

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their Regular meeting on July 14, 2010 at 6 PM at the Howland Township Administration Building, 205 Niles-Cortland Road N.E, Warren, Ohio

Roll Call: Rick G. Clark - Present
Sally B Wehmer - Present
Matthew G Vansuch- Present

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to excuse Fiscal Officer Samuel Delaquila for personal reasons.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to suspend the reading of the June 23, 2010 minutes and accept as written.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made Matthew Vansuch and seconded by Sally Wehmer to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-61**

Per the recommendation of Administrator Darlene St. George, approve to hire Justin Goodman as a “seasonal employee” to finish the summer term for Sonjia Ferenac. Justin Goodman will begin July 16, 2010, at a hourly rate of \$8.00 with no benefits. He will be scheduled on an “as needed basis”.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on **Resolution 2010-62**

With regrets, accept the resignation of seasonal employee Sonjia Ferenac, effective July 16, 2010.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-63

Per the recommendation of Administrator Darlene St. George and Police Chief Paul Monroe, approve to accept the quote to purchase one (1) 2010 Chevrolet Impala Sedan from Greenwood Chevrolet, Inc. for the amount of \$20,133.50.

Other quotes received:

Diane Sauer Chevrolet	\$20,186.90
Lou Wollam Chevrolet, Inc.	\$22,065.22

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-64

Approve to re-enroll in the 2011 Group Rating Program with Avizent (Frank Gates) at a cost of \$14,749.00 (same fee as last year). Avizent will manage the Township's Workers Compensation cost savings programs and claims.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-65

Per the recommendation of URS Engineering and Administrator Darlene St. George, accept the bid for the Venice Hts Phase I – OPWC project from M & M Excavating, Inc. for the amount of \$117,564.00.

Other Bids Received:

Kirila Contractors, Inc.	\$142,512.00
Trumbull Contracting Corp.	\$169,615.00

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-66

Per the recommendation of Administrator Darlene St. George, accept the quote from CR Electric Inc. for the purchase, labor, installation of transfer switch, relocation of circuits, etc., of one (1) 17 kw Phase Natural Gas Generator system at a cost of \$8,180.00. The generator will be installed in the Howland Township Administration Building, 205 Niles-Cortland Road N.E.

Other quotes received:

Keeling Brothers Electric	\$22,700.00
Beedel Controls	\$26,019.00

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch – yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-67

Authorize Fiscal Officer Sam Delaquila to transfer monies within the following fund:

01-A-27 (Transfers) to 01-B-06 (Equipment Purchase & Replace) \$8,500.00
(Generator purchase)

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-68

WHEREAS, the following list of properties have been cited during the month of July, 2010 in violation of the Howland Township Zoning Ordinance Section 8, A-8; Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation), and Howland Township Resolution 2002-93 (Establish Fines) where the yards have not been maintained; and

WHEREAS, Howland Township have received complaints from neighbors of said properties that the condition poses a safety and health threat to the neighborhood where the high grass promotes excessive breeding of mosquitoes, other insects, snakes, rodents and excessive pollen. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values; and

WHEREAS, the Howland Township Zoning Office has not heard from any of the

property owners, by telephone or mail.

NOW, THERFORE, BE IT RESOLVED, that:

Howland Township declares and finds the following properties to be a nuisance.

<u>Address</u>	<u>Parcel ID</u>
8314 Venice	28-482550
3880 Allenwood	28-185637
2287 Fairgreen	28-077851
3588 Hightree	28-382460
686 Brentwood	28-488770
1156 Roseway Ave	28-378300
2439 Athens Ave	28-286600
2967 North River Road	28-900656
2126 Ewalt	28-564500
1997 Ewalt	28-631675
2046 Ewalt	28-301900

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-69

Approve to schedule a Public Hearing for August 25, 2010 at 4:00 P.M., immediately following the regular meeting, to hear facts and arguments for and against the demolition of building(s)/structure(s) on the aforementioned properties situated in Howland Township, Trumbull County, Ohio that have been declared “unfit for human habitation” by the Trumbull County Health Department and are targeted for demolition under the Trumbull County Community Development Block Grant Neighborhood Stabilization Program.

<u>Address</u>	<u>Parcel</u>
987 North River Road	28-212300
715 North River Road	28-543221
3503 Birchwood Ave.	28-094550
2896 Harvey Avenue	28-283824
3734 Niles Road SE	28-336100
2957 Niles Road SE (rear structure)	28-573212
3440 Niles Road SE	28-382470
2704 Elizabeth Ave.	28-487244
2805 Perkins Jones Road	28-196900
2210 Larchmont Ave	28-328536

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea

Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to vote on
Resolution 2010-70

Authorize Fiscal Officer Sam Delaquila to expend an additional \$5,564 for the construction cost for Venice Hts Phase I – OPWC Project, and to transfer from General Fund 1 to Venice Hts Ph I Fund 30D \$5,564.00 and to be appropriated in 30-A-05D Venice Hts Ph I –Capital Expenditures-Twp.

Also, request an Amended Certificate of Estimated Resources from the Trumbull County Auditor for the above accounting transaction

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on
Resolution 2010-71

Authorize the hiring of the law firm of Charles L Richards as Howland Township's Law Director under R.C. 504.15.

WHEREAS, Howland Township, County of Trumbull, Ohio, has adopted a limited self-government form of Township government pursuant to Chapter 504 of the Ohio Revised Code; and this Resolution is proposed for adoption under said Chapter 504; and

WHEREAS, it has been determined that Charles L Richards and his law firm are fully qualified and experienced to provide professional legal services to Howland Township and to serve as its Law Director under R.C. 504.15; and

WHEREAS, Howland Township desires to retain the professional services of the Law Firm of Charles L Richards as its Law Director under R.C. 504.15; and

WHEREAS, the Howland Township Trustees met in regular session, pursuant to notice, on July 14, 2010 at 6:00 P.M. at the Howland Township Administration Building, 205 Niles-Cortland Road N.E., Warren, Ohio, 44484, with the following members present:

Rick G Clark Sally B Wehmer Matthew G Vansuch

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF HOWLAND TOWNSHIP, COUNTY OF TRUMBULL, OHIO THAT:

Section 1: It is hereby authorized that the Law Firm of Charles L Richards shall be hired as Law Director for Howland Township.

Section 2: It is further authorized that the Howland Township Board of Trustees will enter into a formal contract with the Law Firm of Charles L Richards which will continue

from July 1, 2010 through June 30, 2011, and will be retroactive to April 1, 2009. A copy of the legal services contract is attached hereto as Exhibit A.

Section 3: Under the legal services contract, the Law Firm of Charles L Richards shall be compensated in the amount of \$2,500 per month, not to exceed \$30,000 annually, for general legal services, exclusive of costs and fees for any litigation pending in any state or federal court, for which litigation Mr. Richards' law firm shall be paid that hourly rate which Mr. Richards' firm is usually and customarily paid as litigation counsel in such matters.

Section 4: It is further agreed to and so stated in the legal services contract that Howland Township and/or the Law Firm of Charles L Richards shall have the right to terminate the contract between them upon providing the other party written notice of its intention to terminate at least thirty (30) days prior to termination.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

The following reports were received from Trustees, Administrator, Department Heads and public comments:

Vansuch: complimented the EMT's for the great professional care given to a family member.

Wehmer: No comment.

Clark: July 4th is a great event and want to thank everyone who helped that day. Also complements to Kim Mascarella on the Farmer's Market which will be held every Saturday from 9 AM to 1 PM. Community Gardens are a great success. Hot weather and rain has helped in the growth of the gardens.

Chief Paul Monroe: July 4th parade went well with no problems.

Public Works Director David McCann: Paving program will go out to bid soon. Repairing catch basins. Doing crack sealing on 25 streets.

Zoning Director Kim Mascarella: The Zoning Commission will have a meeting on July 26th at 6:30 P.M. to review the Zoning Ordinance language on Best Practices for Storage Structures and residential uses.

Resident – commend the Public Works Dept for fixing all the pot holes on Carriage Hill.

Al Haberstroh – compliment on how efficient the meeting is run.

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to adjourn at 6:25

P.M. the regular meeting and recess into a Public Hearing to review the Alternative Tax Budget for Fiscal Year 2011 and recommend for consideration to the Trumbull County Budget Commission.

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Sally Wehmer and seconded by Matthew Vansuch to vote on **Resolution 2010-72**

Per the recommendation of Fiscal Officer Sam Delaquila Sr. and Administrator Darlene St. George, approve the Alternative Tax Budget Information for fiscal year commencing January 1, 2011 for Howland Township and recommend for consideration to the Trumbull County Budget Commission (copy attached).

Roll Call: Rick G. Clark - yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

A motion was made by Matthew Vansuch and seconded by Sally Wehmer to adjourn the public hearing at 6:32 P.M.

Roll Call: Rick G. Clark – yea
Sally B Wehmer - yea
Matthew G Vansuch - yea

Approved by: _____ Dated: _____
Darlene St. George, Administrator

Approved by: _____ Dated: _____
Rick Clark, Chairperson