Authorize Fiscal Officer Sam Delaquila to request an Amended Certificate of Estimated Resources from the Trumbull County Auditor for the transfer of the following monies back to General Fund 1 that were originally transferred from General Fund 1 for the local match of the listed projects (resolution attached in its entirety):

Fund 30C – Fairhill Storm Water Sewer Improvement Project - \$ 4,026.40
Fund 30L – ODNR-Morgandale Park Renovation Project - \$37,669.00
Fund 30N – Howland Wildlife Preserve - \$ 688.62

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea

Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-151

Approve emergency transfers within the fund done on December 14, 2010 by Fiscal Officer Sam Delaquila:

Gasoline Tax – Fund 3
03-A-04 (Tools & Equipment) to 03-B-02 (Material) \$20,000

General Fund – Fund 1:
01-A-27 (Transfer) to 01-A-02B (Adm Asst) \$400.00

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-152

Authorize Fiscal Officer Sam Delaquila Sr. to request an “Amended Certificate of Estimated Resources” from the Trumbull County Auditor for the following funds:

REDUCE CERTIFICATE DUE TO UNCOLLECTED REAL ESTATE TAXES:

Fund 4 – Road & Bridge \$7,289.64
Fund 10 – Fire District \$4,341.43

REDUCE CERTIFICATE DUE TO UNCOLLECTED FEMA FUNDS:

Fund 30M – FEMA Fire Assistance \$2,797.00

REDUCE CERTIFICATE DUE TO UNCOLLECTED OPWC FUNDS:

Fund 30A – Henn Hyde Road Improvement \$330,341.00
Fund 30B – Venice Hts Watershed- Ph III \$18,500.00
Fund 30D – Venice Hts Watershed – Ph I \$50,125.09
Fund 30E – Venice Hts Watershed – Ph II \$66,440.10
Fund 30F – South Bolindale Watershed – Ph I \$82,524.00

REDUCE APPROPRIATIONS DUE TO UNCOLLECTED MONIES:

Fund 4 –Road & Bridge: 04-A08 (Bldgs & Additions) \$7,289.64
Fund 10 – Fire District: 10-A-06 (New Bldgs & Additions) \$4,341.43
Fund 30M – FEMA Fire Asst: Did not appropriate money

Appropriations below all represent Ohio Public Works Commission expenditures

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Fund 30A – Henn Hyde Road Improvement: 30-A-06A	\$330,341.00
Fund 30B – Venice Hts Watershed – Ph III: 30-A-06B	\$18,500.00
Fund 30D – Venice Hts Watershed – Ph I: 30-A-06D	\$50,125.09
Fund 30E – Venice Hts Watershed – Ph II: 30-A-06E	\$66,440.10
Fund 30F – South Bolindale Watershed-Ph I: 30-A-06F	\$82,524.00

Appropriations below all represent Ohio Public Works Commission expenditures

Fund 30A – Henn Hyde Road Improvement: 30-A-06A	\$330,341.00
Fund 30B – Venice Hts Watershed – Ph III: 30-A-06B	\$18,500.00
Fund 30D – Venice Hts Watershed – Ph I: 30-A-06D	\$50,125.09
Fund 30E – Venice Hts Watershed – Ph II: 30-A-06E	\$66,440.10
Fund 30F – South Bolindale Watershed-Ph I: 30-A-06F	\$82,524.00

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-153

Authorize the annual salaries for the Howland Township Trustees and Fiscal Officer be paid maximum salary allowed per the Ohio Revised Code.

Also, approve to provide Life/AD&D insurance in the amount of \$25,000 and health insurance benefits as provided in the current group insurance policy, and as provided to the employees of Howland Township.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-154

Approve that all Howland Township employees, as per the attached listing, be rehired at their current pay and benefits for 2011.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-155

Effective January 1, 2011, approve to pay the amount of the statutorily required contribution to the Ohio Public Employees Retirement System of Ohio and shall be withheld from the gross pay of each Township Trustee, the Township Fiscal Officer and each Township employee, and shall be designated as to this designation shall

have the option of choosing to receive the statutorily required contribution to the Ohio Public Employees Retirement System of Ohio instead of having it so designated by the State or of being excluded from such designation (copy of entire resolution to OPERS is in Resolution section).

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-156**

Per Fire Chief Brown, remove the following part-time Fire Department employees, effective December 15, 2010: Benjamin Glosser, David Kase, Christopher Votino and Mark Thigpen

Roll Call: Rick G. Clark -- yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-157**

Per the recommendation of Administrator Darlene St. George and Fire Chief George Brown, effective January 1, 2011, approve to hire the following as Part-Time Firefighters/Paramedics. They will receive \$11.93 per hour with “no benefits” and will be scheduled on an “as needed basis” with no regularly scheduled hours.

Jeffrey W Morgan Ryan J Leifheit

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-158**

Per the recommendation of Administrator Darlene St. George and Fiscal Officer Sam Delaquila Sr., approve First Place Bank as the Township’s depository

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-159**

With regrets, accept the resignation of Fiscal Officer Sam Delaquila Sr, effective January 1, 2011.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-160**

Approve that the Board of Trustees adjourn into Executive Session at 1:36 P.M. to consider the appointment of a public official.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

The Board of Trustees resumed the regular meeting at 1:45 P.M. with the following action being taken.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-161**

Authorize to appoint Robert Costello to fill the remainder of current Fiscal Officer Samuel Delaquila's term, starting January 1, 2011.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

Summary of Meeting:

Trustee Vansuch stated that the Public Works is doing a tremendous job.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to adjourn at 1:50 P.M.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea