

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on December 8, 2010 at 6 PM at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

Roll Call: Rick G. Clark – Present
Sally B Wehmer - Present
Matthew G Vansuch- Present

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A motion was made by Sally Wehmer and seconded by Matthew Vansuch to excuse Fiscal Officer Sam Delaquila for personal reasons.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to suspend the reading of the November 10, 2010 minutes and accept as written.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made Sally Wehmer and seconded by Matthew Vansuch to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-134**

Approve transfers done on 11/23/10, 11/30/10 and 12/1/10 by Fiscal Office Sam Delaquila within funds:

GENERAL – POLICE FUND 1:

01-G-06 (Other Exp) to 01-G-05 (Repairs)	\$10,000
01-G-06 (Other Exp) to 01-G-04 (Supplies)	\$ 3,000

POLICE FUND 9:

09-A-02 (Employers Contribution-Retire) to 09-A-01 (Salary)	\$ 3,422.00
09-A-09 (Repairs-Vehicles) to 09-A-01 (Salary)	\$14,666.87
09-A-14B (Utilities) to 09-A-01 (Salary)	\$ 2,121.14
09-A-16 (Supplies-Misc) to 09-A-01 (Salary)	\$ 2,656.12
09-A-14 (Other Expenses) to 09-A-01 (Salary)	\$12,846.00

09-A-13 (Training) to 09-A-04 (Auditor/Treasurer Fees) \$ 500.00
09-A-13 (Training) to 09-A-04A (Del. Real Estate Tax Assess) \$ 500.00

ROAD –FUND 4:
04-B-02 (Materials) to 04-B-01 (Salaries) \$55,000.00

CEMETERY FUND 5:
05-A-02 (Salary) to 05-A-03 (Employer Retire Contribution) \$ 90.00

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-135

Authorize Fiscal Officer Sam Delaquila Sr to request an Advance of 1st Half Settlement
of 2010 Real Estate Taxes from the Trumbull County Auditor.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-136

Authorize Fiscal Officer Sam Delaquila Sr to request an Advance of 1st Half Settlement
of 2010 Personal Property Taxes from the Trumbull County Auditor.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-137

Be it resolved that the Board of Trustees of Howland Township, Trumbull County, Ohio
approve the Temporary Appropriations to provide for the current expenses and other
expenditures during the fiscal year ending December 31, 2011, the sums be and the
same are hereby set aside and appropriated for the several purposes for which
expenditures are to be made for and during said fiscal year (copy attached).

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-138

Per the recommendation of Administrator Darlene St. George and Public Works David McCann, authorize an additional \$3003.79 for the paving of Elizabeth Avenue, Athens Avenue and Barder Avenue, and approve Fiscal Officer Sam Delaquila Sr to pay the additional amount payable to the Trumbull County Sanitary Engineer, Invoice dated November 18, 2010.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-139

Authorize Fiscal Office Sam Delaquila Sr. to transfer within the following funds:

ROAD FUND 4:

04-A-08 (Bldgs & Additions) to 04-A-15 (Auditor & Treas Fees)	\$150.00
04-A-08 (Bldgs & Additions) to 04-A-15A (DRETA)	\$225.00
04-A-08 (Bldgs & Additions) to 04-B-02 (Materials)	\$20,000.00

FIRE FUND 10:

10-A-06 (New Bldgs & Additions) to 10-A-07 (Utilities)	\$1,000.00
10-A-06 (New Bldgs & Additions) to 10-A-15 (Other Expenses)	\$6,360.00

EMS FUND 30:

30-A-08 (Tools & Equipment) to 30-A-10 (Repairs)	\$5,000.00
30-A-08 (Tools & Equipment) to 30-A-09 (Supplies)	\$5,000.00

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-140

Per the recommendation of Police Chief Paul Monroe, *request a hearing* for the request of the transfer of a C1, C2 and D6 liquor permit from Michael C Coe, DBA Coes Midway Beverage located at 3999 Niles Road, Howland Township, to 1903 Enterprises Inc.

(Tareq Alrawahneh) located at 1903 Niles-Cortland Rd NE, Howland Township.

C1 Permit – Beer only in original sealed containers for carry out only until 1 a.m.

C2 Permit – Wine & certain prepackaged mixed drinks in sealed containers for carry out only until 1 a.m.

D6 Permit – Sale of intoxicating liquor on Sunday between the hours of 1 pm to midnight.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-141**

Per the recommendation of the Howland Township Law Director, authorize a settlement with George Thompson and North Coast Fire Protection, Inc. and authorize the execution of a General Release (copy of entire resolution and General Release are attached in their entirety).

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-142**

With regrets, accept the resignation of Zoning Commission member David Starr, effective December 31, 2010.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-143**

The Howland Township Board of Trustees accept Ohio Public Works Commission Issue II – Venice Hts. Watershed Phase IV Project grant funding in the amount of \$112,125 for Howland Township. The Howland Township Board of Trustees approve to provide \$50,375.00 as the local match for the project. The total project is \$162,500.00

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-144

The Howland Township Board of Trustees authorize the following to represent
Howland Township for the Ohio Public Works Issue II – Venice Hts. Watershed
Phase IV Project:

Chief Executive Officer	Administrator Darlene St. George
Chief Financial Officer	Fiscal Officer Sam Delaquila Sr.
Project Managers:	Public Works Director David McCann URS Engineering Inc.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-145

Fiscal Officer Sam Delaquila Sr. certifies that the local match of \$50,375.00 is
available in the General Fund for the Ohio Public Works Commission Issue II –
Venice Hts Watershed Phase IV Project.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-146

Authorize Fiscal Officer Sam Delaquila to establish Fund 30P Ohio Public Works
Commission Issue II – Venice Hts Watershed Phase IV Project, and appropriate
in 30-A-05P – Capital Expenditures-Township and request an Amended Certificate
of Estimated Resources from the Trumbull County Auditor for transfer from
General Fund 1 to Venice Hts Watershed Phase IV Project-Issue II - \$50,375.00.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch – yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-147**

Per the recommendation of Administrator Darlene St. George and Fire Chief George Brown, reappoint John W. Rowlands and George A Beck Sr. as representatives for Howland Township to the Volunteer Fire Fighters' Dependent Fund Board for year 2011.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch – yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-148**

Authorize to waive the two (2) reading requirements for proposed Home Rule Resolution HR2010-12 (copy of resolution attached in its entirety).

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-149**

Approve to pass HR2010-12 for Howland Township Regulating Structural Demolition and Reclamation of Lands Following Structural Demolitions and Declaring an Emergency (copy is attached in its entirety).

This resolution shall take effect ten (10) days after the filing with the Howland Township Fiscal Officer.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

Summary of Meeting:

Zoning & Planning Director Kim Mascarella – gave a report on land banks, side lot transfer program. Gave an overview of complete project.

Asst Fire Chief Thomas – Fire Dept. has been busy due to weather.

Police Chief Paul Monroe – Thanked Trustees for painting the interior of the Police Department.

Public Works Director David McCann – Plowing and salting roads for 4 days. Have used 380 tons of salt.

Visitor Mark Callion from the Ohio Treasurer's Office – presented the "Grow Now" program that saves gives small businesses a 3% rate reduction on bank loans.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to adjourn at 7:00 P.M.

Roll Call:

Rick G. Clark – yea

Sally B Wehmer - yea

Matthew G Vansuch - yea

Approved by:

Darlene M. St. George
Administrator Darlene St. George

Dated:

12/9/10

Approved by:

Rick Clark
Rick Clark, Chairperson

Dated:

12/16/10