

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on October 13, 2010 at 6 PM at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio.

Roll Call: Rick G. Clark – Present
Sally B Wehmer - Present
Matthew G Vansuch- Present

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A motion was made by Sally Wehmer and seconded by Matthew Vansuch to suspend the reading of the September 22, 2010 minutes and accept as written.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Sally Wehmer to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-110**

Authorize Fiscal Office Sam Delaquila to pay Divens Custom Data, LLC, Invoice 1552, invoice date 10/11/10, order date 10/4/10, for the amount of \$9449.97

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-111**

Per the recommendation of Administrator Darlene St. George and Fire Chief George Brown, approve up to 6 month leave of absence for Jaci Stalnaker, Part-time Fire/ Paramedic, effective October 7, 2010.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-112

Per the recommendation of Administrator Darlene St. George and Police Chief Paul Monroe, accept a quote from Kellar Painting in the amount of \$5,883.00 to paint the interior of the Howland Police Dept.

Other quotes received:

M & M Painting	\$6,500.00
Wyand Painting, Inc.	\$7,500.00
Rolfe Brothers	\$9,850.00
Brush Up	\$10,500.00

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch – yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-113

Authorize Fiscal Officer Sam Delaquila to transfer monies within the General Fund 1:

01-A-27 (Transfers) to	01-A-11A (Community Activities)	\$3,000.00
01-A-27 (Transfers) to	01-A-26 (Other Expenses)	\$10,000.00

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-114

Per the recommendation of Administrator Darlene St. George, accept the bid for the 2010 Leaf Pick-Up Program from BFI of Ohio, dba, Allied Waste Services of Youngstown, for the amount of \$42,000.00.

No other bids were received

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch – yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-115

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, approve to hire the following employees for the Public Works Department:

Zevon M Braun as a part-time employee, at an hourly rate of \$8.00, with no benefits. Mr. Braun will be scheduled on an "as needed basis", effective October 16, 2010

Joshua S Kistler as a full-time mechanic. Mr. Kistler will receive 85% of the current hourly rate (\$20.23), \$17.20 and after 120 days from the probationary period at the discretion of Township Management will receive 100% of the hourly wage rate (February 16, 2011), pension pick-up and all benefits as per the Township Policy and the Howland Township Road Dept. Employees Association. Employment to begin October 25, 2010.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-116

Per the recommendation of Administrator Darlene St. George, approve to hire Sandra Palette, effective October 20, 2010, as a part-time postal employee at an hourly rate of \$9.64. Mrs. Palette will be scheduled on an "as needed basis" and will receive no benefits.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-117

Per the recommendation of Administrator Darlene St. George, approve to hire Julie Thompson as a Sub-Secretary, at an hourly rate of \$8.49, effective October 16, 2010. Mrs. Thompson will be scheduled on an "as needed basis" with no benefits.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-118

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, accept the bid for the Public Works Building Roof Repair/ Replacement from Roth Brothers, Inc. for the amount of \$128,767.00 (Base bid plus alternates A2 through A6).

Other Bids Received:

Holko Enercon, Inc. (Base Bid plus Alternates A2-A6) \$149,823.00

Roll Call: Rick G. Clark - yea
 Sally B Wehmer - yea
 Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-119

Per the recommendation of Administrator Darlene St. George and Planning & Zoning Director Kim Mascarella, authorize to contract URS Engineering to provide planning consultation for the purpose of updating the Howland Township Zoning Resolution to reflect the goals of the Howland Township Comprehensive Community Plan at a cost not to exceed \$22,000.00.

Roll Call: Rick G. Clark - yea
 Sally B Wehmer - yea
 Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-120

Per the recommendation of Administrator Darlene St. George, approve Bob's Tree Service to dispose leaves during the 2010 Leaf Pick-Up at a cost not to exceed \$6,500.00.

Roll Call: Rick G. Clark - yea
 Sally B Wehmer - yea
 Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-121

Per the recommendation of Administrator Darlene St. George and Public Works Director David McCann, authorize to contract with the Trumbull County Sanitary

Engineer's Office to complete paving on Elizabeth Avenue, Athens Drive and Barder Avenue for a cost not to exceed \$8,500.00.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-122**

WHEREAS, the following list of properties have been cited during the month of October, 2010 in violation of the Howland Township Zoning Ordinance Section 8, A-8; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township have received complaints from neighbors of said properties that the condition poses a safety and health threat to the neighborhood where the high grass promotes excessive breeding of mosquitoes, other insects, snakes, rodents and excessive pollen. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Zoning Office has not heard from any of the property owners, by telephone or mail.

NOW, THERFORE, BE IT RESOLVED, that:

Howland Township declares and finds the following properties to be a nuisance.

<u>Address</u>	<u>Parcel ID</u>
91/93 Nicklaus Drive	28-902978
2223 Niles-Cortland Rd SE	28-227100
2230 North Road S.E.	28-218800

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-123**

Per the recommendation of Administrator Darlene St. George to recommend Planning & Zoning Director Kim Mascarella as a nominee to represent Howland

Township for the Natural Resource Assistance Council – Green Space Conservation Program – District 6 Public Works Integrating Committee.


Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

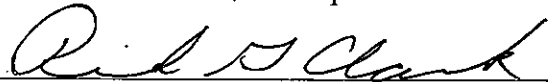
Summary of Meeting:

Fall Festival was reviewed.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to adjourn at 6:25 P.M.

Roll Call: Rick G. Clark – yea
Sally B Wehmer – yea
Matthew G Vansuch – yea

Approved by:  Dated: 10-21-2010
Fiscal Officer Sam Delaquila Sr.

Approved by:  Dated: 10/22/10
Rick G. Clark, Chairperson